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Early registration discount expires January 17, 2015

**some restrictions may apply**
Aloha and Welcome to EdVenture!

As the new chancellor for UH Maui College, I’d like to welcome you to the college, and in particular to our EdVenture non-credit courses. EdVenture is your opportunity to explore an interest or develop important workforce skills to help you take the next step in your career and personal development.

We’re fortunate that unemployment in Maui County is the lowest it’s been since 2008, but for many of our lifelong learners the challenge is getting that promotion, or finding a career that’s fulfilling and pays well. Through EdVenture, you can learn the specific skills in demand by employers, or try out a whole new field, all at an affordable price and with great instructors.

If you enjoy what you’re learning and are interested in taking the next step, a wide range of academic programs are also offered by UH Maui College and the UH Center, Maui, which provides distance learning degrees through our partners at UH Manoa, UH Hilo, and UH West O‘ahu.

Best wishes for a successful, happy, and educational 2015! -Chancellor Lui K. Hokoana Ed.D.

Happy New Year. Wow, can you believe it’s 2015 already?

Having just come back from a National Education Conference, we are happy to report that EdVenture is well on track by offering the latest trends and core classes for the coming year. It was stated that 2015 is the year of the “creative”, meaning that we need to be creative in everything that we do. Whether it’s doing more with less, learning new skills, or creating more balance – it’s time to dream a little and think outside of the box.

As a lifelong learner, I love to ponder the questions: “What makes me unique?” “Am I growing new brain cells to challenge myself and live life to the fullest?” “Asking these kinds of questions starts the creative thinking process and helps to support this year’s theme of creativity.

I’m sure you’ll find some interesting options in our spring catalog. We have also increased our partnerships and online course offerings to meet the growing demand of hybrid and online classes. This way you can learn whenever and wherever you want. Not to mention, we always welcome your ideas and suggestions, so feel free to share your thoughts. I can be reached at 984-3406.

10% OFF PROMO CODE
EARLYREGW
visit: EdVentureMaui.com
Discount expires January 17, 2015
not applicable for online classes & other restrictions may apply

on the cover
Design Your Future:
Jason Coughlin, Andrea Razo, and Madisons Felicilda
See story on p. 26

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UH Maui College - OCET/EdVenture
310 W. Ka‘ahumanu Ave
Kahului, Hawai‘i 96732
Phone: 808-984-3231

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Leadership Through Effective Team Building

Reinforce the values of your organization through activities designed to enhance respect, promote positive communication skills, and the ability to work closely together as a team to solve problems and deal with change. Learn skills to unite a group around a common goal to empower the team to be more effective and generate greater productivity. Come dressed comfortably and be ready to engage in some fun, learn something new, and experience a new team spirit in this experiential workshop.

| BUS6303  | Lori Teragawachi  | $150 | 002 | Tu 8:30 am - 4:30 pm | Feb 10 | Lau 225 | 1x |

NEW! DiSC for Managers

Have you ever wondered why connecting with some people on your team is easier for you than with others? By using the simple work style DiSC assessment tool, you will discover the strengths of your own work style and understand how your work style influences others. In addition, you will learn how to connect better with people whose priorities and preferences are different from yours reducing conflicts, misunderstandings, and team disharmony.

Note: Participant must complete the online assessment tool at least 3 business days prior to class.

| BUS6383  | Lori Teragawachi  | $199 | 001 | W 8:30 am - 4:30 pm | Mar 4 | Lau 225 | 1x |

The 7 Habits for Managers - A FranklinCovey Program

This two-day workshop will provide insights and tools from Stephen R. Covey’s The 7 Habits of Highly Effective People, the most influential business book of our time. Designed for current and future supervisors, managers and leaders, you will learn to leverage hidden resources and unleash your untapped potential to achieve organizational goals. Note: No additional discounts apply.

| BUS6300  | Lori Teragawachi  | $298 | 004 | ThF 8:30 am - 5 pm  | March 12 - March 13 | Lau 225 | 2x |

Daniel Sparks
Safety Resource Manager
Hawaiian Cement

“Hawaiian Cement is committed to exceeding our internal and external customers’ expectations. Our commitment can only be achieved by providing our leadership with effective tools. Franklin Covey’s “The 7 Habits for Managers” led by Dr. Lori Teragawachi is an excellent class and effective tool. The class is collaborative, interactive, and for our company, continues to yield excellent results. Our leaders describe it as “invaluable.””
Managing Across Generations
In today’s business world, companies may have four distinct generations working together, frequently colliding as their paths cross. Learn what each generation expects, how to manage them, and how to make sure things get done.

BUS6380 / Joanne Doell / $109

002 Tu 9 am - 12 pm Mar 3 Lau 225 1x
003 Tu 5:30 pm - 8:30 pm May 5 Lau 226 1x

Managers in Training: Bringing Out the Best in Your Employees
As a manager, there are basic communication skills you want to strengthen—particularly giving feedback to employees. In this workshop, you will gain insights and tools to communicate more effectively as you discover what brings out the best in you is the same for your workers. Guided by Daniel Goleman’s 5 competencies of Emotional Intelligence, the class will work through challenging practice problems, and help you become the best manager you can be.

BUS6369 / Phyllis Robinson / $145

001 WTh 9 am - 12 pm Feb 18 - Feb 19 Lau 225 2x
002 ThF 9 am - 12 pm Apr 16 - Apr 17 Lau 225 2x

NEW! The Effective Supervisor
Are you a new supervisor or considering that promotion? This course will help you transition from worker to supervisor and teach you the skills of communication, reflective listening, conflict management, problem solving, leadership and more. Master the skills and strategies for making your meetings more efficient and productive, and leave ready to effectively lead and supervise others with confidence. Supervision represents one of the most important elements for achieving extraordinary organizational results.

BUS6388 / Joanne Doell / $149

001 Th 9 am - 12 pm Apr 2 - Apr 9 Lau 225 2x

NEW! Achieve Global Leadership Training - Needs Based Coaching™
Students will learn how to build sustainable motivation in their associates by creating an environment where their intrinsic psychological needs are met. Four modules 3.5 hours each (4 half day classes or 2 days of class).

CALL 984-3678 / Lori Teragawachi / $129 per module

Available for your managers beginning in February

NEW! Google Docs for Business An Interactive Workshop
Google Docs is Google’s office suite for creating documents, spreadsheets, and presentations that can be shared and edited in real time across groups of people. Learn how it differs from Microsoft Office. Explore the Cloud Computing trend, how it works and what it means to have freedom to work from anywhere. Beyond use on a workstation, how practical is it to use on a phone, laptop or tablet? Engage in this interactive session, demonstrating how to get started and the basics of these online tools. This course is targeted to non-technical users and managers that want to understand document management with the least amount of computer jargon.

BUS6390 / Wayne Wong / $89

001 M 5:30 pm - 8:30 pm Feb 23 Lau 211 1x
002 W 9 am - 12 pm May 13 Lau 226 1x

NEW! Office Management Skills
Elevate yourself to be a more effective and more successful Office Manager or Executive Assistant. This experiential workshop covers all the essential skill disciplines: project management, computer filing, business writing, workstation organization, negotiation skills, and much more. Demonstrated techniques will be used and explained to help keep you from feeling overworked or overwhelmed, and better able to balance work and home life. This class gives you tools, techniques, and strategies to confidently complete your work as you utilize the Three Office Rules of Success.

BUS6387 / Christine Wilkinson / $69

001 Sat 9 am - 4 pm Mar 21 Lau 225 1x
002 Sat 9 am - 4 pm May 30 Lau 225 1x

NEW! Chaos to Carefree: Maximizing Your Business Space
Learn how changing the spatial environment you work in can affect your bottom line. Designed for small businesses with home offices or commercial space, this workshop will help organize your spaces to be functional, manageable, and easy to maintain. Give up wasting time searching for papers, bills, receipts, and things.

BUS6391 / Gylian Solay / $49

001 W 5:30 pm - 7:30 pm Feb 11 Lau 227 1x
002 Tu 9 am - 11 am Apr 7 Lau 225 1x
QuickBooks
The course teaches participants everything you need to know to get started using QuickBooks. For experienced QuickBooks users, this course will bring you up-to-date on the current release of QuickBooks, refresh you on QuickBooks best practices, and teach you tips and tricks you may not yet be aware of. You will learn how to set up a new company and how to modify an existing company; maneuver in QuickBooks; set up the all-important Chart of Accounts; tax mapping; set up customers and jobs, vendors, items, and the many QuickBooks lists.

BUS6320  /  Debra Imada  /  $269
001 M 5:30 pm - 8:30 pm  Mar 16 - Mar 23  Lau 226  2x
MTu 5:30 pm - 8:30 pm  Mar 24 - Mar 30  Lau 226  2x
002 ThF 9 am - 12 pm  May 21 - May 29  Lau 226  4x

Fundamentals of Accounting
Learn the basic skills needed to properly record and understand your business’s transactions from the reporting book to the check book, to proper financial reporting. Fundamental topics of double-entry bookkeeping include: Account classifications, debits, credits, T-accounts, liabilities, assets, owner’s equity, net income/loss, accounts payable, accounts receivable, the general ledger and journals.

BUS6326  /  Debra Imada  /  $125
005 TuW 6 pm - 8:30 pm  Feb 24 - Feb 25  Lau 226  2x
006 TuW 6 pm - 8:30 pm  May 19 - May 20  Lau 105  2x

Hawaii General Excise Tax and Payroll Taxes: What You Need to Know for Beginners
New business owners, bookkeepers, office managers and administrators will learn the practical fundamentals of interpreting Hawaii’s General Excise Tax (GET) laws, as well as calculating and filing the correct forms for employer-related payroll taxes. Learn how to apply the correct tax rates, where to find and how to complete the required forms, and secure an understanding of your responsibilities and tax requirements related to compensation of your workers.

BUS6370  /  Debra Imada  /  $125
004 W 5:30 pm - 8:30 pm  Mar 4  Lau 226  1x
005 Tu 5:30 pm - 8:30 pm  May 5  Lau 227  1x

The Business of Art
Understand every aspect of what it takes to be a successful artist in Hawai‘i. Gain unique insights that get immediate results, which are realistic and result in profitable solutions. Topics include: Pricing your product for profit; creating a competitive edge for foolproof presentations focusing on buyers of galleries, gift shops, and department stores; creating multiples for increased sales; what to look for in hiring trustworthy home workers, independent contractors, and other studio help; Internet marketing; catalog sales; trade show; visual merchandising and affordable display techniques; packaging and presentation for wholesale, retail & fine art gallery sales.

BUS6304  /  Ira Ono  /  $139
001 Sat 9 am - 4 pm  Apr 18  Lau 225  1x

NEW! Customer Service for Success
The position of Customer Service Representative is more than just a complaint department. Learn the role communication plays as we discuss verbal, non-verbal, written and listening skills. In addition we will practice a 5-step method for handling difficult customers using our island culture of aloha.

BUS6389  /  Joanne Doell  /  $149
001 Tu 9 am - 1 pm  Mar 24 - Mar 31  Lau 225  2x

Winning Telephone Techniques
For some of us, telephone etiquette can be a real hang up. The telephone is often the first point of contact with your customer, so make sure it is a positive encounter to win that customer for life. In this course, you will discover the secrets of great telephone etiquette in order to create outstanding customer service for your organization.

BUS6312  /  Joanne Doell  /  $55
002 Th 5:30 pm - 8:30 pm  Feb 26  Lau 106  1x
003 W 9:30 am - 12:30 pm  Apr 1  Lau 225  1x

Managing Emotions and Stress in Customer Service
Our emotions play such a major role in our relationships and in the circumstances we come face to face with every day. Learning to manage emotions is key to our ability to reduce stress, become more empathetic, and better able to serve the needs of our customers without sacrificing our own well-being in the bargain. This course is meant for those who are in the business of serving customers whether a business owner, a customer service representative, or a vendor. Walk away with some tools for keeping your cool even with your toughest customer.

BUS6385  /  Phyllis Robinson  /  $149
002 ThF 9 am - 12 pm  Feb 12 - Feb 13  Lau 227  2x
get certified in RITE’s 4-course series:

**Retail the RITE* Way**
*Retail Industry Training in Excellence*

The employment potential in the retail industry on Maui is growing and waiting for you. The RITE curriculum promotes excellence based on industry driven skill standards for sales and customer service, developed by the National Retail Federation Foundation, and customized specifically for the Maui County market. Join us and build your career in retail using the diverse tools and skills offered by this exciting new series.

1: The Professional Sales Associate

RITE: The Professional Sales Associate will explore the skills and abilities most important to a successful retail career. Valuable presentation skills will help you present yourself for success. Learn verbal and non-verbal communication skills as well as active listening techniques and an easy problem solving method.

**BUS6360 / Joanne Doell / $89**
004 Th 8:30 am - 12:30 pm February 5 Lau 225 1x

2: Effective Selling

RITE: Effective Selling looks at the steps involved in making a sale, always ensuring that you are meeting your customer’s needs. Discover how to overcome objections and close the sale.

**BUS6361 / Joanne Doell / $89**
004 Th 8:30 am - 12:30 pm February 12 Lau 226 1x

3: Customer Service with Aloha

RITE: Customer Service with Aloha discusses keys to excellent customer service. Practice a simple five-step method for handling customer complaints. In addition, explore the meaning of service, hospitality, courtesy, and aloha. Learn ways to make the shopping experience enjoyable. Includes tips on serving Hawai’i’s international customers.

**BUS6362 / Joanne Doell / $89**
004 Th 8:30 am - 12:30 pm February 19 Lau 226 1x

4: Understanding Retail

RITE: Understanding Retail wraps up the series with discussions about inventory control and merchandise display “best practices”, as well as studying loss prevention, safety, and security “best practices” and principles of running a profitable retail business. Learn ways you can contribute to your company’s success.

**BUS6363 / Joanne Doell / $89**
004 Th 8:30 am - 12:30 pm February 26 Lau 225 1x

**NEW! Maximizing Your Retail Space**

Getting the customer into your store is the first step. However, keeping them there to discover all you have to offer is of equal importance. Learn how to maximize your retail space to capitalize on what is most important to make your business grow.

**BUS6392 / Gylian Solay / $49**
001 W 5:30 pm - 7:30 pm March 11 Lau 106 1x
Marketing Foundations: Your Business Core
Do you want to effectively market your business but don’t know where to start? This 2-day workshop lays your brand and message foundation to set you up for a successful and effective marketing campaign. Start off on the right foot by developing the core message of your business marketing. Learn how to craft a mission statement that matters, write compelling copy, identify core keywords, and so much more.

