MINUTES


I. Call to Order @ 1:24PM

II. Reading and approval of 8/19/10 minutes, corrections noted and minutes approved.

III. Unfinished business

- Budget update (TLC director, transcript evaluator). Biennium budget proposal. Handouts covered, re: net tuition revenue, budget summary, and CIP. CIP appropriations. Molokai ranch appropriated by legislature. General funded initiatives- requests to legislature, priorities: for Maui 2 positions in nursing (county now), STEM initiatives X3 positions, instructional designer position. New- budget committee of senate will provide input. Per Ann E., should budget comm. bring forward input in spring for summer discussions. Per Dorothy P., in past dept. chair input not honored. Performance targets proposed- if surpassed, increased funding. Explanation of terms “over weights”, depends on BOR approved degrees/certifications. Per Ann E., formula ignores “lifelong learners” function of community college. UH Foundation funds raised by campus, Maui 1.1 mil.

TLC director and transcript evaluator positions not on budget request. TLC director may be funded by proposed performance based funding (if Legislature approves the format, targets are reached, and funding is received). Performance based funding priorities not yet set.

- Waitlist
  Steve Kameda: systems initiative (10 campuses) for automated waitlist. Begins spring 2011, reg. for spring on Nov. 1, some classes will have electronic waitlists. If space available, first student on list receives email at uh account, must register within 48 hours (then 24 hours as registration end draws near). Scheduler will make slots for waitlists. Banner will shut down capacity override from Nov. 1- Jan. 9 to protect integrity of waitlist. Maui will pilot with a few courses. FAQ sheet has been sent out. Student must
de-register themselves; can waitlist for several sections of a course but can register only for one.
Waitlist is terminated before classes start, so students showing up on first day can be enrolled. Steve proposes shutting down waitlist one week before start of semester but system will be same across all campuses. If student does not meet prerequisites they cannot be waitlisted. Dorothy- may be problem if students able to see the waitlist.
Some flexibility, here students will be able to see their rank on list. Instructors could print waitlist for allowing students to register on first day. Manoa registrar will set up meeting over here for explanation. What about instructor discretion due to major/qualifications? (Ann E.)- no answer at present. Bruce B has unique situation with 85 on waitlist at present. Restriction of repeat of courses not on in Banner at present. Registration priority time goes to students with most credits. Enforcing repeat policy is problematic, but a separate issue.
Potential problems with loss of capacity override discussed; faculty may need to keep their own list or adjust capacity of course. BK urges egalitarian culture. Senate voted to bring the measure to a vote.
Motion: move to pilot waitlist proposal in spring semester (Kate Acks)
Favor plenty, 5 opposed, motion passes.

Dorothy requests Banner feature to control repeaters turned on.
Spring schedule will be printed, to correct errors. Please notify Diane Meyer if your class will be using the waitlist

• Prerequisite implementation- Prerequisite policy meeting on Monday with Steve Kameda.

IV. New business
• Presentation on international student system initiatives – Alice Luther
  Director of MLI. Chart of 27 campus international activities in past few years presented.
  Efforts to globalize campus courses described, between Maui and Japan particularly.
  Study abroad programs underway, exchange contacts active.

• E-Café discussion- will defer to departments
• Rubrics for programs- in departments, department chairs
• Rubrics for transfer programs- John Morton seeks information

V. Standing committee reports/updates
• Curriculum: BK Griesemer
  3 ETRO proposals: ETRO 440 remote sensing, ETRO 415 project management, ETRO 475 Advanced instrumentation
  Taught by Manoa faculty

Kate Acks seconds committee motion to approve, all in favor, motion approved
Mon. Oct. 4 is deadline for curriculum, however may extend to Oct. 18 (first come first serve order). CC meeting is Tuesday at 3PM, curr. central is online; shows how SLOS tie to content and competencies
Andrea Rolen here this summer, impression that cc is “BK’s”, not true
Gen. Ed. SLO steering committee meeting Oct. 23

- Assessment: Jan Moore
- Workshop this morning, good discussion.
- Procedures & Policy: Kulamanu Ishihara/Tim Marmack
  Finished version of charter, will go to ASEC and then campus. Many cosmetic changes.
- Planning & budget: Robyn Klein- has sent email to committee, no report
- IT-C: Rosie Vierra/Joyce Yamada- first event next Fri. 9/17, 4-5PM, “Checking in”, seasoned instructors will coach new faculty/lecturers
- Nominations/elections: Crystal Alberto-none

