Call to order – 1:34 pm

Roll Call:

Approval of minutes from the December 7, 2018 meeting
Motion made to accept by Denise Cohen, 2nd by Melissa Kirkendall, AS approved motion

I. Reports
   a. Elections -- Juli Patao (absent), Linda Fujitani, and Lawrence Martinson
      i. Nominations for senate chair (AY 2019 – 2021, 2-year term)
         1. Denise Cohen nominated Rosie Vierra, Rosie accepted nomination (no other nominations made). Election committee will send more information regarding voting process on Monday, 1/14/2019
         2. Nominations for AH, APT, CTE representatives will be done at the February AS for 2019 – 2021, 2-year term
   b. Curriculum -- Lorelle Peros and Tim Marmack
      i. 2/4/18 deadline = special topics for Summer 2019 courses
      ii. 3/2/19 deadline = special topics for Fall 2019
      iii. 3/29/19 deadline = regular curriculum proposals, if approved, courses will be offered Spring 2020
   c. UHPA -- Juli Patao – nothing reported
   d. Social Committee – Whitney Hashimoto
      1. Requested suggestions for activity ideas, a survey will be sent for ideas, suggestions, etc.
II. Old Business
   a. UH Ethics Committee suggestions
      i. December AS, each department was asked to submit two names:
         1. English – Morgan Andale, Tim Marmack
         2. Humanities – Liana Horvitz, Ron St John
         3. STEM – TBA
         4. Social Sciences – Paul Thornton, Charlie Schlather
         5. CTE – Thomas Hussey, TBA
         6. AH – Konstantina Rose, Constance Williams
         7. Business Careers/Hospitality - TBA
      ii. Motion to accept made by Dan Kruse, 2\textsuperscript{nd} by Denise Cohen, AS approved motion

III. New business
   a. Sustainability focus resolution -- Michael Ferguson
      i. Discussion regarding intent and content of proposal
      ii. Motion to table this discussion by Dan Kruse, 2\textsuperscript{nd} by Rosie Vierra, AS approved motion to table
   b. Issues with MFA – Deanna Reece
      i. MFA is here to stay; it’s not going anywhere
      ii. Phishing – Stop, Examine, Ask, Report – SEAR the Fish
      iii. Protect your data, accounts, computers
      iv. If/When problems occur, contact information =
         a. ITS Help Desk
         b. Phone: 808-956-8883
         c. Toll Free: 800-558-2669
         d. Fax: 808-956+-2108
         e. Email: help@hawaii.edu
   c. Consideration of the creation of an ad hoc Academic Integrity Committee
      i. How does UHMC track student plagiarism?
      ii. Committee will include Registrar, Students, Faculty
      iii. Would AS like to pursue this? Emma with P&P is interested. Hand poll taken to determine if this is prevalent, almost half of AS attendance raised their hand
iv. Motion made by Elaine Yamashita that Senate refers the possible formation of an academic integrity committee to Policy and Procedures Committee. The concept is to track incidents of plagiarism and cheating and includes education/resources, prevention of plagiarism and cheating, and repercussions. Note: resources include My Success data, Liana’s online prep), Library materials. 2nd by Charlie Schlather, AS approved motion

IV. Announcements

a. Transfer Day -- Catherine Taylor (absent), presented by Shane Payba
   i. Monday, February 11, 2019 10:00am – 1:00pm Kalama Courtyard, campuses who will participate = UHMC, UHM, UHH, UHWO
b. Pau hana, 4:30, STEM rooftop -- Michael Ferguson
c. My Success Survey – Kristine Korey Smith presented for Flora Mora
   i. No show survey will be open 1/15 at 8:00am and close 1/17 11:00pm.
   Early alert survey will be open 2/14 8:00am to 2/18 11:00 pm
   Consider to withdraw = 3/7 – 3/11/2019
d. Laura Nagle – save the date – Strategic events date = 2/15/19, 9:00am – 11:00am, more information to follow
e. Next meeting Friday, February 8, 2019 1:30-3pm KAA 105BCD
   f. Meeting adjourned, 2:40pm