BUS6366 / Danielle Miller / $125
003 TuTh 5:30 pm - 8:30 pm Mar 3 - Mar 5 Lau 227 2x

Social Media Marketing: Online Strategies to Grow Your Business
Strategy and planning is key to using social media effectively. Learn how to identify, attract, and nurture a community of loyal fans/customers who genuinely support your business. You will learn how your company’s website, presence on social media, and email campaigns are strategic tools that will grow your business.

BUS6368 / Danielle Miller / $125
004 TuTh 5:30 pm - 8:30 pm Mar 10 - Mar 12 Lau 225 2x
005 TuTh 9 am - 12 pm Apr 28 - Apr 30 Lau 225 2x

Marketing & Networking on Maui
This inspiring, thought-provoking and practical program will provide you with the tools to uniquely define, communicate and successfully market your business. You’ll explore how to fine-tune your elevator pitch and answer what your audience really wants to know... “What’s in it for me?” Learn how to expand your networking contacts and achieve professional success in any industry—all within the context of Maui County.

BUS6374 / Patricia Varley / $105
002 Tu 5:30 pm - 9 pm Feb 17 Lau 225 1x

How to Create and Manage Facebook for Business
Facebook, the most popular social media network used today, isn’t just for connecting with friends anymore. Learn how to set up and manage a business Facebook page in this 3-hour course. Facebook can help you meet your business goals, connect with existing customers, find new customers and boost sales.

BUS6377 / Danielle Miller / $49
004 Tu 5:30 pm - 8:30 pm Apr 7 Lau 227 1x

How to Use Pinterest to Attract Customers
Pinterest is the fourth largest traffic source in the world. It drives more referral traffic to websites than LinkedIn, Google+, and YouTube combined. This visual-based social network can help you establish brand authority, reach a wider audience, and attract new customers. Learn how to create a business Pinterest account and best practices for using this social media network. Help people find your business. Get discovered by millions of people looking for things to plan, buy, and do.

BUS6378 / Danielle Miller / $49
004 Tu 5:30 pm - 7:30 pm Apr 14 Lau 227 1x

Twitter: Grow Your Business 140 Characters At A Time
Twitter is among the most powerful online business tools to get the word out. Yet, most business owners are unsure how to harness the potential of micro-blogging, using the Twitter short message communication tool. Get introduced to this unique social media platform and take away tips you can use today to generate buzz around your business.

BUS6379 / Danielle Miller / $49
004 Tu 5:30 pm - 7:30 pm Apr 21 Lau 227 1x
NEW! Google+ 101 for Business

The number one search engine in the world has joined the world of social media. Google+ allows users to create full profiles and business pages, recommend content, and share activity. Google+ posts have strong SEO value and can help users find your company when searching the web. Learn how to set up your page, develop basics skills for posting, and understand why Google+ could be your key to social media success.

BUS6386  Danielle Miller  $49

001  Tu 5:30 pm - 7:30 pm  Apr 28  Lau 227  1x

Real Estate: Salesperson Prelicense Course

This is a Hawaii Real Estate Commission approved course satisfying prelicensing requirements of a 60 hour course from an accredited Hawaii real estate school. This course can help you gain the knowledge required to demonstrate competence as a real estate salesperson by learning most aspects of real estate including deeds, financing, licensing, ownership, assessments, foreclosure, zoning, landlord tenant code summary, contracts, estates and much more. In addition to passing this course, you must also pass the National and State examinations, submit an application and pay applicable fees to be eligible to receive your real estate license.

Information about the State of Hawaii real estate licensing exam may be found at: https://candidate.pseixams.com/

General real estate licensing information can be found on the state website:

BUS6306  Lisa Teichner  $849  Cost includes textbook

003  Th 6 pm - 9 pm  Feb 24 - Apr 7 and
Sat 9 am - 6 pm  Feb 28 - Apr 4  Lau 225  18x
Note: NO CLASS on Thursday, March 26

Real Estate Law

Explore the legal issues involved in real estate law, from investing to title examinations. You’ll not only master the essentials, but you’ll receive hands-on applications and examples that will show you how to use this knowledge in a day-to-day real estate practice or in personal real estate investing. By mixing explanation of legal theory with specific and practical examples, the instructor draws a balance between legal philosophy and legal practice. You’ll soon see just how fascinating a topic real property law can be.

[ONLINE] Visit: ed2go.com/maui/

$129  Online Classes begin 5/21, 6/18, 7/16 or 8/20
Real Estate

Food Trends: Finding your Niche in the Specialty Foods Industry
Prepared foods are a tremendous market opportunity in Hawai'i—whether these are sold in local and regional markets, or to global markets via export. Learn about the various channels of distribution for prepared foods, the size and growth of these categories, the features today’s consumers are seeking, and how foods can be differentiated so that they command a premium price.

BUS6801 / 3 hrs / Lou Cooperhouse / $39
Available Online On Demand

Food Product Development and Technology Essentials
This course will move from “farm to fork” to explore the many product development technologies that can be utilized for optimal quality and enhanced food safety. These include good agricultural practices (GAPs), cold chain management, product formulation options, thermal and non-thermal processing technologies, extended shelf-life packaging considerations, and best practices in distribution. Innovative technologies such as modified atmosphere packaging (MAP), sous vide, cook chill, and high pressure processing will be discussed as well. You will learn current best practices in product development, and how to optimize product quality.

BUS6802 / 3 hrs / Lou Cooperhouse / $39
Available Online On Demand

Quality Assurance and Food Safety Principles
Farmers, processors, retailers and food service operators must have an understanding of the principles of food safety in order to minimize risk to the public. In this course, you will learn how to create a holistic food safety and quality system—including management commitment, facility infrastructure requirements, sanitation, pest control, personnel practices, training, microbiological testing, traceability and crisis management, food security, and HACCP. An overview of the Global Food Safety Initiative (GFSI) and third-party food safety and quality certification programs will be provided.

BUS6803 / 3 hrs / Lou Cooperhouse / $39
Available Online On Demand

Good Manufacturing Practices For Food Producers
GMPs are mandated in all food processing facilities by Federal legislation, and it is critical that processors follow these basic instructions for making a safe, sanitary product. This course offers instruction for following GMPs along with best practices for employee hygiene, environmental sanitation, and product storage and handling. It meets the general training requirements per FDA and USDA regulations for all employees at all levels within a company.

BUS6804 / 3 hrs / Lou Cooperhouse / $39
Available Online On Demand

Instructor: Lou Cooperhouse, MS Food Science, BS Microbiology, Rutgers University. Thirty year career in food industry including leadership positions in business development, product development, quality assurance, and operations at new business startups, family-run businesses, and global food manufacturing corporations.

The Maui Food Innovation Center is partially funded by a grant from the U.S. Department of Labor in the amount of $759,350. Funding does not pay for student costs to participate. The Maui Food Innovation Center is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY: (808) 984-3325.

Find the edge you need in the food marketplace and help connect Hawai'i’s local food businesses to tables everywhere!

The Maui Food Innovation Center now offers four essential Food Industry Fundamentals courses designed to engage business owners, management and key employees in this growing industry sector. Certificates will be provided upon completion.

NEW online classes available now! Visit edventuremaui.com/maui-food-innovation-center
Have an idea for a Maui-made food product, but not sure where to start?

Food industry expert Lou Cooperhouse has developed an exclusive series of four online Food Industry Fundamentals classes that will help farmers, food start-ups, and existing food businesses turn their ideas into reality.

“Nationwide we’re seeing a tremendous demand for locally-produced food products, but sometimes a farmer or food entrepreneur isn’t sure how to turn fresh fruit and vegetables into a safe, packaged, value-added product,” said Cooperhouse, a consultant to the Maui Food Innovation Center.

Andrea de Roode, an Educational Specialist at UH Maui College and co-founder of PONO Tea & Herb Farm, was inspired to take the Food Trends course to learn ways to expand into new markets for her Maui-grown tea products, both within Hawai’i and internationally. “A lot of start-up or small-scale farmers and food businesses here in Hawai’i are passionate about the products we grow and create, but sometimes lack the resources or guidance to bring our products to market, be economically viable, or meet standards for food safety and quality,” de Roode said.

“The Maui Food Innovation Center courses offer opportunities for small companies and farmers to realize untapped or potential revenue streams and consumer markets, such as with value-added or ready-to-eat products. This kind of innovation could also allow for the development of food products that would support our island’s food security. I see the future of food innovation on Maui as a collaboration between farmers, food industry experts, customers, and small food companies,” she said.

Food entrepreneur Jamie Ronzello of Barking Deer Farm on Moloka’i enhanced her marketing plan after completing the Food Industry Fundamentals courses.

“These classes were extremely pertinent to my business expansion. The class on niche marketing could not have been offered at a better time for me as I was able to implement several creative marketing techniques taught in the class for the Made in Maui County Festival,” Ronzello said.

“One of the most important ideas I learned is that I am selling an experience not a product. By focusing on this concept I really saw that my customers were able to connect to my product. They were able to walk away knowing the story behind the jar of spiced coffee rub or hibiscus cooler tea they just purchased. These classes gave me the foundational knowledge and confidence to niche market my product,” Ronzello said.

Students earn Certificates of Completion for each course and a Food Industry Fundamentals Certificate for all four. Register today! Your idea could be the next big thing.
Computers for Beginners

Never used a computer before? Feel like computer terms are written in a foreign language? Well then, this course is for you. You’ll explore the parts of a Windows-based computer and gain hands-on experience using a mouse, keyboard and Windows software programs. You’ll also become fluent in basic “computer-speak”, demystifying the jargon, and learning computing terms like RAM, USB, GB, TB, MHz and CPU.

Equivalent course for Mac users is Introduction to Macintosh (see section on Macintosh training).

COM6001 / Nicolette van der Lee / $135

014 MW 5:30 pm - 8:30 pm Jan 5 - Jan 7 Lau 227 2x
015 MW 5:30 pm - 8:30 pm Apr 13 - Apr 15 Lau 227 2x

Keyboard Typing for Success

Can you type 65+ words per minute? Can you use a keyboard without “hunting and pecking”? If you haven’t had the benefit of taking a typing course, that might not be the case. Typing is 10 percent accuracy, 10 percent speed and 80 percent technique. In 10 short hours, you will learn the “key” concepts of a special typing technique that will open a world of opportunities when it comes to fast and accurate touch typing.

COM6003 / Joanne Doell / $469

008 MW 9:00 am - 12:00 pm Feb 18 - Mar 4 Lau 226 5x
007 MW 5:30 pm - 8:30 pm May 11 - May 25 Lau 227 5x

Word Processing for Beginners

In the world of academia and the world of business, no other technology resource has had as great an impact as word processing. This course will help you master the fundamental skills involved in word processing. You will learn how to work your way around a keyboard as you execute basic operations: creating, editing, formatting, saving, retrieving and printing text documents.

Required: Introduction to Windows or equivalent experience. Follow-up Course: Microsoft Word Essentials.

Suggested: Familiarity with PC’s and tablet devices

COM6004 / Nicolette van der Lee / $135

007 MW 5:30 pm - 8:30 pm Jan 19 - Jan 21 Lau 227 2x
008 MW 5:30 pm - 8:30 pm Mar 9 - Mar 11 Lau 227 2x

Spreadsheets for Beginners

These days, you’ll be hard pressed to find a computer that doesn’t come with a spreadsheet program. What can a spreadsheet do? What sets a spreadsheet apart from a word processing or database management program? You’ll learn the answers to these questions as you master the basic functions and applications of spreadsheet programs.

Required: Introduction to Windows or equivalent experience.

Follow-up Course: Microsoft Excel - Essentials.

COM6005 / Nicolette van der Lee / $135

003 TuTh 5:30 pm - 8:30 pm Feb 17 - Feb 19 Lau 212 2x

Introduction to Windows

Learn how to comfortably move around in Windows and become familiar with Windows terminology. Learn to use the task bar, create shortcuts, manage the desktop, work with multiple windows and more. Learn how to find and manage documents, use online help, and clean house with the recycle bin.

Required: Computers for Beginners or some computer experience. Follow-up Course: Intermediate Windows.

COM6006 / Ben Howard / $179

003 TuTh 5:30 pm - 8:30 pm Feb 3 - Feb 10 Lau 212 3x

Intermediate Windows

This is a “must do” for anyone who owns a computer! Learn more about managing the files and folders on your system, how to keep your system running smoothly, maximize its performance and keep it safe. Learn the do’s and don’ts of software installations and explore the many customizations you can make so that Windows conforms to your own personal style.

Required: Computers for Beginners or some computer experience.

COM6007 / Ben Howard / $179

003 TuTh 5:30 pm - 8:30 pm Feb 12 - Feb 19 Lau 227 3x
Microsoft Word Essentials

Turn MS Word into your most powerful productivity ally. Get the basics you need to easily create readable letters, reports and envelopes. Learn the amazing number of ways that Word has to rearrange your documents to get the look that you want. Discover how easy it is to avoid spelling errors and get help with grammar. If you are new to Word, or if you get frustrated using Word, this is the course you need to become truly skilled with this software.

Required: Word Processing for Beginners or equivalent experience. Follow-up: MS Word - Intermediate.

Microsoft Word Intermediate

Think you know all the tricks in MS Word? Think again. This course will advance even the most knowledgeable participant in MS Word.

Required: Microsoft Word Essentials or trainer's permission.

COM6016 / Ben Howard / $269

003  MW 5:30 pm - 8:30 pm  Mar 23 - Apr 1  Lau 212  4x

Call Peggy Kelley at 984-3498 to create your own custom path to a computer certificate
Microsoft Excel Essentials

Microsoft Excel is one of the most powerful and versatile business tools today, but if you’re not familiar with its basic functions, formulas, commands and keystrokes, you’re setting yourself up for frustration and disappointment. Go beyond the basics and learn how to write a formula, work with a built-in function, create a chart and organize data in a list.

Required: Spreadsheets for Beginners or previous experience with Excel or other spreadsheet programs. Follow-up Course: Microsoft Excel Intermediate.

Microsoft Excel Intermediate

In this class, you will explore the techniques needed to build multiple sheet workbooks and to link and consolidate data among them. Learn to work more efficiently and safely by using templates, by restricting data entry to particular information and by protecting cell contents. Tap into the power of Excel by using more functions that are built-in and Excel's database features.

