Meeting called to order at 1334

Approval of minutes from the November 9, 2018 meeting
Motion to approve by Juli Patao, 2nd by Teri Evangelista, AS accepted motion

Roll call

Reports

Elections - Juli Patao
AS Chair (currently Nani Azman) term ends at the end of Spring 2019 semester
Email nominations for AS Chair to Juli
Charlie will leave election committee, anyone interested to replace him, please contact Juli
Duties of the chair
  Conduct AS meeting 1x/mo
  Conduct ASEC meeting 1x/mo
  Attend Chancellor’s Executive Committee Meeting once every 2 months
  Attend DC meeting once a week
  Attend ACCFSC and CCCFSC Systems Meeting 1x/mo
Nominations will be presented at January 2019 AS
Nominee must have given consent to be recommended
Nominees should be at least a C4 Rank

P&P -- Emma White
Proposed Repeat Policy

Addition by registrar added to policy due to Science courses
Motion to approve by Denise Cohen, 2nd by Julie Powers – AS approves and passes
Nani will take the revised policy to the Chancellor, when approved the appropriate people will make necessary changes

Curriculum -- Lorelle Peros and Tim Marmack

Ann Emmsley – AG
Retire Floriculture Management (2018.49); Keep Nursery Management (2018.50)
Motion from CC to retire .49 and table .50 2nd by Dan Kruse – approved by AS

Brian Kohne – Creative Media
Modify Creative Media (2018.51) – revise program map for fall 2019 another revision will be made for fall 2020. Motion by CC, 2nd by Sam Bowe – approved by AS

Debasis – ABIT
2 new courses = ICS173 & ICS435 – needed for certificate in data sciences (these will be electives) CC motion to move, Tom Blamey 2nd – AS approve to pass

ABIT modified courses
ABIT program map has been enforced for three years
Changes needed to strengthen pre requisites
Reduced 60 to 45 in upper level course as a requirement (look at grad requirement in catalog under ABIT).
Lots of discussion – Rosie Vierra move to table discussion, 2nd by Laura Nagle
Vote – 16 = yay, 16 = nay; table does not carry
AS members in favor of changes to map = 34; opposed = 11; abstain = 14

Cheech Shurilla – Culinary (many proposals)
See link for all requests – Mahalo to Cheech for being so organized

CC motion to approve, 2nd by Denise Cohen, AS approve to pass all 17 modifications
Program maps – CC motion to approve (3 Cert and 2 Assoc), 2nd by Denise Cohen – AS approves

Social Committee - Liana Horovitz
Friday 11/14 holiday party in Paina
Looking for donations for silent auction – proceeds got to students in need
Pot luck, sign up with Joyce via email

New business

**UH Ethics Committee** suggestions
By January 2019 AS meeting we need two names to put forward (two from each department)

Issues with MFA – postponed due to time constraints

Announcements
Course in Program - Kulamanu Ishihara
Rolling out through banner – students not in their plan and taking courses, FAO will not disburse money, effective Fall 2019

Grades and End of term reminders - Flora Mora
Grades submission by noon 12/18/18
Grade roll will be done by Flora on morning of 12/19/18
Application deadline due 12/15/18, payments due and purge date = 12/14/18
Include last date of attendance for students, FAO needs this
Check rosters for discrepancies

Last Day of Attendance Confirmations - Kahea Na’eole
Will be sent out after grades submitted and rolled
FAO will be sending out emails during Christmas break

Pau hana, Wine and Chocolate, 4:30, Library -- Michael Ferguson
Meeting adjourned 1458

**MYPO Holiday Concert**, Sunday, Dec. 9 at 3, Baldwin Auditorium

Next meeting Friday, January, 11, 2019 1:30-3pm KAA 105BCD