

Certificate of Achievement (C.A.)

The Certificate of Achievement (C.A.) is a credential awarded to students who successfully complete designated medium term Tech-Op credit course sequences that provide entry-level skills or job upgrading.

These course sequences shall be at least 24 credits, but may not exceed 45 credits (unless external employment requirements exceed this number). The College has C.A. curricula in these majors:

- Accounting
- Administration of Justice
- Agriculture & Natural Resources
- Auto Body Repair & Painting
- Automotive Technology
- Building Maintenance
- Business Careers
- Business Technology
- Carpentry Technology
- Drafting Technology
- Electronic & Computer
- Engineering Technology
- Fashion Technology
- Food Service
- Hospitality & Tourism
- Human Services
- Nursing Career Ladder
- Sustainable Technology
- Welding

C.A. Requirements

1. Satisfactory Completion of a Career and Technical Education Major:

See specific program requirements, pages 18-46.

2. General Education (6):

3 credits in English 19 or higher, and 3 credits in Quantitative Reasoning. *Nursing 153, 153L, 156L, and 157L equivalencies are accepted in Practical Nursing.*

3. Grade Point Average:

2.0 (C) or better.

4. Residency Requirement:

At least 12 credits toward the C.A. must be taken at Maui Community College.

5. Application for Graduation:

To be awarded a C.A., students must complete an Application for Graduation form obtained from Student Services. *See Academic Calendar for deadline on page 144.*

Certificate of Completion (C.C.)

A Certificate of Completion (C.C.) is a college credential awarded to students who have successfully completed designated short-term Career and Technical Education credit course sequences that provide entry-level skills or job upgrading.

These course sequences shall be at least 10 credits, but may not exceed 23 credits. The issuance of a C.C. requires that the student earn a GPA of 2.0 or better for all courses required in the C.C.

Specific Certificates of Completion are available in the following programs:

- Agriculture & Natural Resources
- Auto Body Repair & Painting
- Business Technology
- Dental Assisting
- Electronic and Computer
- Engineering Technology
- Fashion Technology
- Food Service
- Hospitality & Tourism
- Human Services
- Welding

Certificate of Competence (Cert.Co.)

A Certificate of Competence (Cert.Co.) is a credential awarded to students who have successfully completed designated short-term credit or noncredit courses that provide job upgrading or entry-level skills.

Credit course sequences shall not exceed nine credits. The issuance of a Cert.Co. requires that students' work has been evaluated and determined to be satisfactory. Students must earn a GPA of 2.0 or better for all credit courses required in the Cert.Co.