Required: Microsoft Excel Essentials or trainer's permission.

WordPress: Blogging Basics

Many Internet users and webmasters are using blogs like WordPress and BlogSpot to get the word out. This course goes over the basics of setting up a blog, as well as its general uses and functions. It covers themes, updates and adding pages and widgets to the navigation.

Required: Basic computer and Internet skills.

Your Adobe Illustrator class has been very instrumental in my success story; I cannot thank you enough. We are able to save hundreds of dollars on outside graphics by doing our ads in-house each year.

Priscilla Veilleux
Sr. Office/Facility Manager, Imua Family Services

Adobe Photoshop Introduction

Adobe Photoshop is a professional image editing software used to improve, enhance, and modify photographs. Learn the significant tools and features of Photoshop by exploring image possibilities with photo repair and color correction tools. Improve your composite images by working in layers. Work with text, layer styles and filters for image effects. Students will begin with sample material to develop a composite project. Windows and Mac users are invited, because Photoshop works the same on both platforms.

Required: Basic Windows or Mac skills.

Adobe Illustrator

Learn the fundamentals of digital drawing for logos, illustrations, posters, and web graphics. Create vector graphics using paths, shapes, typography and effects. Explore colors, gradients, transparency and layers. Students will begin with sample material to develop a logo or their own customized drawing project. Windows and Mac users are invited, because Illustrator works the same on both platforms.

Required: Basic Windows or Mac skills.
Using Business on the Internet
Want to make money on the Internet but don’t know where to start? This course will show you what it takes. You will learn the process of how to set up and do business on the Internet. Both pre and post-website launch concerns will be discussed. Topics include: Domain name and hosting issues, basic shopping cart setup, accepting credit cards online, and preliminary search engine optimizing. Tying in with PayPal, eBay and Amazon, and more will be examined. Examples will illustrate the use of Photoshop, Dreamweaver and Web Position Gold software.

Required: Exposure to computers and the Internet is helpful but not required.

**COM6028 / Ben Howard / $149**

**005 TuTh 5:30 pm - 8:30 pm Mar 19 - Mar 24 Lau 227 2x**

## HTML Introduction

Learn HTML - the language used to make web pages. This course is intended for you if you have never written HTML code, but have experience browsing the web. You will learn how to create and modify most aspects of a web page, including text display, text editing, image placement, page links, page layout and tables.

**Required:** Some Internet browsing experience and basic word processing skills, such as Microsoft Word Essentials or equivalent experience.

**COM6030 / Ben Howard / $239**

**007 TuTh 5:30 pm - 8:30 pm Mar 10 - Mar 17 Lau 226 3x**

## HTML Intermediate

This course goes deeper into the actual writing of HTML code to create and modify web pages. In addition to expanding on the topics in the introductory course, participants will learn more complicated uses of HTML, such as frames displaying multiple web pages at once; feedback forms that visitors complete; email links; image maps; online forms; and META tags.

**Required:** HTML - Introduction or trainer’s permission.

**COM6031 / Ben Howard / $239**

**004 TuTh 5:30 pm - 8:30 pm Apr 7 - Apr 14 Lau 226 3x**

## Website Development Certificate

Learn to develop and maintain websites in this exciting certification program. Invest in your future and gain cutting edge skills taught by Maui’s Web page development experts.

## Office Computing Certificate

Learn the fundamental skills required to become proficient in office computer applications. All courses in the program include extensive hands-on experience.

For more information, call: (808) 984-3231. Space is limited. Students entering these certificate programs must notify registrar in order to be eligible for certification. All courses must be completed within 24 months.
Introduction to MacBook
This is an ideal course for those with basic computer skills who are new to the Mac and want to begin understanding the ins and outs of their Mac. This course introduces you to the hardware and software components of your Mac computer. The course also will introduce you to the basics of the OS X operating system.
Required: Basic computer knowledge

**COM6038** / Rick Ortiz / $79
008 Th 9:30 am - 12:30 pm Apr 2 Lau 211 1x

Exploring Mac OS X
This is a hands-on course that covers the latest OS X operating system on your Mac computer. The course will review the user interface, menu items, the Dock, basic system settings, basic utilities and a brief review of Apple’s iApplications.
Required: Previous Macintosh Experience, Introduction to Macintosh or trainer’s permission.

**COM6008** / Rick Ortiz / $79
008 Th 9:30 am - 12:30 pm Apr 9 Lau 211 1x

Introduction to iPad
Welcome to a new way of computing. This is a hands-on course that will show you how to use the amazing Apple iPad. The course covers the use of the multi-touch screen, setting up Internet access, email, iBooks, music, videos and downloading additional applications. The course will also discuss add-on accessories that can enhance the use of the iPad.
Required: Must have an iPad and basic computer skills.

**COM6040** / Rick Ortiz / $79
012 Sat 9:30 am - 12:30 pm Apr 25 Lau 211 1x

**Introduction to the iPhone**
This course covers the most popular smart phone on the market today, by exploring the hardware and software functions of the device. The iPhone is the first computer you can put in your pocket. Find out how to take full advantage of the phone, camera, Internet, email, music and movie features of this device.
Required: iPhone and basic computer skills

**COM6043** / Rick Ortiz / $79
008 Sat 9:30 am - 12:30 pm Jan 31 Lau 211 1x
009 Sat 9:30 am - 12:30 pm May 2 Lau 211 1x

**Exploring iOS: Apps and iCloud for iPad and iPhone**
This is a hands-on experience that goes beyond the iPhone and iPad courses. It begins to explore the vast universe known as the App store. We will explore popular apps, business apps and personal apps that will help you understand and expand your use of your iPhone or iPad devices. Bring your favorite apps or a list of apps you are looking for.
Part two of the course introduces you to iCloud. iCloud is so much more than a hard drive in the sky. It is the effortless way to access just about everything on all your devices. iCloud stores your content so it is always accessible from your iPad, iPhone, iPod touch, Mac, or PC. This course will go through the creation, setup and understanding of cloud computing on your Apple devices.

**COM6042** / Rick Ortiz / $149
007 Sat 9:30 am - 11:30 am Feb 21 - Feb 28 Lau 211 2x
008 Sat 9:30 am - 11:30 am May 9 - May 16 Lau 211 2x

**iSuite OS X Apple Apps, iTunes, iPhoto, iMovie and iWork**
This three-week course is designed to introduce you to the Mac iApps. The course will cover organizational apps such as Contacts, Calendar and Reminders. It will continue into the iLife apps: iTunes, iPhoto and iMovie. The course will conclude with iWork, Apple’s “Office” suite of word processing, spreadsheets and presentation software.
Required: Basic Macintosh skills

**COM6044** / Rick Ortiz / $179
005 Sat 9:30 am - 12:30 pm Mar 7 - Mar 21 Lau 211 3x

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Discount expires January 17, 2015
not applicable for online classes – other restrictions may apply

EdVenture | SPRING 2015 | EdVentureMaui.com | instructor bios on pp. 40 - 41
**OS X Support Essentials**

Get Certified in the latest version of OS X and become an Apple Certified Support Professional (ACSP). OS X Support Essentials is a three-day, hands-on course that provides an in-depth exploration of troubleshooting on OS X. This course is designed to give you a tour of the breadth of functionality of OS X and the best methods for effectively supporting users of OS X systems. The course is a combination of lectures and hands-on case study exercises that provide practical real-world experience. At the conclusion of the course, you will have the option to take a proctored Apple Exam to gain ACSP certification.

**Required:** Students should have the following prerequisite knowledge prior to attending this course: Basic Mac OS X knowledge and Basic troubleshooting experience. Review of guidelines and study guides at training.apple.com is strongly suggested prior to class.

**COM6045 / Rick Ortiz / $1495**

009 TuWTh 8 am - 5:30 pm  Feb 24 - Feb 26  Lau 211  3x
010 TuWTh 8 am - 5:30 pm  Apr 21 - Apr 23  Lau 211  3x

**Apple Certification Exam Day**

As an Apple Authorized Training Center, EdVenture offers Apple Certifications and Exam days at our UHMC center. You can choose to take Apple Certification Exams at EdVenture from the following Certification Paths: Mac OS X, Pro Apps, iLife, iWork, and Xsan. For more information regarding Apple certifications visit: [http://training.apple.com/certification](http://training.apple.com/certification)

**COM6047 / Rick Ortiz / $250**

022 F 9 am - 11 am  Feb 27  Lau 211  1x
022 F 9 am - 11 am  Mar 20  Lau 211  1x
022 F 9 am - 11 am  Apr 24  Lau 211  1x
022 F 9 am - 11 am  May 29  Lau 211  1x

EdVenture at Maui College offers a wide range of highly interactive instructor-led courses that you can take entirely over the Internet. All of our courses are led by expert instructors, many of whom are nationally recognized in their field. Our online courses are affordable, fun, fast, convenient, and geared just for you. Here is just a sample of the hundreds of classes available:

- Creating WordPress Websites
- Computer Skills for the Workplace
- Photoshop CC for the Digital Photographer
- Grammar Refresher
- A to Z Grant Writing
- Discover Sign Language
- Write Effective Web Content
- Administrative Assistant Fundamentals
- Accounting Fundamentals
- Stocks, Bonds, and Investing: Oh, My!
- Prepare for the GED Test

**See more classes on pages 34 - 37**

Enrollment is easy! Find your class at: [ed2go.com/maui](http://ed2go.com/maui)

Questions or like more information?

Call (808) 984-3231

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Tuition Assistance: page 23  EdVenture | SPRING 2015 | EdVentureMaui.com | 984-3231
We are pleased to welcome back Alex de Roode as the new Executive Director of the Sustainable Living Institute of Maui (SLIM). Many of you may remember Alex and his work from when he served as SLIM Executive Director at UH-Maui College from 2007-2010. Since then, Alex has continued to be active in the fields of sustainability, higher education, green building, and energy efficiency both here on Maui and on the mainland.

Most recently, Alex served as the Director of Sustainability & Business Development for Green Building Hawaii, where he provided leadership in strategic planning, operations, program development and program implementation.

Alex has acquired extensive working knowledge with green building rating systems and building systems testing for new construction and existing residential and commercial buildings, as well as in delivering cutting edge training in a variety of sustainability specialties. Alex also served as the first Sustainability Manager for Portland Community College where he was responsible for the overall management of the College’s district-wide sustainability programs. Alex holds a Master of Science degree in Bioresource Engineering from McGill University, and is a LEED Accredited Professional with a specialty in Operations & Maintenance as well as a Certified Energy Manager (CEM). •

**Sustainable Agriculture: Basic Best Practices**

SLIM presents: This training introduces participants to the fundamental practices of building living, healthy soil for the purposes of growing nutritious organic vegetables and fruits in a tropical setting. Through classroom and field instruction, students learn the strategies for building compost, using plants to increase organic matter, diversification to avoid insect and disease issues, and the step-by-step process of raising plants through to harvest. Students will gain valuable knowledge to pursue jobs in a variety of agriculturally-based businesses. Note: Saturday class is off-site at Kupa’a Farm.

**NEW! Intro to Korean Natural Farming w/ Chickens & Pigs**

SLIM presents: Korean Natural Farming (KNF) is gaining enthusiastic support in the Hawai’i agricultural community. This practice of using Indigenous Micro Organisms (IMO) is based on using on-farm resources and making preparations to build soil and create clean, odorless animal enclosures. Day One offers an overview of KNF, Day Two applies KNF practices to keeping Chickens and Pigs.

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How to Grow and Maintain Tropical Fruit Trees

This 5 week course provides comprehensive information on how to grow tropical fruits effortlessly and with more satisfaction. The tropical fruits covered in this course include: Citrus, Bananas, Papayas, Mangoes, and Avocados. Topics include: choosing the right varieties of fruits to grow in a tropical setting, proper site selection and preparation, soil preparations, fertilization, pollination, training, pruning, windbreaks, insects, disease and weed control, harvesting, alternate bearing, and yield. Don’t miss this opportunity to learn how to grow fruit trees in Hawai’i.

AGR6711 / Anne Gachuhi / $179
003 M 9:30 am - 11:30 am Apr 13 - May 11 Lau 106 5x

Sustainable Landscape Maintenance

This five-week, hands-on training course provides all residents, homeowners, landscapers, garden maintenance crews, hotel and condo personnel, and parks and recreation staff with the gardening and horticultural skills needed to perform their jobs more efficiently and with more confidence. Topics include: landscape maintenance, landscape design principles, proper pruning techniques, lawn care management, irrigation, soil, integrated pest management, weed control and care of trees, shrubs, ornamentals (flowers) and vegetables. Inquire about CEUs.

AGR6604 / Anne Gachuhi / $179
002 Tu 9:30 am - 11:30 am Jan 20 - Feb 17 Lau 106 5x

Edible Landscape Design

SLIM presents: Learn how to design, implement and maintain a professional edible landscape. Each participant will complete a design project based on skills and concepts learned in this 18-hour professional training.

AGR6000 / Evan Ryan / $329
003 W 3 pm - 6:30 pm Apr 29 - May 20 Lau 106 4x
Sat 9 am - 1 pm May 9 1x
Note: Four classes on campus, Saturday class is offsite to visit edible landscapes.

Bebeginning Beekeeping

SLIM presents: Introduction to honeybees, including bee biology, management commitment, equipment, and products of the hive. Designed to introduce participants to beekeeping for home use or business. Training will take place in the CTAHR/Cooperative Extension training room (on UHMC campus, east end). Instructions will be emailed to participants before the training.

AGR6002 / Danielle Downey / $89
004 Th 9 am - 3 pm Feb 5 1x

Intermediate Beekeeping

SLIM presents: Designed for current beekeepers and those ready to increase knowledge and skills in bee health issues to increase apiary size and honey production. The training will cover bee diseases and parasites, identification and management, and includes field instruction.

Required:

AGR6003 / Danielle Downey / $89
003 F 9 am - 3 pm Feb 6 1x

NEW! Beekeeping: Dividing & Catching Swarms

SLIM presents: Learn how to manage honeybees and their natural instinct to swarm. Dividing hives increases honey potential and prevents losing valuable bee populations to the wild: make two hives from one. Catching swarms can protect against losing your bees, or add to your apiary by catching wild swarms. Techniques and concepts will be presented as well as hands-on hive work.

