



Approved

UHMC Academic Senate Minutes
Friday, January 13, 2017
1:30-3 pm
KAA 105BCD

Members present: K. Acks, M. Andaluz, N. Azman, T. Botkin, S. Bowe, S. Calder, B. Clark, K. Dudoit, K. Dukelow, T. Evangelista, M. Farmer, L. Fujitani, D. Harbin, T. Harchett, W. Hashimoto, S. Hedani, L. Hoke, A. Holowicki, L. Horovitz, K. Ishihara, P. Kaianui, M. Kirkendall, K. Korey-Smith, D. Kruse, L. Liu, G. Logan, D. Louie, S. Low, T. Marmack, J. Marzluft, S. Matsuda, D. Meyer, J. Moore, L. Nagle, E. Nomura, J. Owen, J. Park, J. Patao. S. Payba, L. Peros, E. Peterson, J. Powers, E. Pultar, B. Rai, D. Reece, C. Rutherford, A. Scharnhorst, C. Schlather, H-Y. Shih, D. Snyder, R. St. John, N. Stotts, M. Takemoto, P. Thornton, M. Ward, K. Watanabe, E. White, and M. Wukelic.

- I. Call to order at 1:35 p.m.
- II. Approve minutes of December 9, 2016 meeting.
 - Lorelle proposed changing the verbiage to say UH System Admin to move funds to another campus.
 - Motion: Kate Acts 2nd: Anne Scharnhorst. Unanimously approved.
- III. Reports /Old business
 - a. Course Evaluation System – Issues with what the CES is meant to measure and how the data will be used. Committee created to work on logistics and possibly questions. E-mail Juli or Nani if you want to serve.
 - b. UHCCP 4.203 – Institution set standards -- John Morton’s policy for CCs. Does not need endorsement by senate but input is desired.
 - Kristine K-S. brought up concerns about identifying specific faculty and classes. Julie Powers brought up concerns as to whether these standards will affect tenure and promotion
 - c. ACCFSC proposing that BOR have committees with faculty
 - All Campus Council of Faculty Senate Chairs wishes to have committees of the BOR so that faculty can have direct access to regents. No feedback from UHMC.
 - Curriculum Committee -- Tim Marmack, Lorelle Peros, and Kahele Dukelow.
 - Quick description of Kualii.



- Curriculum Deadline Monday, 4/3
- Training for Reps on new Curriculum website – Tutorial
- Kahele: biggest change is Teaching Equivalency and Basis. Program Coordinators to figure it out – coordinate with CC on 1/23 to meet and plan Friday trainings.
- Kualii will not automatically be populated with data from Curriculum Central.
- Dan asked -update on fast track with equivalences with David Grooms – not sure.

d. Budget – Tim Botkin

- Electronic New Position Refill/Revision Application Form – Criteria – Guidelines. Tim to create alignment of the planning, assessment and budget. System Flow Diagram. Understanding the Planning and Budgeting process, outside initiatives, and where are we in the process.
- Need to improve how we assess Program reviews and how they tie to the budget.
- 4/21 campus party --- Earth Day

e. Elections:

- Ryan Daniels stepped down as co-chair. Juli Patao and Charlie Slather are new co-chairs. Solicit nominations for Academic Senate Chair and to identify the timeline.

f. Distance Learning: Emma White

- Online Class Observation form is not mandatory, but it's available online. John Franks created a home for distance learning tools for instructors, will send link. Julie Powers recommends creating a HITS/Cable observation form.

g. P&P: Emma White

- Smoking Policy: Everything is on hold as a bill is going through the Legislature that will impact UH; we are waiting to see what happens.

IV. New business

V. Announcements

- a. Next Senate Meeting Friday February 10, 2017 from 1:30-3 pm.
- b. Blood drive February 20 & 21, 2017.
- c. UHPA Faculty Forum February 24 & 25, 2017