EXECUTIVE COMMITTEE

Meeting of Friday, June 01, 2018

Ka Lama 102

Minutes

1. Attendance. Vice Chancellor David Tamanaha convened the meeting of the Executive Committee at 9:36 a.m. Present were: David Grooms; Diane Meyer; Flora Mora; Brian Moto; Vice Chancellor Debra Nakama; Interim Vice Chancellor Deanna Reece; Rosie Vierra.

2. UHMC Budget Priorities. Vice Chancellor Tamanaha recapped the budget prioritization process. He noted that the results of campus voting were released and a meeting of the Academic Senate Budget Committee was convened to reconcile the voting outcome with earlier proposals. He said that UHMC administration had decided to honor the campus voting priorities. Administration met with the Budget Committee and the Committee voted to adopt the campus voting results.

Vice Chancellor Tamanaha said the list will affect budget decisions in three ways: (1) The list will guide this year’s operating budget; (2) If vacant positions arise during the coming year, the list will inform the filling of vacancies; and (3) In January 2019 the University will submit a biennium budget request to the Legislature, which will include UHMC input.

Vice Chancellor Tamanaha said the prioritization list will be effective for a two-year period. The next campus-wide budget prioritization list will be developed the year after next.

Vice Chancellor Nakama noted that UH System may promote goals and priorities that are not necessarily reflected in UHMC program reviews or the budget priorities list.

The Executive Committee discussed the budget priorities. The Committee voted to recommend to the Chancellor that the budget priority list (all 27 items) be adopted.

3. Title IV Program Review. It was reported that the U.S. Department of Education has issued a Program Review Report of UHMC’s Title IV programs, dated May 23, 2018. The Report summarizes certain Findings and Required Actions. UHMC is required to file a response to the Report within 60 calendar days after receipt of the Report. (The Report was received on May 29, 2018.)

4. Program Reports.

* Diane Meyer reported that Summer School is doing well. Numbers are up and only three classes were canceled. Further, the 2018-2019 UHMC Catalog is almost done. The Executive Committee discussed the Academic Probation Policy in the Catalog (p. 77) and noted that changes to the Policy would require review by the Curriculum Committee. The current Policy requires “all students” notified of unsatisfactory academic progress to meet with an academic counselor prior to registration so that an academic plan can be created. It was observed that compliance with this Policy will result in academic holds on student registrations.
* Flora Mora reported that students are still required to obtain TB and MMR clearances. Students may register provisionally without such clearances, but will have only until August 6 to clear any related health holds.
* Interim Vice Chancellor Reece said that the switchover to digital cable service in Maui County will occur in July. IT is working with Spectrum to have campus digital cable service centralized rather than distributed by cable boxes throughout the campus. After the switchover, classroom cable service will continue and UHMC’s channel will still be 354.
* Vice Chancellor Tamanaha reported that Community Colleges discussed the allocation of Repair and Maintenance funds and CIP funds among the various campuses. UHMC asphalt roadway repairs and a new flagpole were approved under R&M. Molokai Outreach Center annex construction and design moneys for the Hospitality Academy were also approved. Community Colleges is reviewing campus Equipment Lists. UHMC’s list is the longest and is still intact, though further reviews are forthcoming. He also reported that it is unlikely that new carports will be constructed under the Net Zero project. Instead, the PV panels will be installed in the grassy field. He further reported that the County is considering using the old dormitories.
* Brian Moto reported that the Chancellor’s Office is working on contract renewal letters for faculty.