AGR6029 / Danielle Downey / $89
001 Sat 9 am - 3 pm Feb 7 Lau 106 1x
Irrigation Management

The Irrigation Management Course provides landscaping crews, institutions, garden maintenance crew, green industry personnel, hotels, condos, parks and recreation staff, small and large landscaping companies, home gardeners, and private estates' landscaping crew members, with the tools for efficient and more sustainable landscape water management techniques. This training will also provide additional advantages and job opportunities for individuals interested in working in the landscape and greens industry. Topics covered include: irrigation system components and design, installation and management, types of irrigation systems, advantages and disadvantages of drip versus sprinkler irrigation systems, proper irrigation techniques, irrigation scheduling, and efficient water management.

AGR6003 / Anne Gachuhi / $179
002 M 9:30 am - 11:30 am Mar 2 - Mar 30 Lau 106 5x

Managing Pests & Diseases for Plants

SLIM presents: Learn the holistic Integrated Pest Management (IPM) strategy of monitoring and controlling pests and diseases. Learn to identify common pests and diseases found on vegetables and ornamentals, how to diagnose your plant's symptoms and problems, and the cultural, mechanical, biological and safe chemical controls to avoid and resolve pest and disease issues.

AGR6007 / Susi Mastroianni / $225
002 Th 3 pm - 5:30 pm May 7 - May 28 Lau 225 4x

NEW! Pesticide Best Practices

SLIM presents: Three trainings in one. This day-long focus on pesticide use offers best practices in Pesticide Regulations with Label Review, Protecting Pollinators, and Proper PPE (personal protective equipment) use, including avoiding heat stress. Each section is two hours long and provides 2 CEUs for Hawaii Department of Agriculture, Restricted Use Pesticide certification. Includes: categories Private 1, Commercial 1a, Commercial 3, 6 and 10.

AGR6030 / Steven Russo / $150
001 Tu 9 am - 4 pm Feb 24 Lau 225 1x
002 W 1 pm - 8 pm May 13 Lau 226 1x

Community Garden

The Sustainable Living Institute of Maui (SLIM) Community Garden welcomes the community to come and grow. Supported by Malama Maui Nui, the Department of Water Supply, the Ulupono Initiative and the Makana Family Foundation, the garden has become a living laboratory.

Not only do plot members grow their own food, numerous classes are using the garden as a living laboratory to learn about home gardening, rain gardens, pests and diseases, soil and compost building, as well as for small-scale construction projects.

Garden plots are available. With your plot you will receive an introductory educational class and have access to garden tools & well-prepared garden soil.

$50/6 months for 4'x8' plot
$60/6 months for 5'x7' plot
Contact: (808) 984-3502

CORAL REEF ALLIANCE

Reef-Friendly Innovations for Coastal Properties

SLIM presents: The latest in visitor engagement, watershed stewardship, landscape design, irrigation and plant selection strategies will be covered, using the newly-published Hawaii Hotel Reef Stewardship Guide. Shoreline facilities, such as resorts and condominiums, will learn to employ cutting edge techniques and new approaches to protect fragile coral reef systems, with a highlight on reef-friendly landscaping and Low Impact Design/Development. Onsite visits to observe resort practices are included; participants to provide own transportation. Coral Reef Alliance expert instructors. Inquire about CEUs.

AGR6016 / Elizabeth Foote, Wesley Crile / $219
002 Th 2 pm - 4:30 pm Apr 23 - May 21 Lau 106 5x
## Internships & Industry-Focused Programs

- **SLIM / INNOVATE HAWAII Internship** - coming in January
- **Sustainable Strategies for Hotels & Resorts** - coming in February
- **Building Operators Certification** - coming in March
- **Corporate Social Responsibility Goal Setting & Measuring** - coming in April

Sign-up fast for these unique opportunities. Applications are required.

### Contact Melanie Stephens at 984-3502 for further information

#### SLIM/INNOVATE HI Green Internship

Learn skills for commercial energy auditing and apply them to manufacturing facilities to recommend energy efficiency measures. This includes performing lighting audits, data logging mechanical equipment, assessing insulation of any conditioned spaces, analyzing electrical diagrams and assessing duct work of air conditioning systems. Once the energy audit has been performed the students will produce a report and presentation outlining their findings including any financial analysis that has been conducted and potential Hawaii Energy rebates that may apply to the project. Stipend included

**SUS6018** / Mark Ausbeck, Austin Van Heusen  
**002** Begins in January  
Note: This training is sponsored by Innovate Hawaii.

#### Sustainable Strategies for Hotel & Resort Operations

SLIM presents a multi-faceted training program in sustainability best practices designed for building and facility operations. This includes a high-level overview of sustainability rating systems, such as LEED EBOM, Hawaii Green Business Program, Green Key and Portfolio Manager. Participants will assess a selected resort in teams of four with a single rating system as they participate in this experiential learning project and present findings in a formal presentation. Tuition is sponsored by participating resorts.

**Required:** Preference given to: 1. Enrolled UH Maui College students who have taken coursework related to energy efficiency, water efficiency, lean production techniques, environmental management, or green building technology. Other relevant coursework will be considered. 2. Students or workforce employed or unemployed who have significant work experience in energy, water, and/or waste management fields and/or have experience working in resort settings may also apply.

**SUS6011** / John Bendon, Alex de Roode  
**002** Begins in February  
Note: Tuition of $1225 sponsored by participating resorts.

#### Building Operators Certification

Sponsored by Hawaii Energy, this is a rare opportunity for building engineers, HVAC technicians, maintenance workers, facility coordinators and supervisors. This SLIM training gears participants to attain a nationally-recognized certification. It focuses on commercial energy efficiency for HVAC, lighting, and all heavy energy users in facilities. BOC graduates save an average of $20,000 annually on energy bills for their companies through energy conservation. For sponsorship, find applications at: www.sustainablemaui.org.

**Required:** For this Hawaii Energy-sponsored training, participants must fall within these groups: 1. Facility managers and support staff 2. Building operators 3. Maintenance workers 4. Chief/Facility engineers and support staff 5. Mechanical and electrical contractors who support chiller plants. A high school diploma or GED is highly recommended. Preference is given to applicants currently employed in a facility.

**SUS6017** / Expert Industry Instructors  
**002** Begins in March  
Note: Training tuition is $1600 ($1400 is sponsored by Hawaii Energy for those who qualify).

#### NEW! Corporate Social Responsibility Goal Setting & Measuring

SLIM, in partnership with Susty Pacific consulting group, invites you to join a 16-hour training program in sustainability management and reporting for companies and corporations including hotels, resorts, manufacturers and other large, private sector organizations. Includes the latest techniques for managing sustainability performance while demonstrating the importance of reporting in today’s competitive markets. Various frameworks in corporate social responsibility (CSR) reporting, such as Global Reporting Initiative (GRI), Global Real Estate Sustainability Benchmarking (GRESB), are presented, as well as how to develop sustainability management systems (SMS).

**SUS6029** / Jennifer Chirico  
**002** Begins in April

Contact Melanie Stephens for application & more information: mvstephe@hawaii.edu, 984-3502
LEED Green Associate Exam Prep
SLIM presents: This LEED Exam preparation workshop will prepare you to pass the test with confidence - the first time. Focuses on key information necessary to pass the targeted LEED GA Version 4 exam, including: the LEED implementation process, project site factors, water management, energy impacts, synergistic opportunities, stakeholder involvement in innovation, project surroundings, public outreach, test taking tips and strategies. Included are the types of questions that are asked on the exam so you know what and how to study. Concludes with practice exams. CEUs approved for 8 hrs. to maintain BOC certification.

SUS6014 / John Bendon, Alex de Roode / $295
002 Th 8 am - 5 pm   Feb 12   Lau 108   1x
Note: USGBC members inquire for discount.

Electricity for Beginners: Intro to Energy Systems
SLIM presents: Interested in renewable energy, energy management or maintenance fields? This course provides a basic overview of the field of electricity in classroom and hands-on sessions. Prepares students for further training in electricity, photovoltaic, solar thermal hot water installation and building maintenance. (Training will take place in the Vocational Trades Building. Directions will be emailed.) For more information call 984-3502.

SUS6000 / Clifford Rutherford / $379
004 MTu 5:30 pm - 8:30 pm   Mar 16 - Apr 7   8x

NABCEP Entry Level PV Exam
Demonstrates knowledge of the fundamental principles of design and installation of PV systems.
Required: Entry Level PV Design & Installation

SUS6009 / Melanie Stephens / $175
002 M 4 pm - 7 pm   Apr 20   Lau 212   1x

Solar Hot Water Heating: Servicing and Maintenance
SLIM presents: This training includes classroom and hands-on sessions and provides training in solar hot water installation, serving and maintenance for optimal performance. The curriculum introduces students to solar thermal hot water applications in Hawaii, and industry specific trade skills.

SUS6002 / Clifford Rutherford / $239
003 MTu 5 pm - 9 pm   May 4 - May 5   2x

Battery-based PV Design
SLIM presents: Students will work through step-by-step design process for battery-based applications, including stand-alone (off-grid), grid-tied with battery back-up, and hybrid systems. Apply the National Electrical Code (NEC) to battery-based systems.
Required: Entry Level PV training or professional solar/electric experience

SUS6007 / Lyman Morikawa / $995
002 Sat 9 am - 4 pm   Apr 25 - May 16   Lau 212   3x
MW 5 pm - 8 pm   Apr 27 - May 20   Lau 212   7x
Please note: No classes held from May 2 through May 8

Stay certified!
Sign Up for Continuing Education Units (CEUs)

Landscaping  Master Gardeners  Pesticide Application  Green Building

Contact Melanie Stephens at 984-3502 for further information
ALEXANDER & BALDWIN (A&B) TRAINING GRANT
Through generous donations from A&B, Edventure offers individual grants for Career Training, Business and Computer courses. $100 off many courses, and 80% off most courses under $100. Eligibility based on course categorization. Limited to one grant per employee or student per year (limit of 2 employees from businesses with 25 or less employees).
Contact: Edventure, UH-Maui College
310 Ka'ahumanu Avenue, Lauilima Building, Kahului, HI 96732
Ph: 808-984-3231

NATIONAL FARM WORKERS JOBS PROGRAM (NFJP)
A nationally-directed program of job training and employment assistance for farm workers, ranchers, migrant and seasonal farmworkers, and families of farm workers, to acquire new job skills in occupations that offer higher wages and more stable employment opportunities in agriculture. Up to $1500 funding available for training dependent upon eligibility based on factors including verification of employment status and income level.
Contact: MEO, Community Services Department
99 Mahalani Center, Wailuku, HI 96793
Coordinator: Rona Alexander
Ph: 808-249-2970

EMPLOYMENT CORE RESOURCES FOR LOW INCOME PERSONS (ECLIP)
A program that prepares and assists unemployed or under-employed low-income persons in obtaining and maintaining employment through approved training programs. Tuition assistance available based on eligibility factors including income level and employment history.
Contact: MEO, Community Services Department
99 Mahalani Center, Wailuku, HI 96793
Coordinator: Melanie Jaramillo
Ph: 808-249-2970

WORKFORCE INVESTMENT ACT (WIA)
The purpose of title I of the Workforce Investment Act of 1998 (WIA) is to provide workforce investment activities that increase the employment, retention and earnings of participants and increase occupational skill attainment by participants which will improve the quality of the workforce, reduce welfare dependency and enhance the productivity and competitiveness of the Nation's economy. Tuition assistance may be available depending on eligibility criteria.
Contact: Workforce Development Division/WorkSource Maui
2064 Wells Street, Suite 108, Wailuku, HI 96793
Ph: 808-984-2091

EMPLOYMENT AND TRAINING FUND PROGRAM (ETF)
The Employment and Training Fund (ETF) Program was established by the Hawaii State Legislature in 1991. Its purpose is to enhance business growth and improve the long-term employability of Hawaii’s people. ETF provides businesses with the opportunity to upgrade the skills of their workforce from entry-level to top management. ETF provides 50% tuition assistance, up to $250 per class. This funding is available to eligible Hawaii employers. For program information and tuition assistance, visit: http://labor.hawaii.gov/wdd/home/employers/ETF/
Contact: Workforce Development Division/WorkSource Maui
2064 Wells Street, Suite 108, Wailuku, HI 96793
Ph: 808-984-2091 • Fax: 984-2090
Get Powerful with Power Tools
SLIM presents: Hands-on skills with table saw, jig saw, circular saw, router, miter saw, drill press, hammer drill, drill, corded and rechargeable tools, and more. Emphasis on safety skills and best handling techniques to get you ready for a DIY project or on-the-job tasks. Practice new skills with hands-on, small construction projects during the training.

AGR6026 / Clifford Rutherford / $295
001 MTu 5:30 pm - 8:30 pm Apr 13 - Apr 28 6x

OSHA General Industry 30 hour Course
This Occupational Safety and Health Course is an OSHA authorized course designed for supervisors and managers or anyone who wants more knowledge about the rights and responsibilities of employees and employer. OSHA promotes and recommends this course as an orientation to occupational safety and health for workers covered by OSHA 29 CFR 1910. Students receive student course completion cards.
Prerequisite: Must have taken OSHA General Industry 10 Hour Course.

TRAD6623 / Leo Domingo / $449
001 M 8:30 am - 4:30 pm Jan 26 - Feb 9 Lau 225 3x
Prerequisite: OSHA General Industry 10 Hour Course.

Becoming a General Contractor
SLIM presents: Would you like to progress in the building trades by becoming a General Contractor? This 12.5-hour training will take participants through the steps to gain a Contractor license. If you have worked in the building trades and now want to own your own business, come learn how. Includes getting the license, finding clients, bidding for jobs, managing a job and closing out to a satisfied customer.

SUS2027 / Andrew Keenan / $249
001 Tu 5:30 pm - 8 pm Feb 10 - Mar 10 Lau TBD 5x

2011 Electrician Continued Competency
Effective July 1, 1995, all electricians in categories EJ, EJI, EJS, ES, ESI, and ESS (Maintenance Electricians EM category are exempt from this requirement) will need to complete a continued competency requirement and pay the applicable fees in order to renew their license. The deadline to renew your license is June 30, 2014. Failure to renew your license by paying the applicable fee and meeting the continued competency requirement (attending the continued competency course OR taking an exam) shall constitute a forfeiture of the license effective July 1, 2014. Sorry, no discounts. If you are unemployed or a sole proprietor, you may qualify for the A&B Grant. Ask the registrar if you qualify for $100 off of class fees with the A&B Training Grant.