VI. Ad hoc committee reports/updates

- Service learning/Civic engagement: Frannie Coopersmith-
  Nancy Johnson SIS orientation yesterday, CD and forms will be in library. Any students that are doing clinical or service can get loan reductions. Coop office, kalama 207, has list of offices needing student service.
- Social committee: Misti Furomoto (no report)
- Safety plan and procedures: Lee Stein. There is a complaint form that can prompt an investigation, not yet on website, Elaine has the form
- WASC accreditation update: Diane Meyer - redoing handbook, Maui invited to be school eligible for shortened process, would then submit insti. Prop and capacity review, next report after that fall 2014. Shortens the accredit process from 3 to 5 years, reduces steps/visits, fewer team members.
  Will be discussed more in dept. chair meetings.

VII. Senate chair reports (attached)

- Achieving the Dream (AtD)
  Gateway/gatekeeper courses. All cc would like non-remedial courses
- Chancellor’s Exec. Committee. Retention spring to fall was 60-70%, great increase. Enrollment 4383 this week.
- For Sept. BOR: BAS sustainability and management, AS in natural science.
  Bond update- energy service ($7 million); Hale Haumana into HOST lab ($1.5 mil)
- Land in Makena being donated to UHFF, UHMC to manage
- Acquisition of student housing being explored. Faculty expresses “don’t touch it”
- ACCFSC, CCCFSC- new co-chairs from UH Hilo instead of Manoa.
  Faculty distance learning committee will be convened. Distance ed. big issue with dept. of education right now, as well as access, looking at increasing interaction with BOR and president.
  CCCFSC- budget info shared

VIII. Announcements

- Ron is Maui United Way campus rep, will distribute donation forms soon.

IX. Next meeting: Friday, October 8, 1:30 p.m.
X. Adjourn @3:06PM

Sept. 10, 2010

Senate chair report

I. Achieving the Dream
   a. Current discussion is on “gateway/gatekeeper” courses. AtD coaches would like
      to expand to non-remedial courses. ASEC has asked to have John McKee and/or
      Ben Guerrero to come to a meeting to start the discussion on what this might
      look like.

II. Chancellor’s Executive Committee
   a. Mahalo to faculty and staff – retention of students from Spring to Fall was
      between 60 and 70%. Enrollment as of 9/7/10 – 4,383.
   b. Renaming of Foreign Language building – to ‘Olelo.
   c. To be presented at September BOR mtg:
      i. BAS in Sustainability/Management
      ii. AS in Natural Science
      iii. Bond update – requests to be included in UH bond request that have
           been approved by BOR, not guaranteed:
           1. Energy service – Johnson Controls (will retrofit equipment and
              improve efficiency) about $7 million
           2. Hale Haumana renovation into HOST learning lab – about $1.5
              million
   d. Palauea cultural reserve/archaeological field school update – Kiope will be part
      of next meeting. Land is being donated to UHFF, with UHMC to manage the
      reserve.
   e. Acquisition of Moloka’i land – funds have been allocated by Legislature, purchase
      is still being negotiated. Donna in meetings on this.
   f. Feasibility of acquisition of Kulana’ao (student housing) is being explored.
      Capacity is 400 beds, right now about 280 are occupied, and of those, 120-130
      are students.
   g. Current hiring of positions was reviewed. More coming up with upcoming
      retirements.

III. All Campus Council Faculty Senate Chairs (ACCFSC)
   a. Reorganized for new year. New co-chairs are from UHH and from Windward. EY
      is secretary.
   b. A faculty distance/distributed learning system committee will be convened – will
      need a UHMC rep. Looking @ issues such as office hours for distance, proctoring
      of exams, etc.
c. Looking at increasing the interaction/connection with BOR and President.

IV. Community College Council Faculty Senate Chairs (CCCFSC)
   a. VP Morton shared budget information (covered earlier)
   b. Looking for feedback on rubric for quality programs, thoughts on what would be in an ideal transfer program. (covered earlier)