ACADEMIC SENATE MEETING  
Thursday, August 19, 2010  
Ka’a’ike 105  
10 a.m. to 11:30 a.m.

MINUTES


I. Call to Order at 10:07AM by Elaine Y.
   New listserv called “Maui-Senate-Notices”
   Laura Lees on maternity leave!!

II. Reading and approval of 5/7/10 minutes, corrections noted, minutes approved.

III. Unfinished business
   • UHPA rep needed: Maggie Bruck
     Thomas Hussey, Catherine Thompson (replacing Vinnie Linares), Ben Marquez
     Need 1 more rep. for mult. divisions to replace Bruce Butler
     Need to replace Vinnie on Maui Board of Directors for UHPA, contact Richard Nettle nettle@hawaii.edu

   • TLC resolution update
     Performance based funding in budget would fund TLC director; continues to be pursued.

IV. New business
   • Welcome to a new year!
     Purpose of the senate, preamble from charter shown. Charter revision underway. Let’s emphasize communication pathways on campus. Follow the money!
Habits of a system thinker graphic shown, concepts will be brought up throughout the year.

- Congratulations to Dental Assisting program on accreditation!
  Congratulations to Joyce Yamada, no recommendations, accredited for 7 years.
- Information: Bachelor’s in Applied Human Services – Lee Stein
  Lee preparing ATP, informing senate today (first step in process)
  BAS in Applied Human Services, Program Proposal Overview:
  2008- Allied health explored gerontology, decided more related to human services.
  Generalist degree in human services proposed with 3 specialization tracks: 1) addiction and mental health, 2) aging, 3) child and family issues.
  Survey monkey sent in June to non-profit agencies. Nearly 50% return (39/80) with very detailed responses.
  BASAHS proposed Mission presented; goal to develop competent practitioners.
  Objectives shown, does not overlap existing degrees, includes 5 practice-based courses.
  Eric Engh asked about student interest, seems to be a high level of student interest per Colleen Shishido. This also creates a baccalaureate for students with the associate degree in human services. Available jobs questioned, anecdotally appears viable but no data. Agencies are looking for people with these skills.
  Question about speed of timeline- 2 test courses in spring, slow rollout in fall.
  Question about resources/personnel to teach upper division courses. Human services and ocean studies are being discussed as biennium budget components.
  Bob Wehr- question about terminal degree in this field- likely will need PhD faculty.
  Kate Acks- motion to support the intent of developing the AtP for this degree program. Decision not to vote now, motion withdrawn, informal thumbs up from many faculty. Will follow up in Oct.

V. Standing committee reports/update

- Curriculum: Tim Marmack- 3 ETRO classes in BAS ENGT program coming in Sep.
  Deadline to the Curriculum Committee for course proposals is Monday, October 4, 2010.
- Assessment: Jan Moore- program coordinator meeting Sep. 7 will discuss program review, emphasizing assessment. Workshops on closing the loop on assessment this fall, planning meeting next Thurs.
- Procedures & Policy: Kulamanu Ishihara/Tim Marmack- working on Charter!
Pre-req policy being worked on; academic forgiveness under consideration (related to academic probation). Meetings on Fridays, next week 11AM in Paina.

- Planning & budget: Robyn Klein - committee to be created.
- IT-C: Rosie Vierra/Joyce Yamada - first meeting for planning on Wedns. Sep. 1 at 1PM.
- Nominations/elections: Crystal Alberto-

VI. Ad hoc committee reports/updates

- Service learning/Civic engagement: Frannie Coopersmith (Molli on sabbatical)- Ryan Moira now at UH Manoa. Will have service learning people in each department keep track of their own paperwork, and submit for certificates around Thanksgiving time (to Laurie Kimura in Ka Lama 207. Need 1 person from each department to be SL mentor. English- Elizabeth or Morgan; AH- Rosemary and Joyce; STEM- Frannie; Humanities- Kiope; Soc. Science- Elaine; CTE- Thomas Hussey; business- Rick Miller.
UHMC Service learning is a joinable site on Laulima.
No one currently trained at UHMC to provide Students In Service training. Coop orientation no longer needed in person, powerpoint available.

- Social committee: Misti Furumoto- 6 members, open for more to plan parties! Maui Golf and Sports last fall real fun. Spring fling on campus reading day well attended (100).
- Safety plan and procedures: Lee Stein- Ryan will take over for fall. Currently working on hurricane and tsunami procedures.
- WASC accreditation update: teams met through summer- “visioning UHMC” and “closing the loop”

VII. Senate chair reports

- Achieving the Dream (AtD)- need faculty input re: retention, persistence, graduation rates. John McKee will speak on gatekeeper courses
- Chancellor’s Exec. Committee- the system has been creating a framework for budget requests. Two types of budget requests: program change requests and performance based funding. (see attached document).
Kate Acks, what about multiple math lecturers? Should also be considered. Budget is subject to politics on many levels.
Discussion brought up by Eric Engh about weighting for performance based funding, if graduation rate is primary could that result in inflated grades? Elaine has table of weights, depends on UHCC system outcomes, not individual campuses. Importance of 5 items depends on weight, transfers to baccalaureate degrees important. Faculty need to present their views.
Still need transcript evaluator position, to support these goals (Maggie Bruck).
What about associate or certificate as final goal students? (Dorothy Pyle and Jan Moore)
VIII. Announcements
   a. Wait list discussion per Steve Kameda, via Elaine: pilot for spring, Banner complicated.
      i. Manual management? Notification deadline?
      ii. If there is a waitlist, no other student can register. Not simple.
      iii. Possible department discussions, report to Harriet Miyasaki.
      iv. Banner will notify and email students; next person can register within 24 hours if someone drops course
      v. Volunteers for spring- Kate Acks, Kathleen Mumford, Sally Irwin, Bruce Butler, more . . .
      vi. Important that students are informed about procedure (Maggie Bruck)
   b. School newspaper in the works!

IX. Next meeting
   Friday, September 10, 1:15 p.m.

X. Adjourn at 11:38
Minutes submitted by Gayle Early
Budget update – 8/19/10 Senate chair report

Summer budget discussions were focused on biennium budget proposals to be submitted to Legislature when the 2011 session starts in January. The system has been creating a framework for budget requests that the campus was responding to during the summer. The budget requests are in 1st year (2011-12 fiscal year), and 2nd year (2012-13) requests. The discussion is ongoing and we need to be informed and give input.

Two types of budget requests:

1. **PCR = Program change requests had to do w/workforce development.**
   
   Position requests (8/13/10) for UHMC in 1st year (2011-12) include:
   
   a. 1 STEM position support
   
   b. 2 nursing faculty that are currently funded w/expiring County funds
   
   c. 1 instructional designer

   Position requests for 2nd year (2012-13) include:
   
   a. Additional STEM support

   Other positions I’ve heard discussed were faculty for proposed Ocean Studies Bachelor’s and HSER Bachelor’s.

2. **Performance based funding framework- includes degrees/certificates, Native Hawaiian degrees/certificates, STEM degrees/certificates, Pell recipients, transfers.**

   a. Still under discussion. This is where the TLC director position request would come in. John McKee is working w/Debbie, David G. – ongoing discussions. Need to show impact on persistence/graduation rates.