TRAD8302 / Don Suzuki / $360
006 Sat 9 am - 1 pm Feb 21 Lau 225 1x
Plumbers Continued Competency Course

Course Details
This course covers changes in the 2012 Uniform Plumbing Code (UPC). At the end of this course the student will be able to locate relevant sections in the UPC; discuss the major concepts and provisions in each chapter of the UPC; Describe how the UPC is organized; determine if systems and components are installed according to the UPC; and apply the provisions of the UPC in the execution of their jobs. Effective with the June 30, 2009 renewal, all licensed plumbers will need to complete a continued competency requirement by verifying proof of attendance at an educational course on the current updates to the (2012) Uniform Plumbing Code (UPC) from Maui College, Hawai‘i, Honolulu or Kaua‘i Community Colleges and pay the applicable fees for license renewal. *Alternately, you may also renew your license by taking an examination. The deadline to renew your license is June 30, 2015. Failure to renew your license by paying the applicable fee and meeting the continued competency requirement (attending the continued competency course or taking an examination) shall constitute a forfeiture of the license effective July 1, 2015. A forfeited license does not allow you to perform plumbing work.

You have one year from June 30, 2015 to restore your license. If you fail to restore your license by June 30, 2016, you will need to reapply as a new applicant. Licensees interested in meeting the continued competency requirement by taking an examination on the updates to the (2012) UPC may call Prometic at (808) 261-8182. For information on the renewal process or specific questions on your license, please direct your questions to the Licensing Branch of the Department of Commerce and Consumer Affairs at 586-3000 or visit www.hawaii.gov/dcca/areas/pvl and select Electricians and Plumbers FAQs for information on meeting continued competency requirements. After June 30, 2015 the cost for the class will go up to $180.00, and after June 30, 2016 the cost will go up to $360.00 so please register early to save money on tuition for this class. No discounts apply.

Prerequisites
You must bring the book, your driver’s license, and your plumber’s license with you to class or you will not be allowed to attend the course. The 2012 Uniform Plumbing Code book is available as a textbook or electronically from IAPMO. The electronic version of the 2012 UPC will need to be fully accessible in the class and will need to be checked by the instructor. Internet access will not be provided to participants so please make necessary arrangements and have electronic book on your laptop prior to coming to class, or you will not be able to attend the class. Participants may purchase the 2012 Uniform Plumbing Code Book (Soft cover and electronic version) from the following organization: IAPMO, http://iapmomembership.org/ Click Online Store. Instructor will verify participant’s driver’s license, plumber’s license, and textbook prior to beginning of class.

TRAD8204 / Michael Suzuki / $85
059 Sat 8:30 am - 12:30 pm Jan 24 Lau 225 1x
050 Sat 8:30 am - 12:30 pm Feb 28 Lau 225 1x
051 Sat 8:30 am - 12:30 pm May 23 Lau 225 1x

Security Guard Training
Prior to employment as a guard, it is a state mandate to meet certain training requirements. These training requirements include successful completion of an initial eight hour classroom instruction preceding the first day of employment and four hours of classroom training annually. In accordance with HRS Chapter 463-7 (ACT 208), persons who act in a guard capacity (guards, agents, operatives, and assistants) and are employed by private businesses, guard agencies, or government agencies, must register with the Board of Private Detectives and Guards. Participants will receive a certificate upon successful completion of this 8-hour comprehensive training program to meet the state security guard training requirements. For more information on guard requirements and application forms visit the DCCA Professional and Vocational Licensing website http://hawaii.gov/dcca/pvl/boards/private/application_publications

Lifeguard Certification with American Red Cross
The American Red Cross Lifeguarding course provides entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over. Course consists of classroom instruction and testing in the pool. Upon successful completion students will receive a Lifeguard Certification from American Red Cross.

HLTH6623 / Chantelle P. N. O K. Brown / $349
003 Sat 9 am - 5 pm Apr 11 - Apr 25 Lau 105 3x
Note: Course tuition includes textbook and testing fees. Day 2 of course is CPR training which is a requirement for the Lifeguard Certification. Participants must be able to pass a set of physical tests in the pool including swimming 300 yards, treading water for two minutes, and retrieving a 10 pound bag. Classes will be held at Maui College and Kahului Pool.

Tuition Assistance: page 23
As the sun rises above Haleakala on a cloudless day, rays of light reflected on the photovoltaic panels atop Ike Le‘a (meaning *to see clearly*), the newest science building at UHMC.

I met Jason Coughlin, EdVenture’s newest instructor, along with Andrea Razo, a graduate of UHMC now working as a Construction Supervisor at Bowers+Kubota Consulting, and Madieson Felicilda, a student pursuing an education in journalism. It was their shared interest in Computer Aided Design (CAD) that had brought them together today.

Originally defined as Computer Aided *Drafting*, the subject is now commonly referred to as Computer Aided *Design* due to the large array of applications and uses found to benefit countless industries.

We walked around the science building paying special attention to the numerous efficiencies designed into the LEED certified platinum structure. As a model of sustainable engineering, it was an inspiring backdrop to learn more about Jason’s new CAD course at EdVenture.

When he graduated with a degree in Architecture, architects and designers
were still using paper and pencil to create drawings and plans. “Computer Aided Drafting was still in its infancy,” he said. “It was clunky and cumbersome, and not really a tool that could be used efficiently back then.”

Spending the early part of his career as a contractor, Jason later took his first job in Computer Aided Design with a County water utility. “I did piping design, contracts and survey work. From there I worked for an Engineering firm with a broad range of projects which included civil, structural and environmental engineering.”

This experience then led to a position with a telecommunications company incorporating Geographic Information Systems (GIS) to design fiber-optic routes. As time went on, so did advances in computers and technology, evolving to the CAD programs we know today.

“The biggest advantage of CAD is its speed. Starting with templates and making corrections with ease are the main reasons CAD is so widely used in many industries today,” Jason said.

Students interested in taking Jason’s CAD course will start to think spatially and gain knowledge in basic computer-aided 2D design, fundamentals of hand drafting, drawing composition, proportion clarity, and information principles. An emphasis is placed on drawing setup; creating and modifying geometry; storing and retrieving files; predefined shapes; placing, rotating, and scaling objects, templates, blocks, line weights and color; adding text and dimensions; using layers; coordinating systems; as well as input and output devices.

After completing Jason’s 2D CAD fundamentals course at EdVenture, students can then easily move on to any number of disciplines including 3D CAD, GIS, Revit, and BIM.

Unlike the typical CAD course, Jason will teach using free software (The DraftSight V1R5.0) in the computer lab. Students will also be able to download this free software onto their own personal Mac or PC computers at home or at their office as well.

Professionals from many industries will benefit from this course, including plumbing, electrical, carpentry, HVAC, planning and permitting as well as developers, builders, architects, engineers, machine & tool shops. Even the novice planning an addition or renovation to their home will gain useful skills.

Jason shared a few words of advice for those curious to learn more about CAD. “It’s just like learning a musical instrument or any type of tool. You get out of it what you put into it. The fundamentals can be quick to pick up and then from there you can go on to master it... and really create exceptional designs in much less time.”

If you are interested in exploring the wonders of CAD, sign up for Jason’s class beginning April 1 (see more info below).

**Computer Aided Design 2D**

Using free Draftsight CAD software students in this course will become familiar with basic drafting principles. Participants will be given the opportunity to practice with real world project examples including sheet layouts, a set of plans for basic machine tool parts, and a set of plans for a small house. Topics covered will include dimension lines, blocks, title sheet, layers, commands and drafting fundamentals.

**COM6071 / Jason Coughlin / $695**

**002**  MW  5:30 pm - 8:30 pm  Apr 1 - May 4  Lau 226  10x
American Heart Association
CPR, AED & First Aid for Adult, Child and Infant
This course will fulfill OSHA requirements for CPR and First Aid. The course is designed to teach you how to provide emergency action measures for heart attacks, strokes, seizures, diabetic emergencies, breathing problems, shock, various injuries and cardiac arrest. Only $9 with A&B Training Grant qualification. Call 984-3231 for more information.

NEW! Transformative Counseling for Criminal Justice Addictions
The class is being offered as an Adjunct Modality of Treatment for substance abuse clients. It is not only informative but the attendee will learn how to generate new behaviors that will lead to favorable outcomes. Who should attend? If you are in any area of recovery, drug court, probation, parole, in need of drivers education credit, having problems at home or work, then this class is for you. This class offers new, alternative treatment methods for those in need using NLP as an Adjunct Modality for Treatment for Substance Abuse Counseling, that can be integrated with Best Practices Evidence Based methods (CBT). This class utilizes the textbook – *Criminal Conduct and Substance Abuse Treatment: Strategies For Self-Improvement and Change, Pathways to Responsible Living*, Second Edition, 2006, Kenneth W. Wanberg, Harvey B. Milkman, Sage Publishing.

NEW! Phlebotomy Technician Program
This 90 hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom and lab work includes terminology, anatomy and physiology; blood collection procedures; specimen hands-on practice; and training in skills and techniques to perform puncture methods. Note: There is no outside externship rotation included with this program.

Clinical Medical Assistant Program
Learn the skills necessary to assist physicians by performing functions related to the clinical aspects of a medical office. Topics include: 1) preparing patients for examination and treatment, routine procedures and diagnostic testing; 2) HIPAA, patient confidentiality, legal aspects of healthcare and regulatory patient care issues; 3) recording and taking of vital signs, review and administration of medications, allergies and other pharmacology-related items; 4) laboratory procedures, phlebotomy and the proper techniques required to collect specimens for laboratory analysis; and 5)cardiology and the proper placement of leads when taking a 12-lead EKG. Note: This Blended course format includes 140+ hours of online self-paced instruction and 16 hours of hands-on instruction on the island of Lanai.

Required: Completion of or pursuing a high school diploma or GED
Suggested: Students who complete this comprehensive course will be prepared to sit for the National Healthcareer Association (NHA) Certified Medical Assistant (CCMA) national certification examination.
**Become a Professional Medical Interpreter**

This class is designed to prepare participants for the in-demand job of medical interpreting on Maui. Completion of the course will qualify participants for these jobs and a member of Maui Memorial Hospital staff will brief participants on job details. This class is recommended for those who already do language interpreting and would like to prepare for interpreting in the highly specialized medical and health fields. Topics to be covered include: the New CLAS Standards, Professional interpreter ethics, laws and regulations on language access, the roles and modes of interpreters, medical terminology and professional development. Skill building through practice is a large part of the class. These skills include consecutive interpreting, note taking, working with providers, and cultural intervention. Full or partial scholarships are available through the Workforce Development office for those unemployed or underemployed. Participants may also qualify for the A&B Grant if they are unemployed or sole proprietors through the EdVenture Maui College Registration office at 984-3231. **Required:** Participants must be bi-lingual with good English reading and writing skills. Recommended, but not required: Experience as a language interpreter in the courts, or community or medical setting. Participants are encouraged to sign up with a person who speaks their same language so as to facilitate the skills building sessions.

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<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Fee</th>
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<tbody>
<tr>
<td>HLTH6333</td>
<td>Mary Santa María</td>
<td>$399</td>
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002 Sat 8:30 am - 5:30 pm  Feb 21 - Mar 21  Lau 105  5x

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**Become a TIPS Certified Server**

Learn to prevent intoxication, drunk driving and underage drinking among the guests to whom you sell or serve alcohol. Become a more valuable employee and possibly help reduce the insurance burden to your company. This TIPS program is designed for servers at restaurants, bars, hotels, in-store tastings, or other establishments where alcohol is consumed on the premises. Employees learn strategies that ensure responsible alcohol service, promote professionalism, and enhance customer service skills.

**Required:** Must be 18 or over to attend.

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<tbody>
<tr>
<td>BUS6444</td>
<td>Dawn Freels</td>
<td>$49</td>
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002 Tu 9 am - 4 pm  May 12  Lau 225  1x

**Introduction to Tending Bar**

Do you want a new career, a back-up career or just want to impress your friends at your next party? Become a Bartender and Mixologist! You will learn everything you need to know - from dealing with customers and employees, to bar set up and breakdown. Join this fun and informative course with a few tricks of the trade thrown in! Participants will gain full knowledge of a working bar. Students will receive a Certificate of Completion from EdVenture Maui College upon successful completion of this class.

**Required:** Must be 18 or over to attend.

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<th>Course Code</th>
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<tr>
<td>HOSP6613</td>
<td>Donald Goodwin</td>
<td>$199</td>
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001 Tu 5:30 pm - 8:30 pm  Feb 3 - Mar 3  Lau 106  5x
Cleanse and Rejuvenate with Malik Cotter
4 Weeks that will change your life!
Spring Cleaning for the Liver and Blood
This course is a practical guide on how to Cleanse and Rejuvenate, prevent illness, and build vibrant health. We will learn why in traditional Chinese medicine the liver is called the Chief of Staff of the internal organs as we explore the physical and energetic aspects of the liver, the blood and lymph systems, the body’s pathways of elimination, the immune and the nervous system. Focus will primarily be on the energetic aspects and how this is reflected in the body physical. We will learn about herbs, nutrition, food values, acid/alkaline balance, cleansing techniques and methods, breath work, qi practice and more. A lecture will also be presented dedicated to mental purification, and the components of a mind fast. You can do the Cleanse and Rejuvenate program during the course or just come and learn.

ENR6617 / Malik Cotter / $179
002 TuTh 6 pm - 7:30 pm Feb 19 - Mar 17 Lau 105 8x

People & Places of Hawai‘i: Past, Present, Future
Learn about the History of Hawai‘i from volcanic origins to the introduction of plants, animals, and people to our islands. Learn about the history of Maui itself including the various industries and people that helped to shape Maui, our communities, and where we are going in the future. Hawaiian values, traditions, and concepts are discussed throughout in order to give participants an insight into sense of place from a Hawaiian perspective, and how that can help our future generations that call Maui home.

ENR7064 / Jonelle Kamai / $129
001 Th 6 pm - 8 pm Feb 19 - Mar 5 Lau 225 3x

NEW! Intro to Mandarin Chinese
This introductory course in Mandarin Chinese (Putonghua or Guoyu) is designed for students with no prior exposure to the Chinese language. The six, two-hour sessions focus on basic conversation, with emphasis on listening, pronunciation, recognition, and writing of Chinese using the pinyin phonetic system. The most common Chinese characters will be introduced as well as the social and cultural background of the language.

