
Meeting called to order at 13:05.

I. Introductions
   A. Academic Senate Executive Committee members
      ■ Senate Chair -- Nani Azman
      ■ Allied Health -- Rosie Vierra, Vice Chair
      ■ APT -- Barbara Ornellas, Secretary
      ■ STEM -- Donna Harbin
      ■ Humanities -- Ron St. John
      ■ Non-teaching -- Stephanie Hedani
      ■ Lau’ulu -- Ku’ulei Nakahashi
      ■ Business/Hospitality -- Sandy Low
      ■ English -- Neil Stotts
      ■ Social Science -- Melissa Kirkendall
      ■ CTE -- Cliff Rutherford

II. Reports
   A. Policy & Procedures - Emma White
      ■ More details will be announced at September meeting re: STEM policy
   B. Curriculum - Lorelle Peros & Tim Marmack
      ■ Will meet on Monday, 8/20/18 @ 1500
      ■ Deadline 10/22/18 to submit curriculum effective a year from now
      ■ Deadline 10/5/18 to submit Special topics for Spring 2019
   C. Assessment - Eric Engh
D. Elections - Juli Patao & Charlie Schlather

E. Social - Whitney Hashimoto
   - Fall 2018 event is in the planning, possibly will be combined with campus
     Wellness Hui (more information to follow)

F. Distance Education - Derek Snyder
   - Student readiness quiz
   - Resources available for distance learning studies (currently looking in to
     more resources)
   - Active search to find space for staff to use
   - Looking in to creating a production design team to assist Laureen Kodani
   - **Mahalo to deanna for past duties and services in this area

G. Budget Committee - co-chairs, Kaleikoa Kaeo & Flora Mora
   - Nothing to report at this time
   - Committee will retain same meeting schedule as Spring 2018
   - **mahalo to Tim Botkin for former duties and services in this area

H. Mediation Committee - no chair at this time

I. Sustainability - Cliff Rutherford & Stuart Zinner
   - First meeting 8/22/18 1030 - 1200
   - Filmfestival - looking for input for next event to be held, more information
     later
   - S focus hallmarks/process in the works

J. Lau`ulu - Ku`ulei Nakahashi
   - nothing to report at this time
   - Committee will meet monthly after AS

K. UHPA - new director of the Board for Maui, Juli Patao
   - 9 mo faculty will receive their pay increase on 8/20 check
   - 11 mo faculty will received their pay increase on 8/3
   - 9/24/18 UHPA will sign up new members
   - UHPA members are entitled to $20,000 life insurance - if needed, forms
     available with UHPA

III. Old Business - none

IV. New Business

A. Commencement Spring 2019 will be on the 5/9/2019 (last day of finals for Spring
   2019).
   - Per Chancellor, graduate attendance hasn’t dropped, complaints are
     coming from faculty not students
   - Faculty has been asked to come up with a counter plan for commencement
   - **Check number of students are affected by Thursday ceremony
   - Suggestion made to not offer a Thursday evening class in the Spring
B. SkyBridge - “Going away”
  ■ 80s technology being used, multiple people are needed to operate
  ■ Possible switch or addition of Zoom
    a) Transition to desktop conferencing
  ■ Utilize Outreach Centers more for assistance (Zoom rooms at centers)
  ■ Request Distance committee to make available distance services available
    - Derek to work on this
  ■ Are there restrictions (copyrights) when using Zoom?
  ■ Commitment needed by Admin:
    a) Proctored exams
    b) Space
    c) Resources
    d) Training
    e) Times and finances

C. Future Academic Senate Meetings: Kaaike 105BCD 1330 - 1500
  ■ Fall 2018: 9/14, 10/12, 11/9 & 12/7
  ■ Spring 2019: 1/11, 2/8, 3-8, 5/3 (if necessary for curriculum)

V. Announcements:
   A. Transfer fair - 9/5/18, 1000 - 1330
      ■ UHM; UHWO; UHH; UHMC BA programs
      ■ 1400 - Q&A with Outreach
   B. HR - All Lecturer, APT & Faculty applications now submitted electronically. No longer accepting hard copy application packets. If more information needed, contact Barbara in HR.
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