

MAUI COMMUNITY COLLEGE

Academic Senate

ACADEMIC SENATE MEETING

Friday, May 7, 2010

Ka'a'ike 105

1:30 p.m. to 3:30 p.m.

MINUTES

Present: Marti Wukelic, Susan Nartatez, Shane Payba, Lillian magnum, Wayne Aguiran, Vinnie Linares, Aris Banaag, BK. Griesemer, Derek Snyder, Kathy Fletcher, Dorothy Pyle, Julie Powers, Linda Fujitani, Chuck Carletta, Tahi-Mottl Reynolds, Joie Taylor, Rebecca Mirsky, Elaine Yamashita, Cyrilla Pascual, Marty-Jean Bender, Lorelle Peros, Maggie Ward, Maggie Bruck, Lynn Yankowski, Kate Acks, Mikahala Helm, Joyce Yamada, Rosie Vierra, Donna Harbin, Lee Stein, Liping Liu. Kyle Takushi, Jung Park, Anne Scharnhorst, Dean Louie, Catherine Thompson, Kahele Dukelow, Jennifer Owen, Ann Emmsley, Debbie Nakama, Tim Marmack, Margaret Christensen, Rose Perreira, Dorothy Tolliver, Gayle Early, Daniel Kruse, Elisabeth Armstrong, Lisa Deneen, Kathleen Hagan, Sally Irwin, Eric Engh, Kalei Kaeo, Michael Takemoto, Ekela Kaniaupio Crozier, Bruce Butler, Milli Boritzer, Jan Moore, Kiope Raymond, René Riley, Sean Calder, Debasis Bhattacharya, Kulamanu Ishihara, Richard Hill, Carlton Atay, Colleen Shishido, Steve Farmer, Mary Farmer, Diane Meyer, Molli Fleming, Michele Katsutani, Bob Wehrman, and Laura Lees

- I. Call to Order at 1:36pm
- II. Minutes from 04/09/10 were approved.
- III. Frannie Coopersmith shared the New Program Proposal (A.S.) Degree in Natural Science with a concentration in Biological Science or Physical Science
- IV. New Business
 - Mahalos to the exiting Executive Committee Members Laura Lees, Lisa Sepa, and Margaret Christensen.
The senate recognized Michele Katsutani for all her hard work as Senate Chair with a standing ovation
A PowerPoint presentation on 4 Major Accomplishments of the senate, 10 Resolutions passed, and highlights of the following committees: Assessment, Curriculum, IT-C, Procedures & Policy, Service Learning, and Social.
 - Gate-way courses, Unprepared students & Retention Discussion
Michele Katsutani opened the floor for discussion of this issue.

Discussion:

- Some students are not as tech savvy as they might claim. Marty-Jean Bender will be surveying all new students to see what their computer skills are. Results of these surveys will be available in July or August. This will help us know if we need to provide remediation.
- Another issue is our students' knowledge of current events and world around them. Seems like every year students have a harder time with simpler information so they can get basic concepts.

- College continues to not provide the support our students need. The percentage of assistance is decreasing as our student needs increase.
- UH community has not participated with the DOE furloughs. No response is disappointing as this is a problem that affects us.
- Hawaii Strategy Institute- As part of the Achieving the Dream Initiative, there was a two day institute at Kapi'olani Institute. A handout summarizing sessions was distributed.

V. Standing Committee Reports/Updates

- Curriculum - BK Griesemer presented the following Curriculum Proposals for discussion and approval. The committee approved the proposals unanimously.
 - 2009.78 AS in Natural Science - Program Proposal - Addition - Author: Ann Coopersmith.

Kate Acks seconded the motion. The motion to approve 2009.78 passed.

- 2009.67 ENG 254: World Literature (Western), 3 cr. - Modification to title and description - Author: Eric Engh

Tim Marmack seconded the motion. The motion to approve 2009.67 passed.

- 2009.73 ETRO 310: Applied Robotics, 3 cr. - Addition - Author: Jung Park
- 2009.30 ETRO 360: Signals and Systems, 4 cr. - Addition - Author: Jung Park
- 2009.74 ETRO 370: Optoelectronics, 3 cr. - Addition - Author: Jung Park

Vinnie Linares seconded the motion. The motion to approve 2009.73, 2009.30, and 2009.74 passed.

- 2009.77 NURS 100: Nurse Assistant Training, 6 cr. - Modification to number (was NURS 16) title, description, content - Author: Kathleen Mumford

Vinnie Linares seconded the motion. The motion to approve 2009.77 passed.

- 2009.79 BAS Sustainability - Program Proposal - Addition - Authors: Rebecca Mirsky and Joie Taylor
- 2009.80 Business Careers Program - Option IV - Addition - Authors: Rebecca Mirsky, Joie Taylor, Rick Miller

Lee Stein seconded the motion. The motion to approve 2009.79 and 2009.80 passed.

- 2009.81 FIL 101: Beginning Filipino I (Tagalog)-Addition-Author: Debra Nakama
- 2009.82 FIL 102: Beginning Filipino II (Tagalog)-Addition-Author: Debra Nakama
- 2009.83 ILO 101: Beginning Ilokano I -Addition - Author: Debra Nakama
- 2009.84 ILO 102: Beginning Ilokano II-Addition - Author: Debra Nakama

BK Griesemer noted several students were in attendance at today's senate meeting to support and present the curriculum proposals.