LANG3000 / Anne Ku / $179
001 Tu 6 pm - 8 pm Apr 7 - May 12 Lau 225 6x

Introduction to French
In this introductory course, you will learn basic French so that you can communicate while traveling in any French-speaking country. We will cover basic grammar, reading and writing skills. Participants will learn to speak and understand useful phrases and common expressions. The teacher, a French native, will use materials and texts based on participant’s needs and interests, and will emphasize on the French accent. French Now Level I is the required textbook.

LANG6637 / Olivia Techoueyres / $179
002 M 6 pm - 8 pm Jun 8 - Jul 13 Lau 107 6x

Reduce Your Foreign Accent
Tired of not being understood when speaking English? Learn how to improve your ability and confidence when talking to customers, colleagues and friends in English. This course will help you improve your spoken English by learning the patterns of the American speech accent and by practicing pronunciation of commonly used words, phrases and sentences.

ENR6705 / Walt Tokishi / $179
001 W 6 pm - 8 pm Aug 5 - Sept 9 Lau 107 6x

Hawaiian Warriors and Weapons
Want to know more about the mysterious secret Lua warriors, and the famous body guards of the chiefs that still exist today? Join instructor Kahu Lyons Naone for this look at Ancient Hawaiian Warriors, Rituals of Passage, Night Marchers (spirits of ancient warriors), Ancient fighting techniques, Ancient Weapons and much more. You will also learn about warrior chants, protocols, and ha‘a (haka).

ENR6634 / Lyons Naone / $129
001 Sat 9 am - 3:30 pm Apr 11 Lau 106 1x

“Kahu Lyons is a fantastic teacher (Kumu)! He not only has outstanding knowledge, he is able to impart it. I look forward to his next class and hope he gives even more classes.”

Sincerely,
Lorraine Holmes
Creative Writing: Intro and More
Through a series of writing activities and exercises, tap into your imagination, explore your memories, and find your unique voice. This course is for aspiring writers who want to have fun writing poems, stories, or memoirs. We’ll begin with creative writing basics and build from there. A friendly atmosphere and interesting participants will help to jump-start the imagination for all. Bring paper, a pen, and readiness to try something new.

LANG6628 / Ian Edmondson / $179
002 W 6 pm - 7:30 pm Jan 21 - Feb 25 Lau 225 6x

Learn to Play Piano with Anne Ku
Anyone can learn to play the piano at any age. Through proven techniques, group piano instruction accelerates adult learning and enjoyment in a classroom of digital pianos and your own headphones. Not only will you be able to read notes from a score, you will also be able to play a piece from memory as well as jam with others on many pianos. Includes sheet music and adaptor.

ART6704 / Anne Ku / $99
002 F 10 am - 12 pm Apr 10 - Apr 24 KUPAA 104 3x

Introduction to Guitar with Joel Katz
This course is for beginners with little or no experience with playing guitar. We will start with tuning and even learn a song in our first class. Each class session presents a song with new chords and skills in a fun progression. You will learn chords, strumming patterns, and how to read song charts in books and the internet.

ART6630 / Joel Katz / $109
003 M 6:45 pm - 7:45 pm Feb 2 - Mar 16 Lau 105 6x
Note: Please bring your guitar with you to class. No class on Feb 16, 2015.

Beginning Ukulele with Joel Katz
This course is for beginners with little or no experience with playing ukulele. We will start with tuning and even learn a song in our first class. Each class session presents a song with new chords and skills in a fun progression. You will learn chords, strumming patterns, and how to read song charts in books and the internet.

ART6633 / Joel Katz / $109
003 M 5:30 pm - 6:30 pm Feb 2 - Mar 16 Lau 105 6x
Note: Please bring your own ukulele to class. No class on Feb 16.
Introduction to Digital Photography with Ray Mains

View the world from a different angle and learn how to increase the quality of your photographs. This hands-on course will focus on the fundamentals of digital photography, including how to increase and decrease light, change white balance and improve basic composition. This course is designed for those who want to use their SLR digital cameras more efficiently and effectively. Please review the basics of your individual camera before class.

ART6605 / Raymond Mains / $144

003 Sat 9 am - 1 pm Jan 31 - Feb 14 Lau 107 3x
Note: Bring SLR digital camera, batteries, instructional manual, and laptop computer to class.

Intermediate Photography with Ray Mains

In this three-day course, you’ll continue your exploration of an SLR camera and other photographic equipment. Learn about composing, shooting techniques, filters and their usage, as well as downloading and labeling your digital files. You will be introduced to various digital photo programs and how to set up your computer for optimal workflow. You will shoot various subjects using lighting and fill lighting. Then you’ll download your files for review and editing.

ART6606 / Raymond Mains / $144

003 Sat 9 am - 1 pm Mar 28 - Apr 11 Lau 225 3x
Note: All participants must have an SLR camera, batteries, and laptop. Intro to Digital Photography or equivalent experience is required. Optional items: a tripod and Adobe Photoshop software (or other photo editing software).
Advanced Photography with Ray Mains

In this advanced course you will learn the basic business skills needed for a career in photography as well as continue to shoot and edit your photos.

ART6607 / Raymond Mains / $144

003 Sat 9 am - 1 pm  May 2 - May 16  Lau 225  3x
Note: Please bring SLR digital camera, batteries, instructional manual, and laptop computer to class with photo editing software. Introduction to Photography and Intermediate Photography are required, or prior permission from instructor for advanced students.

Motorcycle Basic Rider Course

Motorcycle Safety Foundation (MSF)

The Motorcycle Safety Foundation Basic Rider-Course Hawai'i edition is approved for use by the Hawaii Department of Transportation (HDOT) for Motorcycle Rider Education. Upon successful completion of the course, qualified students will be issued a licensing waiver.

TRAN8100 / $200 / NO DISCOUNTS APPLY

Classroom sessions occur on Thursday and Fridays from 6pm to 9:30pm in Lau 106
Motorcycle Range sessions occur on Saturday and Sundays from 7am to 12pm

048 Classroom Jan 8 - Jan 9 | Range Jan 10 - Jan 11 4x
049 Classroom Jan 8 - Jan 9 | Range Jan 17 - Jan 18 4x
050 Classroom Feb 19 - Feb 20 | Range Feb 21 - Feb 22 4x
051 Classroom Feb 19 - Feb 20 | Range Feb 28 - Mar 1 4x
052 Classroom Mar 12 - Mar 13 | Range Mar 14 - Mar 15 4x
053 Classroom Mar 12 - Mar 13 | Range Mar 21 - Mar 22 4x
054 Classroom Apr 7 - Apr 9 | Range Apr 11 - Apr 12 4x
055 Classroom Apr 7 - Apr 9 | Range Apr 18 - Apr 19 4x
056 Classroom May 5 - May 7 | Range May 9 - May 10 4x
057 Classroom May 5 - May 7 | Range May 16 - May 17 4x

Golf for Beginners: Playing in Paradise (Ages 16+)

This class, designed for the novice or golfers with very modest experience, will introduce you to the fundamentals of golf: stance, grip, posture, and swing mechanics. Instruction will be in the short game with chipping and putting tips. You will gain insight into the history, etiquette and rules of this popular sport. Join the fun!

FIT6615 / Francis D. Hessey Jr. / $179

003 W 5:30 pm - 7:30 pm  Feb 11 - Mar 4  4x
Note: Instructor will notify student prior to class for equipment needs.

Golf II: Staying on Course

Go beyond beginner golf with this next level golf course. You will improve your stance, grip, posture, and body mechanics to make your game the best it can be.

FIT6616 / Francis D. Hessey Jr. / $179

003 W 5:30 pm - 7:30 pm  Apr 8 - Apr 29  4x
Note: Instructor will notify students prior to class for equipment needs.
Write Effective Web Content
Learn how to write Web content and produce multimedia elements to make your website or blog a must-visit site on the Internet.
Ed2go.com/maui / Koopsen, Young / $129

Advanced CSS3 and HTML5
Learn how to use exciting new features in CSS3 and HTML5 to design animated interactive websites for desktops, laptops, and mobile devices.
Ed2go.com/maui / Koopsen, Young / $129

Advanced Microsoft Excel 2013
Master advanced features and functions of Microsoft Excel 2013, including analysis tools, data tables, PivotTables, and conditional formatting.
Ed2go.com/maui / Koopsen, Young / $129

Intro to Camtasia Studio 8
Learn to record, edit, and produce effective screen-capture videos using Camtasia Studio.
Ed2go.com/maui / Denise Hopkins, Robert Fuller / $129

Introduction to Final Cut Pro X
Make the leap from home video enthusiast to professional video editor using Apple’s revolutionary Final Cut Pro X editing software.
Ed2go.com/maui / Robert Fuller, William Harrel / $129

Introduction to Google Analytics
Learn how to track and generate traffic to your website, create reports, and analyze data with Google’s free, state-of-the-art Web analytics tools.
Ed2go.com/maui / William Harrel, Ken Cook / $129

Introduction to InDesign CC
Learn how to use Adobe InDesign CC software to create professional-quality letterhead, brochures, forms, eBooks, business materials and more.
Ed2go.com/maui / Ken Cook, Chad Wambolt / $129

Intro to Microsoft Access 2013
Learn to build, edit, and maintain a database in Microsoft Access 2013, complete with tables, reports, forms, macros, and queries to give you fast access to all your important information.
Ed2go.com/maui / Lewis Weinberg, Laurie Fuller / $129

Introduction to Microsoft Outlook 2013
Get up to speed with the latest developments in Outlook, including how to manage your email, calendar, and contacts and how to get the most out of program tools such as Search Folders and Quick Steps.
Ed2go.com/maui / Donna Baker / $129

Introduction to Microsoft PowerPoint 2013
Learn how to use Microsoft PowerPoint 2013 to create animated presentations formatted with color, text, pictures shapes, charts, and text and object hyperlinks.
Ed2go.com/maui / Donna Baker, Alan Simpson / $129

Intro to Microsoft Project 2013
Discover how to effectively plan, implement, manage, and control projects using the world’s most popular project management software.
Ed2go.com/maui / Simpson, Schulz / $129

Understanding the Cloud
Learn everything you need to truly understand the cloud – including how it works, what drives it, why it’s so popular, and how to make the cloud work for you.
Ed2go.com/maui / Bill Mann, Kathy Van Pelt / $129

Using Social Media in Business
Learn how to use the five most popular social media platforms (Facebook, Twitter, LinkedIn, Pinterest, and Google+) to grow and promote your business.
Ed2go.com/maui / Kathy Van Pelt, Tony Swaim / $185

Microsoft PowerPoint 2013 in the Classroom
In this course for teachers, you’ll learn how to motivate students and enrich lessons by bringing Microsoft PowerPoint 2013 presentations into your classroom.
Ed2go.com/maui / Simmons, London / $129

limited time Special
starting at $129 ONLINE CLASSES
Common Core Standards for English Language Arts K-5
Gain confidence in applying the Common Core State Standards for English Language Arts (reading, writing, speaking and listening, and language).
Ed2go.com/maui / Sherry London, Scott Paxton / $185

Teaching High School Students
Master the latest teaching strategies to help you reach high school students, including differentiated instruction and classroom management.
Ed2go.com/maui / Scott Paxton, David Karlins / $129

Jump-Start Your Career With LinkedIn
Learn how to use LinkedIn, a free and popular job search and career development tool, and gain the power of the Internet to expand your professional network.
Ed2go.com/maui / Nash, Weil / $129

Photoshop CC for the Digital Photographer
Learn how to use Adobe Photoshop Creative Cloud (also called Photoshop CC) to edit and enhance your photographic images.
Ed2go.com/maui / Weil, Loffer / $129

Photoshop Elements 12 for the Digital Photographer
Learn how to use Elements 12 to successfully edit and fix your photos and digital images.
Ed2go.com/maui / Paxton, Schulz / $129

Certificate in Food, Nutrition, and Health
(16 contact hours) In this certificate program, you’ll gain a holistic overview of current food and nutrition issues and their impact on physical, social, emotional, and spiritual health.
Ed2go.com/maui / Beverly Richards Schulz / $129

Certificate in Healthy Aging
(10 contact hours) Gain an overview of aging, including the impact of nutrition and physical activity, changes in the healthy aging brain, and the role of sexuality in healthy aging.
Ed2go.com/maui / Schulz, Paxton / $129

Certificate in Starting Your Own Business in Health and Healing
Learn virtually everything you need to know to start a health and wellness business, including marketing, financing, and creating a business plan.
Ed2go.com/maui / Paxton, Kissinger / $129

Certificate in Stress Management
(14 contact hours) Explore the physiological, social, and psychological impacts of stress and study modalities to get stress under control.
Ed2go.com/maui / Kissinger, Williams / $129

Explore a Career in Medical Writing
Take your first step toward a lucrative and rewarding career as a medical writer.
Ed2go.com/maui / Williams, Thompson / $185

Explore a Career in Nursing
Learn what it takes to become an LPN or RN, and discover all of the exciting and rewarding opportunities awaiting you in the field of nursing.
Ed2go.com/maui / Thompson, Iseminger / $129

Happy and Healthy Pregnancy
In this course, you’ll learn how the stages of pregnancy affect your body, emotions, and budget, and how to prepare yourself and your family to welcome your new baby.
Ed2go.com/maui / Iseminger, Semp / $185

Discover Sign Language
Discover the fun of learning sign language and using your hands to communicate with Deaf people.
Ed2go.com/maui / Iseminger, Semp / $185

Romance Writing
Whether you’re a new or experienced writer, this course will teach you the skills you need to write a romance novel that will make readers swoon.
Ed2go.com/maui / Clemens, Aksamitis / $129
POPULAR ONLINE CLASSES

Start Your Own Small Business
Stop dreaming and learn how to start your own successful small business.
Ed2go.com/maui / Solie-Johnson, Swaim / $129

Creating WordPress Websites
Learn how to use WordPress, a free and popular Web design tool, to quickly and easily create attractive blogs and interactive websites.
Ed2go.com/maui / John Agress / $129

Administrative Assistant Fundamentals
Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.
Ed2go.com/maui / Swaim, Messier / $129

Creating Mobile Apps with HTML5
Learn to use HTML5, CSS3, JavaScript, jQuery, and Web APIs to create cross-platform mobile apps and mashups.
Ed2go.com/maui / Chris Minnick, Jeffrey Kent / $129

