ACADEMIC SENATE MEETING
Friday, Dec. 9, 2011
Ka’a’ike 105
1:30 – 3:30 p.m.


MINUTES

Consent Agenda. Why: To use our time for discussion on issues, use our time together wisely. Please read attachments, be ready to discuss or ask questions.

Be green – make your own copy of the agenda and materials if you need.

I. Call to order at 1:38PM – ANN EMMSLEY, Vice-chair, running today’s meeting.

Consent items – please read reports below and notify chair of items to be pulled from consent and moved to discussion:
- Inspired Teaching Committee (ITC) – TODAY after Senate – Ka Lama 104A! See details on p. ___.
- Assessment – no report.
- Budget – VCAA John McKee will cover budget as it relates to program review in January faculty meeting. David Tamanaha awaiting financial statements.
- WASC – steering committee met 12/7/11, update is that WASC is changing the process, UHMC and now UHH are in WASC Sr. pilot, and even with changes, UHMC looks like it’s on track.
- Update on documents sent to Chancellor:
  a. Transcript evaluation resolution SIGNED. Elaine sharing with All Campus Council Faculty Senate Chairs.
  b. Revised charter including responses to Chancellor with Chancellor and VCAA, awaiting final review and signatures. After it is signed by campus administration, it must go to Vice-President of Community Colleges John Morton for review and signature.

II. Minutes from 11/4/11 – approved without changes. Mahalo to Gayle Early.

III. Discussion items:
- From All Campus Council Faculty Senate Chairs (ACCFSC):
  a. Should achievement of certificates (Competence, Completion, Achievement) be automatically noted on student transcripts (regardless of whether they pay the fee)? All degree programs must pay fee for this to appear. May need to show transcript some time in the future. Fee in past was before Banner. Agreement that this would be good idea.
  b. Please review ACCFSC report from Senate chair on p. 5 on proposed common course numbering procedure and make comments at Senate today or to your ASEC representative. More of a problem on Oahu than here; some examples of auto not having same course numbering.
IV. Standing Committee reports:

• Curriculum: Maggie Bruck, Kahele Dukelow – See p. 2-4.
  MOP systemwide, but certificates will be posted by each home campus as not always appearing on transcripts. Second by Jenn, unanimously approved.
  Culinary curriculum modifications explained. Credits increased from 64 to 68-71. Baking increased to 14 credits. I management course removed, still have 2. More skills based for accreditation.
  Moved (Kate), seconded, all in favor.
  Debasis B.: ABIT, 4 year program modified: emphasis on math and econ in 2nd year, 3rd and 4th year more emphasis on IT and business. Aligns with UHM Shidler business for MBA. BAS credits reduced to 122 from 127.
  Business careers opt out degree after 2 years.
  Move to approve, Kate, seconded, all in favor.
  Ann E.: Ag program modifications explained. Moved, seconded, all in favor.
  Curriculum course review prize lunch goes to Elisabeth Reader and Melissa Kirkendall, John McKee sponsoring at Class Act.

• Policies and Procedures committee: Kulamanu Ishihara, Tim Marmack
  Charter has been sent to Clyde.
    o Repeat policy – see p. 4 - need vote on the policy
    Vote taken, all in favor.

V. Announcements

Happy holidays!!

VI. Adjourned at 2:30PM. Next meeting – January 6, 2012, 10 a.m.

Curriculum Committee Report

At the Academic Senate meeting on December 9, 2011 the Curriculum Committee is submitted the following Curriculum Proposals for discussion and approval. More information can be found at the Curriculum Committee web site: maui.hawaii.edu/cc/

2011.18 Frannie Coopersmith MOP  Academic Subject Certificate in Marine Option Program (MOP) new MOP has been a systemwide program and UH Manoa awards the certificate. UHCC MOP programs want to make it an ASC at the home institution where it is offered so that students can get credentialing on their diploma. Approved by Liberal Arts/AA group and STEM.

The Culinary Program modified its curriculum with National Accreditation (ACFEFAC) competencies. Teresa (Cheech) Shurilla

2011.33 AAS Baking  add culn 121 or 122,culin 160; change internship hours

2011.34 AAS Culinary Arts  add culn 121 or 122,culin 160; change internship hours

2011.35 AAS Restaurant Supervision  add culn 121 or 122,culin 160; change internship hours

2011.36 CA Culinary Arts  add culn 121 or 122,culin 160; change internship hours
The ABIT program has been modified to include new classes of BUS 310, FIN 311, BUS 496 and aid students transferring in and out of UHMC by aligning with UHM Shidler Pre-Business and Shidler Business Program. BAS degree will be reduced from 127 credits to 122 credits. *Debasis Bhattacharya*
BUS 310  
Statistical  
Analysis for  
Business  
Decisions new course

BUS 318  
Principles of Finance  
modify to add pre-requisite of Math 203 or 205 (Calculus)

BUS 495  
ABIT modify to separate into a two semester course of three credits each

BUS 496  
ABIT new course to separate into a two semester course of three credits each