Kate Acks seconded the motion. Curriculum proposals 2009.82, 2009.82, 2009.83, and 2009.84 passed.

- 2009.85 AA Degree/program - Modification to credit distribution, deletion of Science Lab graduation requirement, adjustment of Environmental Lab requirement, deletion of Computer/Information Processing and Retrieval category, lowering of Human Expression credits to 5, addition to Elective credits, addition/deletion of courses to categories, addition of PLO for Human Expression, and re-writing of PLOs, revision of program map - Author: Jennifer Owen

Kate Acks seconded the motion. Curriculum proposal 2009.85 passed.

BK. Griesemer thanked the Liberal Arts Committee for recognizing liberal arts as a program.

- All curriculum from Fall was signed, except one course. The Fall 2010 curriculum deadline is October 4.
 - We will try one more time to convert to Curriculum Central for Summer 2010. No promises for having it ready for Fall.
 - BK. Griesemer thanked all curriculum committee members for their work.
 - Amnesty curriculum does not go to the catalog. If changes are made to course description, content, title, and so on should be submitted with CAR forms.
 - The Curriculum committee will continue to meet Tuesdays 3pm next semester.
- Assessment - BK Griesemer reported the Jan will be Assessment Coordinator and lead the entire Assessment effort with CTE.
 - BK. Griesemer distributed an assessment report out summary that included the following information:
 - Assessment report out occurred on Thursday, April 22, 2010.
 - Assessment of CTE Programs assessment, Liberal Arts program AA assessment, BAS Program assessment, college-wide general ed (CCOWIQs) SLO assessment, and other program assessment.
 - General education assessment timetable of courses
 - General AA PLO timetable.
 - Revised timeline for college-wide assessment project.

BK. Griesemer thanked all the participants of the Assessment project, especially Jan Moore.

- Procedures & Policy - V. Linares thanked the P&P committee members for all their hard work. Leadership will be shared between Kulamanu Vorhies and Tim Marmack for 2010-2011.
 - Senate Charter- has not been completed. This will be a long process. We will try to get a copy to you for next year

Francine Ching presented the Academic Probation Policy and the proposed Repeat policy report. Faculty members are encouraged to include the probation policy in their syllabi and to discuss probation policy with students.

A student shared her personal success story as testimony for the probation policy and the committee's work.

- Applied Research Guidelines - Up for final consideration after many drafts. Proposed by Vinnie. There will be a committee formed in Spring 2011 to evaluate the policy and make necessary adjustments. Thanks to John McKee for his work with the faculty to get this done.

Vinnie Linares moved to accept the policy. Maggie Bruck seconded the motion. The motion passed.

- Academic forgiveness policy is still in committee stage, and still in consideration. In the process of being approved, hopefully in fall.
- COMPASS placement policy is still being discussed.
- Proposed Prerequisite Policy- Steve Kameda reported admissions and records will have to meet with department chairs to share student status. We will need to set timelines and procedures for this.

Discussion: Comments included the following:

- We need to make sure students are dropped electronically if the policy states this. Also, the drop should be in a timely manner to allow students the time to then register for the appropriate course.
- Student accountability needed here.
- One strategy might be to email students a notice to drop the course for which they do not meet the pre-requisites.
- Students in pre-requisite courses should also be reminded not to enroll in the subsequent course if they are not passing the course.

Kiope Raymond called the question. Are we ready to vote on this policy? Majority yes, one nay.

The vote on to support the policy: 47 yays, 9 nays; the policy passed.

- Repeat Policy- Francine Ching presented the Repeat policy, which would include repeated course grades in the GPA.

Discussion: This seems like a technical problem rather than a policy problem. The first and second policies seem to convey the same policy, just reworded.

Vinnie Linares moved to accept the proposed repeating course policy. Mickey Helm seconded the motion. The motion passed.

- Planning & Budget -Michele Katsutani reported the state legislation session is not yet finished; we don't know the current state of the budget. Over the summer, the chancellor has asked if faculty and staff to gather this summer to look at the budget and the budget process.
- Maggie Bruck asked if there would be counselors in each department, response= yes. (amended 8/19/2010)
- IT-Committee - Renée Riley reported 10 minutes after this meeting, please join us for the Transitions celebration in KaLama 104.

The senate thanked Renee Riley for her work with IT-C.

VI. Ad Hoc Committee Reports/Updates

- Safety Plan & Procedures - Elaine Yamashita reported David Tamanaha has contracted with a local person, not waiting for the system, to create a focus group to form emergency plan.
- Social - Michele Katsutani reported Spring Fling yesterday was a huge success.
- Service Learning/Civic Engagement - Molli Fleming reported she will be on sabbatical next year. Thanks to Ryan Morin who will be staying on as VISTA volunteer. Cyrilla Pascual will be his supervisor. We will continue serving SL out of the COOP office. Ryan will be continuing to handle the paperwork.

VII. Announcements

- UHPA update: Vinnie Linares reported two candidates for UHPA representative have stepped forward: Catherine Thompson and Bob Wehrman. Please vote.

The senate thanked Vinnie for all the work he has done as our UHPA representative.

- Automatic Email Notifications handout was distributed.
- Commencement will be next week. 393 candidates (173 walking)
- WASC report: 2 themes (Revisioning: Kulamanu Vorhies and Closing the Loop on Assessment: David Grooms)
- Next Meeting will be Thursday, August 19, 2010

IX. Adjourn at 3:22pm.