Accounting Fundamentals
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, & more.
Ed2go.com/maui / Charlene Messier / $129

Introduction to Visual Basic
Learn how to write code for Windows applications using the Visual Basic programming language and development environment.
Ed2go.com/maui / Jeffrey Kent, Mike Orsega / $129

Project Management Fundamentals
Gain the skills you’ll need to succeed in the fast-growing field of project management.
Ed2go.com/maui / Swaim, Addesso / $129

Introduction to C# Programming
Learn the fundamentals of computer programming with the new C# programming language.
Ed2go.com/maui / Mike Orsega, Cecelia Allison / $129

Fundamentals of Supervision and Management
Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.
Ed2go.com/maui / Addesso, Morton / $129

Intro & Intermediate SQL
Gain a solid working knowledge of the most powerful and widely used database programming language.
Ed2go.com/maui / Cecelia Allison / $129

Introduction to Microsoft Access 2010
Learn to build, edit, and maintain a database in Access 2010, using tables, reports, forms, and queries to give you fast access to all your important information.
Ed2go.com/maui / Laurie Fuller, Brian Hall / $129

Intro to Java Programming
An experienced Java programmer introduces important Java topics with clear, step-by-step instructions.
Ed2go.com/maui / Brian Hall, Barbara Rolston / $129

Computer Skills for the Workplace
Gain a working knowledge of the computer skills you’ll need to succeed in today’s job market.
Ed2go.com/maui / David Paquin, Chad Wambolt / $129

Prepare for the GED Test
Want to pass the GED test? This course will help you develop the skills you’ll need to succeed.
Ed2go.com/maui / Barbara Rolston, Anni Stipek / $129

Creating Web Pages
Learn the basics of HTML so you can design, create, and post your very own site on the Web.
Ed2go.com/maui / Alan Simpson, John Agress / $129

Creating WordPress Websites
Learn how to use WordPress, a free and popular Web design tool, to quickly and easily create attractive blogs and interactive websites.
Ed2go.com/maui / John Agress / $129

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Ed2go.com/maui / Barbara Rolston, Anni Stipek / $129
Singapore Math: Number Sense and Computational Strategies
In this teacher training course, you’ll learn Singapore’s innovative and practical strategies for solving addition, subtraction, multiplication, and division problems.
Ed2go.com/maui / Stipek, Reynolds / $129

Teaching Students With ADHD
Learn practical strategies for helping children with attention deficit hyperactivity disorder (ADHD) succeed in school.
Ed2go.com/maui / Ellen Arnold, Josh Fuhrer / $129

Stocks, Bonds, and Investing: Oh, My!
Learn how to make wise investment decisions so that you have enough money to live comfortably through your retirement.
Ed2go.com/maui / Aaron Clarey, Judy Snyder / $129

Achieving Success with Difficult People
Learn how to have more successful relationships with difficult bosses, co-workers, students, neighbors, or relatives.
Ed2go.com/maui / Snyder, Dalgleish / $129

Explore a Career as an Administrative Medical Assistant
Learn all about the in-demand career of medical information management as you explore the job of an administrative medical assistant (AMA) in a doctor’s office – from appointment scheduling and chart creation to medical billing & coding.
Ed2go.com/maui / Dalgleish, Trimble / $129

Human Anatomy and Physiology
Gain a greater appreciation and understanding of the marvelous complexity of the human body.
Ed2go.com/maui / Trimble, Della’Zanna / $129

Medical Coding
Learn how to use the CPT manual and the ICD-9-CM to find medical codes for any disease, condition, treatment, or surgical procedure.
Ed2go.com/maui / Della’Zanna, Best / $129

Medical Terminology: A Word Association Approach
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.
Ed2go.com/maui / Douglas Best, Jeff Grognet / $129

Become a Veterinary Assistant
Practicing veterinarian prepares you to work in a veterinary office or hospital.
Ed2go.com/maui / Jeff Grognet, Ann Linquist / $129

Beginning Writer
Get a taste of the writer’s life and improve your writing skills in this introduction to writing creatively.
Ed2go.com/maui / Ann Linquist, Dan Mikels / $129

Speed Spanish
Learn six easy recipes to glue Spanish words together into sentences, and you’ll be engaging in conversational Spanish in no time.
Ed2go.com/maui / Dan Mikels, Ann Linquist / $129

Writing Essentials
Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level.
Ed2go.com/maui / Ann Linquist, Dan Mikels / $129

Grammar Refresher
Gain confidence in your ability to produce clean, grammatically correct documents and speeches.
Ed2go.com/maui / Ellen Feld, Tara Williams / $129

Writing Effective Grant Proposals
Learn to prepare grant proposals that get solid results for your favorite organization or charity.
Ed2go.com/maui / Illian Poole, Linda Vallejo / $129

A to Z Grant Writing
Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.
Ed2go.com/maui / Vallejo, Underwood / $129
Video Games from SCRATCH!
Ages: 10+. Are you interested in designing video games? Curious about how computer games are programmed? Learn what constitutes good game design, how to program simple video games with animation, use existing characters, modify program details. Focus: backgrounds, sprites, motion and sound.

ENR6921 / Ben Howard / $39
004 Sat 9:30 am - 12:30 pm Feb 7 Lau 226 1x

Video Games from SCRATCH II
Age 10+. Using tools for a specific game design, students will work solo to create a 2-D version of their characters using an extended script. Students must have good SCRATCH experience or have completed SCRATCH I class.

ENR6937 / Ben Howard / $49
001 Sat 9:30 am - 12:30 pm Feb 14 Lau 226 1x

NEW! My Own iOS App
Ages: 14-18. Learn the basic structure of an iPhone App and the tools you will need to create one. By the end of class, you will have an App that displays graphics, updates text, and reacts to your touch.

ENR6947 / Jason Verhaart / $59
001 Sat 9 am - 12 pm Feb 14 Lau 226 1x

Kids ‘n’ Cameras
Gr. 4-12. Want to be the family’s best photographer? Bring your digital camera and discover great ways to create better pictures for your own use, school projects or the family album. You will learn to: compose the best photo; create fun angles and silly shots, and enjoy a friendly kid critique of your work.

ENR6927 / Joanne Doell / $39
002 Sat 9 am - 11 am Feb 21 Lau 226 1x

NEW! Minecraft in Education
For Teachers and Parents only. Learn the best ways to utilize this game program to engage students, increase vocabulary, illustrate concepts across a variety of subject areas; tips on how to teach team collaboration and team roles.

ENR6939 / Rick Ortiz / $39
001 Sat 12 pm - 2 pm Feb 21 Lau 211 1x

Minecraft Level 1
Gr. 4-7. Beyond the basics and after you’ve taken the Basic Minecraft class, learn beginning programming for students who already have experience with Minecraft.

ENR6941 / Rick Ortiz / $49
001 Sat 12 pm - 2 pm Feb 28 Lau 211 1x

NEW! Minecraft Advanced
Age 10-18. After completion of Basic Minecraft class & Minecraft Level 1, you have now mastered the basics of crafting tools, materials and even adventured into new dimensions of your world. Now take Minecraft to the next level with Mod installs, command blocks, creating theme worlds, and basic Minecraft coding.

ENR6942 / Rick Ortiz / $49
001 Sat 12 pm - 2 pm Mar 28 Lau 211 1x

Personal Best: Note-Taking & Study Tips
Ages: 10+. Learn different ways of taking notes, organizing projects and how to study for any subject. Different materials per grade level.

ENR6923 / Joanne Doell / $85
002 Sat 9:30 am - 2 pm Feb 28 Lau 106 1x
How to Be a Great Babysitter!
Ages: 10+. Always be prepared with fun activities, a good attitude and imagination! Learn Basic First Aid for infants and youngsters, tips on child care, safety precautions and what to charge for your services.

NEW! Self-Defense for Kids
Age 10-15. You will experience self-confidence building and assertiveness activities by enhancing situational awareness, learning basic self-defense moves and ways to become physically fit. Brazilian Jiu Jitsu forms will be used.

Study & Test-Taking Tips
Ages 11-18. Just in time for Spring tests—learn best study tips for any subject, test-taking strategies along with de-stressing activities, time management for basic review and study, and how to work in study groups.

NEW! The Best Colored Eggs!
Ages 8-12 (Students 8 or 9 must have parents accompany them and stay for class). Color eggs using natural dyes and simple materials to create unusual and innovative colors, textures and designs.

NEW! Self-Defense for Kids
Age 10-15. You will experience self-confidence building and assertiveness activities by enhancing situational awareness, learning basic self-defense moves and ways to become physically fit. Brazilian Jiu Jitsu forms will be used.

SPRING INTERCESSION CLASSES

The Polymers are Coming!
In Lahaina, Gr. 4-7. How much water can a diaper hold? A lot more than you think! Get a blast of winter by making “snow” in Hawai‘i. Explore these and other hands-on science experiments.

STEAM Camp I: Whoosh & Zip!
Gr 4-7. Be an engineer by designing and building a LEGO based car and race to the digital finish line. Create a Ferris wheel or spinning carousel, forklift or tower crane. Week includes: Minecraft, Warrior Chess, Drama-Improv, Self-Defense for Kids, Careers and a Drawing Class: My Futuristic Car; walking field trips around UHMC campus.

7 Habits of Effective Teens
Gr. 8-12. A step-by-step, hands-on class with fun activities to discover best habits for personal improvement or academics and future careers, teamwork and communication in relationships; boost self-image, build friendships, resist peer pressure, achieve goals for high school, college and beyond; course includes 2 books by FranklinCovey. Includes a Digital Media Class utilizing video, stop-animation and PhotoShop; career and college information.

I am Programmer: Web Designs
Ages 11-18. Start your kid-career now! Get a handle on HTML to create your own cool Website. Learn tips and ways to do more programming with less work. What’s new and trending? Examine creative Websites and discover cool, pre-written scripts plus create your own. Bring a flash-drive on which to save your work.

Cooking Math the Fun Way
Ages 9-12. Have fun with measurements of grams/ounces/liquids/non-liquids to create a Saturday treat. Practice fractions, multiply to make larger or smaller recipes; do reliable estimates. Eat the treats you make!
Alex de Roode - Executive Director of the Sustainable Living Institute of Maui. He holds a M.S. degree in Biosource Engineering from McGill University, and is a LEED Accredited Professional with a specialty in Operations & Maintenance as well as a Certified Energy Manager.

Andrew Keenan has been a licensed contractor on Maui for 14 years, with a degree in Civil Engineering from the University of Colorado. He worked as a structural engineer for 6 years. In addition to his building contractor license (BC) he is also a licensed swimming pool, excavation and septic contractor. He is the owner of Maui Windows and Doors.

Anne Gachuhu - Horticulturist with a B.S. from Egerton University, Kenya; M.S. from Wageningen Agricultural University, Holland, Extension Educator at the University of Missouri, Illinois, and Hawai’i; 20 years of experience.

Anne Ku - Born in Brunei of Chinese parents, Anne Ku started taking piano lessons at age eight under a Japanese teacher in Okinawa where she spent her entire childhood with Mandarin as her mother tongue. She received her formal musical training at Duke University and Utrecht Conservatory, where she specialized in the teaching of sightreading. She teaches a variety of music courses at UHMC.

Austin Van Heusen - Energy Auditor for Green Building Hawaii projects. Past-coordinator for INNOVATE internship program at SLIM. LEED GA, HESP.

Ben Howard B.A. - Painter; Website Developer; Instructor-Programming and Web Design classes; Art and computer programming brings both Art and Computer programming perspective to Website Designs; over 13 years experience.

Chantelle P. N. O K. Brown - Worked as a lifeguard for over fifteen years with the County of Maui in pool and beach lifeguarding; Instructor for American Red Cross Lifeguard Training Classes for over ten years; and Instructor for CPR/AED classes.

Christine Wilkinson B.A., M.B.A. - 20 years office administration experience working in small and large companies in a variety of industries and local government in the United States, United Kingdom, and Australia.

Clifford Rutherford - Former building contractor; experienced with plumbing and solar hot water installation with a local division of a national plumbing franchise on Maui, and received solar hot trainer certification through the National Renewable Energy Lab (NREL). As an Instructor at UHMC, he was Program Coordinator for the Construction Academy Program and taught energy and construction trade credit courses with the Sustainable Construction Technology Program.

Cory Williams is a MSF (Motorcycle Safety Foundation) approved instructor of The Motorcycle Safety Course.

Craig Tanaka - President of the Maui County Hotel Resort Security Association; with over 20 years experience.

Dan Weisman - was the Co-Director of the LA Connection Comedy Theatre and is an improv Comedy teacher of adults and youth for over 15 years.

Danielle Downey B.Sc., M.Sc. - Apiculture specialist for the Hawai’i Department of Agriculture charged to develop and establish a statewide Apiary Program to support Hawai’i bee health and beekeeper outreach. 20+ years in the field of apiculture (beekeeping).

Danielle Miller B.B.A. - Social media expert, small business enthusiast, and founder of a marketing consulting and coaching company on Maui. Her expertise comes from over ten years working in the marketing industry. She currently works with global and local businesses to build profitable relationship through internet marketing.

Dawn Freels is an Independent Master Trainer with Health Communications Inc. She has been training the Participants and the Train-the-Trainer TIPS program for ten years in Hawai’i and the mainland. She is a certified facilitator in FranklinCovey courses.

Debra Imada - B.A. BS in Accountancy, Bentley College, Weltham, MA; over 20 year accounting experience working with and in small businesses ( for profit and non-profit) including teaching accounting to new businesses.

Don Suzuki - Licensed electrical engineer presently working for Morikawa and Associates. Don teaches for the Electrical Apprenticeship Program at UHMC.

Donald Goodwin has over 25 years of experience in the restaurant industry and has taught Bartending Classes at UHMC EdVenture for over ten years.

Elena Lissone/Neil Bruce - Both instructors have extensive experience teaching magic tricks, theatre arts, storytelling and chess strategies to learners of all ages. Their MENSCH (Moving Education Nearer to Shaping Children’s Hearts) Program is designed to teach character building skills and presentation skills for youth.

Elizabeth Foote - Founder and Executive Director at Project S.E.A.-Link and former Hawai’i Field Manager at Coral Reef Alliance. Oregon State University, University of California, San Diego.

Emery Lee is a MSF (Motorcycle Safety Foundation) approved instructor of The Motorcycle Safety Course.