FIN 311  
Investments new course to fill gap in finance offerings

ICS 319  
Operating Systems modify to add calculus prereq

ICS 352  
Networks and Security modify to add calculus prereq

MKT 400  
Marketing for a Digital Age modify title, description and SLOs

Option III program Map for AAS degree

ABIT program Map for BAS degree

The AA Degree in Liberal Arts has been modified to eliminate Area of Interest for 6 credits as electives (requiring 2 elective courses with the same alpha). The degree will retain the category as Electives to meet the minimum 60 credits of course work. Eases student transfers for four year college in UH system before earning AA; eases students’ ability to earn AA Degree; solves problem of categorizing students in STAR system. Jennifer Owen

The AG Department Curriculum has been modified to better support agricultural entrepreneurship to support the development of new farmers. Ann Emmsley

AG 103  
Sustainable Agricultural Systems. New course

AG 104  
introduces sustainable agriculture in Hawaii.

AG 252  
Sustainable Crop Production II. New course will add more production experience for new farmers.

CC  
Sustainable Crop Production. Delete 290 (1) Adds new classes: AG 103(2) and AG 104(1) Total credits increase from 15 to 17.

AAS  
Sustainable Crop Production. Modify for new courses.

CA  
Sustainable Crop Production. Modify for new courses.
Agricultural Enterprise. Deletion of course to replace with internship to allow for more hands on farming training.

Horticulture & Landscape Maintenance. Allows students option to take AG 269 (3) or AG 265 (4)

5 year review update will be given by Maggie Bruck.

Submitted by: Maggie Bruck and Kahele Dukelow, Co-Chairs, Curriculum Committee for the committee.

Policy and Procedure

Current

Repeating Courses

Students may repeat any UH Maui College course once with the instructor’s permission, then may repeat a course only with the permission of the Vice Chancellor of Academic Affairs. The credit from a repeated course is entered once toward the credit earned and applied only once toward a certificate or degree requirement, unless specified otherwise in the course description. All grades are reflected on the transcript, but only the highest grade is computed into the grade point average.

Proposed (for Fall 2012 implementation)

Students may repeat any UH Maui College course once without consent. After the course has been taken two times (and the student attempts to enroll in the course for a third time), permission must be granted by the receiving instructor, program coordinator, or department chair. Further repeating of the course must be approved by the Vice Chancellor of Academic Affairs in appropriate consultation. The credit from a repeated course is entered once toward the credit earned and applied only once toward a certificate or degree requirement, unless specified otherwise in the course description. All grades are reflected on the transcript, but only the highest grade is computed into the grade point average. A course with an A, B, C, D, F, W, N, NC, CR, I, or L grade will count as an attempted course. Certain majors/programs may have supplemental repeat policies.

Inspired Teaching Committee

Everyone is welcome to the ITC meeting, this Friday, December 9, 2011 at 2:45 pm in Kalama 104A.

- Decorate a gingerbread house and compete in the categories of Most Original, Most Traditional, and Most Delicious. Award winners will receive a small prize, nice certificate, and bragging rights. Gingerbread houses, frosting, and candy will be provided. Participants are encouraged to bring a variety of candy to complete their creation. Completed houses will be displayed at selected UHMC offices. (Kim Gray)
- Learn to craft greenery into holiday décor. (Ann Emmsley)
- Discuss holiday issues at affect our students, faculty, and staff with Aris Banaag and Lisa Deneen. Learn to recognize and best manage these challenges.

Bring your friends, a snack to share, candy for gingerbread house decorating, and holiday cheer. Hope to see everyone there!

Senate Chair Report – 12/9/11

All Campus Council Faculty Senate Chairs (ACCFSC)

- Subcommittee on Governance met re: common course numbering. Report to ACCFSC by WCC Paul Briggs this morning (12/9) includes:
a. Governance committee meets again to focus on specific courses/areas that merit immediate attention and to discuss an expedited curriculum committee process to speed the changes through (hopefully this expedited process could be standardized across the system, maybe I am dreaming...).

Similar courses should be consistent across:
   i. Course Alpha (Name)
   ii. Course Number
   iii. Number of credits
   iv. GE Designation
   v. Student Learning Outcomes
   vi. Perhaps prerequisites

b. Discipline groups discuss the specific changes to be made and submit these changes to each UH campus, the UH system and the ACCFSC level.
   - Faculty representatives at the discipline meeting should be empowered to act on behalf of their home campus.

c. Any proposed changes in UH Foundation courses must be communicated to all UH campuses before implementation.

Community College Council Faculty Senate Chairs (CCCFSC)
Meeting today same time as Senate.

Chancellor’s Executive Committee
- Room scheduler has been changed to different system. Secretaries have access, if you need access, need to request access from Bradley Duran.
- John McKee shared Strategic Planning Council idea with committee, revisions were suggested and made. The committee would figure out and track the process for strategic planning.

Achieving the Dream
Grant is ending, system exploring ways to continue participation. National conference in Dallas in February.
UHMC team is:
  Ben Guerrero
  John McKee
  Samantha Schwartz
  Elaine Yamashita