Evan Ryan - Permaculture designer, farmer, project manager and educator with over 14 years of experience. Consultant to farms, landscapers and landowners on Maui in all phases of garden and orchard health, and overall land design.

Francis D. Hessey Jr. - PGA Professional, Instructor and coach at The Dunes at Maui Lani Golf Course.

Gerry Ross B.S., M.S. - Co-farmer with Janet Simpson of Kupia Farms, a 4-acre organic farm in lower Kula. Trained classically as a geologist, he brings a mix of practical experience and scientific observation to the complex business of building and maintaining a successful and profitable organic farm on Maui.

Gylian Solay B.A., M.S., Ph.D. - Gylian Solay's broad-based organizing business spans 40 years where she has honed her expertise as an organizer, teacher, lecturer and counselor. She shares her experiences, challenges, and successes as she customizes organization to each individual's lifestyle and priorities resulting in an atmosphere designed to ease stress from overwhelming chaos to user-friendly order.

Ira Ono - Nationally known artist, his works can be found in state art museums and private collections in the U.S., Europe, and Japan. Ira was recently voted businessman of the year by the Volcano Rotary Club. He is the Owner/Director of Volcano Garden Arts in Volcano Village, Hawai’i.

Jared Libby - Project Manager for HNU Energy. Has personally designed, installed and managed over 2 megawatts of PV projects in Hawai’i. A graduate of the SBPPV course, Jared also holds a NABCEP Entry-Level certification.

Jason Coughlin is a BA of Architecture graduate from New York Institute of Technology. He is a LEED AP for New Construction and has over seven years of CAD 2D drafting experience: experienced in the Telecommunications, Water Utilities, Land Surveying, Civil, Structural and Environmental Engineering fields.

Jason Verkaart - Educated at University of Massachusetts and New Hampshire College with specific skills in the areas of: Computer use and networking; customer service; fluent in a variety of programming languages including C/C++, iOS, Embedded systems (ARM Cortex, Microchip PIC, Arduino, HTML, PHP; is a Network Systems Consultant on Maui; Fluent in conversational Japanese.

Jennifer Chirico Ph.D.- Consultant, researcher, teacher, and director on both the U.S. mainland and in Hawai’i; Dr. Chirico oversees Susty Pacific’s operations, strategy, and engagement. Previous Executive Director of the Sustainable Living Institute of Maui, her research expertise is in air quality, green building, transportation, sustainable waste management, and renewable energy.

Joanne Doell B.A., M.A. - Instructor-technology, business and customized training courses; Coordinator, College for Kids/Colllege Bound, EdVenture; 20 years+ experience with K-12 and adults in Hawai’i, California.

Joel Katz is the instructor in the Hawaiian Steel Guitar, guitar, ukulele, and audio technology programs at the University of Hawai’i Maui College and heads the award winning Seaside Recording Studio.
John Bendon is the founding principal of Green Building Hawai‘i and is a leader in Hawai‘i in the fields of green building and energy efficiency. John holds a Master’s Degree in Real Estate and Construction Management from the University of Denver. He is a LEED Accredited Professional with a specialty in LEED Homes, Certified Energy Rater under RESNET, and a Certified Energy Manager (CEM).

Jonelle Kamai is the Learning and Cultural Coach at the Fairmont Kea Lani, Maui; B.S in Business Management, M.S. in Travel Industry Management from the University of Hawai‘i at Manoa; Certified alaka‘i with the Native Hawaiian Hospitality Association, which specializes in Hawaiian values and cultural training.

Julie Mathies - B.F.A., in Jewelry and Metalsmithing from Rhode Island School of Design. Skilled at Teaching drawing skills in a variety of media; teaches at Hui Noeau Visual Arts Center, Makawao.

Karl Topper B.S, MS, Ph.D. - Soil Science/Chemistry, Teacher-Environmental Science/technology and Teacher Education and Science Education workshops K-8th; Teacher, Kamehameha III Elementary; over 18 years of teaching experience with youth through college level adults.

Leo Domingo - Associates of Science degree in Fire and Environmental Emergency Response from Honolulu Community College and a BA in Business Administration from University of Hawai‘i at West Oahu.

Lisa Teichner - Experienced instructor in Brazilian Jiu Jitsu and other forms of self-defense for youth and adults.

Lori Teragawachi Ed.D. - Director, OCET-Office of Continuing Education and Training; Certified Facilitator for FranklinCovey Programs; specialties include people development, organizational effectiveness, public policy and leadership in business cultures-Mainland and Hawai‘i; over 20 years experience.

Lou Cooperhouse - President and CEO of Food Spectrum. Lou is a leading global authority on business and product development within the food industry. He developed and served as Director of the Rutgers Food Innovation Center; a unique program awarded Incubator of the Year by the National Business Incubation Association (NBIA). The Rutgers program has inspired similar centers in other regions of the country and internationally.

Lyman Morikawa B.S., M.B.A. - Principal Engineer at Morikawa and Associates LLC. He holds a B.S. in electrical engineering and an MBA. His solar projects have ranged from 3 KW to 2.8 MW systems. Works on residential, commercial, industrial and institutional systems.

Lyons Naone - Respected Hawaiian practitioner in the spiritual and healing arts known throughout Hawai‘i, nationally and abroad for his expertise in traditional Hawaiian healing and culture; 20+ years teaching experience.

Malik Cotter - Doctor of Acupunture/Oriental Medicine and Certified Herbalist; trained in Traditional Chinese Medicine at the Beijing and Chengdu Medical Schools; studied throughout the US/Asia; private practice, Makawao; Co-owner Dragon’s Den Herb Store; over 30 years in natural medicine practice.

Marc Antosch B.A. - Visual/Public Art, California State University/Monterey Bay; Media/Marketing Specialist and Instructor for OCET; 20 years experience.

MarkAusbech BA, MBA- Electrical Engineering Georgia Tech/Univ of Alabama. Senior Project Manager for High Technology Development Corporation/INNOVATE Hawaii. 19 years experience.

Mary Santa Maria is a Public Health Educator for the Maui District Health Office. She is a graduate of the Bridging The Gap Medical (Cross Cultural Health) and the Community Interpreter (Cross Cultural Communications) interpreter training programs and is an Authorized Trainer for The Bridging the Gap program. She is the Maui representative for the Governors Language Access Advisory Council.

Melanie Stephens MS - Education Specialist for the Sustainable Living Institute of Maui. Develops and coordinates energy trainings for workforce development. LEED Green Associate, HESP, WaterSense.

Michael Chang - Michael has a broad range of energy experience gained from 18 years in the energy industry, working for Hawaiian Electric Company, Johnson Controls and now Hawai‘i Energy. Michael holds a mechanical engineering degree and an MBA from the University of Hawai‘i. He is past-president of the American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE) Hawai‘i Chapter.

Michael Suzuki - Retired master plumber, 30 years experience, Apprenticeship Program Instructor at UHMC.

Nicoletta van der Lee B.A. - Dartmouth College, MEd Chaminade University; LEED GA. Creative director, marketing specialist and multimedia designer with 15 years of experience creating financial models, sales, training and marketing presentations, and project management solutions for corporations, nonprofits and small businesses.

Olivia Techoueyres - MA, Foreign Languages & Translations; Liberal Arts, La Sorbonne; Author of articles in European magazines; Interpreter, Film-Finding Gauguin; Tutor, translator in California, France, Maui and India; over 15 years experience.

Patricia Varley - BA in Behavioral Sciences; Rollins College, MhSA, Organizational Development; Antioch University. Opening Management Team for Hyatt’s 5-star properties; Leadership trainer, business and life coach; Facilitator for managers, CEO’s, entrepreneurs and supervisors; Specialties: Hotel/Resort Management, Guest Services, Life Coaches. Over 25 years experience.

Phyllis Robinson Ed.D. – Owner of Courageous Crossings and a consultant to businesses and organizations on Maui. She has over 20 years of experience facilitating programs in Emotional Intelligence, Mindfulness, Stress Reduction and more.

Raymond Mains is an award winning photographer whose photos have been published in local and national magazines.

Rick Ortiz B.A. - Apple Certified Trainer, Technical Coordinator and Service Technician; coordinates the Apple User Group Program; Specializes in both Macintosh and iOS (iPhone, iPad, iPod); Over 20 years experience training adults/youth.

Robin Webster is a MSF (Motorcycle Safety Foundation) approved instructor of The Motorcycle Safety Course.

Rory Reiley- Chief Engineer at Tapa Financial Center in Honolulu. Previously serving a career in the U. S. Navy, Rory holds a Masters Degree in Business from the University of Phoenix.

Stan Dokmanus - CCJP, CSAC, B.A. Psychology, Certified Practitioner NLP. He has 13,500 hours of substance abuse counseling experience on Maui and was a facilitator for the U.S. Navy, Navy Alcohol and Drug Safety Action Program (NADAP) at Great Lakes Naval Training Center.

Stan Walerczyk - 25 years of experience, including distribution, maintenance, turnkey retrofit contracting, speaking, writing, lighting design, consultation, third party review, energy efficiency regulations, and research. Over 500 projects including military facilities, K-12 schools, colleges, hospitals, office buildings, convention centers, movie studios, libraries, historic commercial buildings, retail stores, factories, warehouses, parking facilities, multifamily dwellings, and single-family houses.

Steven Russo - Environmental Health Specialist for the Hawai‘i Department of Agriculture, Pesticides Program Education Unit.

Susi Mastroianni - Susi is a professional garden designer, consultant and arborist, working on Maui for 10 years. She is a certified arborist and avid gardener.

Walt Tokishi - BA, Speech Pathology, University of Oregon; Owner, Speech Pathology Services of Maui.

Wayne Wong M.B.A. – More than 25 years of extensive technology experience with over a decade of that specializing in electronic commerce solutions and online marketing.

Wesley Crite - Coral Reef Alliance Hawai‘i Field Manager. Master’s degree in Natural Resources Management, and a B.A in Applied Social Sciences. International experience working with stakeholders to protect water resources.
The University of Hawai‘i is an equal opportunity/affirmative action institution. It is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support; arrest and court record (except as permissible under State law), sexual orientation, domestic or sexual violence victim status, national guard absence, or status as a covered veteran. This policy covers academic considerations such as admission and access to, and participation and treatment in, the university’s programs, activities and services.

With regard to employment, the university is committed to equal opportunity in all personnel actions such as recruitment, hiring, promotion and compensation. Sexual harassment and other forms of discriminatory harassment are prohibited under university policy.

The university strives to promote full realization of equal employment opportunity through a positive, continuing affirmative action program in compliance with federal Executive Order 11246. The program includes measuring performance against specific annual hiring goals, monitoring progress, and reporting on good faith efforts and results in annual affirmative action plan reports. As a government contractor, the university is committed to an affirmative policy of hiring and advancing in employment qualified persons with disabilities and covered veterans.

For information on policies or complaint procedures, contact:
Mary Perreira, EEO/AA Director; Office of the Vice President for Community Colleges; 2327 Dole St; Honolulu, HI, 96822; (808) 956-4650 (voice/text)

Staff Directory

Registration & General Information
984-3231 email: info@edventuremaui.com

Office of Continuing Education & Training
OCET Director - Dr. Lori Teragavachi 984-3406
General Information - Main Office 984-3231
Program Assistant – Lucille Franco-Elaris 984-3419
Program Assistant - Stephanie Pratt 984-3581
Marketing & Design - Marc Antosch 984-3460
Apprenticeship - Marvin Tengan 984-3404
Sustainable Living Institute of Maui (SLIM) 984-3502

EdVenture
984-3231
Business & Customized Training - Dawn Freeds 984-3401
College for Kids Coordinator – Joanne Dole 984-3466
Technology Coordinator - Peggy Kelley 984-3498
Personal Enrichment Coordinator - Eve Bondar 984-3461

Additional Resources
C3T Grant Information 984-3502
Small Business Solutions 984-3400
Maui Language Institute (MLI) 984-3499
University Center 984-3525
1. Register Online: GET 10% OFF*

Go to EdVentureMaui.com > Select your classes > Register
The first time you register, you will build a student profile making your
online registration experience easy and efficient. Use promo code: EARLYREGW

*Use promo code EARLYREGW at checkout. 10% OFF Early Registration Discount expires January 17, 2015.
Some classes do not qualify and/or restrictions may apply. Cannot be combined with any other discounts.

2. By Phone: Call 984-3231 Monday through Friday 8 am to 4:30pm,
Saturday 8:00am to 11:00am - please have credit card ready.
Accepted Credit Cards: Visa, Mastercard and Discover

3. By Mail: Fill out a registration form and mail with a credit card
authorization or a check made out to the University of Hawai’i.
(There is a $25 service fee for returned checks.)

4. In Person: Visit the front desk at the Lauilma Building on UHMC
 campus during the hours listed above. No cash or check payments
 after 3:00pm, nor on Saturdays; credit card only.

5. By Fax: Complete the entire registration form and fax the form
with credit card information to 984-3874.
You are registered once we receive your payment.

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### PAYMENT

- Check # __________
- Driver Lic.# __________

**Make check payable to:**
**University of Hawai’i**

**Mail to:**
UHMC - EdVenture
310 W. Ka’ahumanu Ave.
Kahului, HI 96732

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### REGISTRATION FORM

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Name</th>
<th>Cost</th>
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<tbody>
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</table>

Tuition Subtotal $ ________
Minus Applicable Discount $ ________
Total Included $ ________

Name: __________________________
DOB: ____________________________

Card # __________

Expiration Date __________
CVC Code (3 digits) __________

City: __________________________
State: __________________________
Zip Code: __________________________

Authorized Signature: __________________________
Phone (Home): __________________________
Phone (Work): __________________________

Print Name: __________________________
E-mail address: __________________________

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### BILLING ADDRESS

Name: __________________________
Address: __________________________

City: __________________________
State: __________________________
Zip Code: __________________________

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Early registration is highly recommended. Class sizes are limited and registering in
advance assures your place in a high demand class. A course not meeting its minimum
enrollment may cancel within 3 days prior to
its start date. EdVenture reserves the right to
change class locations, schedules, fees and
instructors when necessary.

**Refunds:** A full refund will be given when
you request to withdraw at least 5 business
days prior to the class start date. No refunds
will be given within 5 days of the course
start date. If your course is canceled, you will
receive a full refund or be given the option
to apply the fee towards another course.
Please allow 6-8 weeks for a refund if paying by
cash or check.

**Tuition Assistance:** See page 23
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