

Minutes for the March 9, 2007 Academic Senate Meeting

Present: Don Ainsworth, Daniel Kruse, Jon Lightfoot, James White, Lois Kimmel, Eric Engh, Richard Hill, Elisabeth Armstrong, Jan Moore, Cyrilla Pascual, Ryan Daniels, flo wiger, Ann Coopersmith, Ekela Kaniaupio-Crozier, Mikahala Helm, June Wolken-Vierra, Julie Powers, Laura Lees, Ellen Peterson, Ann Emmsley, Kulamanu Vorhies, Mark Slattery, Shane Payba, Deb Winkler, Michael Takemoto, Colleen Shishido, Tim Marmack, Carlton Atay, Donna Haytko-Paoa, Kalei Ka'eo, Chuck Carletta, Robert Santos, BK Griesemer, Margaret Christensen, Maggie Ward, Kate Acks, Michele Katsutani, Dorothy Pyle, Walette Pellegrino, Cynthia Foreman, Andrew Carson, Steve Johnson, David Techan, Ben Guerrero, Kim Harada, Diane Meyeer, Dorothy Tolliver, Debbie Nakama, Sally Irwin, Larry Janik, Crystal Alberto, Sean Calder, Nancy Johnson, Marge Kelm, Kate Acks, and Carol Petith-Zbiciak

Meeting called to order at 1:35 p.m.

IV. Exec Committee/ACCFSC/CCCFSC News

Dan Kruse reported the following:

- 1) The Moloka'i Resolution has been sent out. There have been two responses (Representative Angus McKelvey and Senator Rosalyn Baker) both of which were generally in support of the resolution.
- 2) A hard copy of the proposed reorganization of the UH system was distributed.
- 3) Next Thursday, Suzette Robinson and student representative Amina Abdusaman will present the Technology Fees to the Board of Regents.

Dan Kruse reported the following:

- 1) Developmental education issues such as preparing students for college level courses is a current hot topic. American Diploma Project and other programs have been established to address this issue.
- 2) Mayor Charmaine Tavares spoke with the public and stated she has proposed giving the college \$750,000.00 and will discuss list of priorities.
- 3) There was a discussion at the Executive Committee meeting about financial aid from tuition waivers to grants as needs based and merit based. More will be discussed at the next meeting.

V. Developmental Education Initiatives

flo wiger presented the following:

- 1) The American Diploma Project
As part of a national initiative, Governor Linda Lingle signed Hawaii onto this project, which will work with consultants to improve retention and graduation rates for all D.O.E. and UH students in Hawaii. There will be three meetings over the next few years, and as a math representative, Kate Acks will be working with a national team to look at graduation standards of high schools. UH will work with the DOE in professional development to bring college-ready high school students into college early.
- 2) White Paper Group
John Morten has put together a committee (MCC's representatives are Michele Katsutani, Debbie Winkler, and Thomas Hussey) that will meet throughout the year; attend the National Association of Developmental Education in Nashville; collect data from the UH system; and create a report by the end of the academic year.
- 3) Retention Conference
Katy Haycocks, director of Education Trust, currently has an online presentation on retention and graduation. She states because our student population will probably not change, educators need to find different ways of teaching. For example, our best teachers should be teaching at the developmental level, implement learning communities, providing professional development, and training faculty. Also, COMPASS tests should be given at the 11th grade to identify deficiencies and give time to remedy skills by 12th grade.

- 4) Achieving the Dream
UH, in partnership with Kamehameha Schools and OHA, has applied to this national project with Lumina Foundation. If we receive the money, we will have an advisory committee.
- 5) Curriculum Central
John Morten, in consultation with chancellors, announced this maintenance and implementation program for curriculum will be implemented by Fall 2008. Already at Leeward Community College, this program will use last spring's improvement money from legislature. flo wiger will be the project manager.

IV. Exec Committee/ACCFSC/CCCFSC News continued

Dan Kruse reported the following:

- 1) The Nursing program received full accreditation from the accreditation visit.
- 2) WASC reported possible early accreditation for the ABIT program so graduates this year can graduate from an accredited program.

VII. Standing Committee Reports

4. Assessment

B.K. Griesemer moved to adopt the five COWIQ statements as the SLO statements for college wide general education outcomes (see attachment).

Dorothy Pyle seconded the motion.

Discussion: Reading could be recognized in COWIQ's. Let's focus on the 5 current COWIQ's for now and reading could move into curriculum and college-wide SLO's.

The motion passed unanimously.

B.K. Griesemer moved to adopt the sixth statement on creativity (also called abstract thinking) developed by the November work team and edited as a college-wide SLO statement (see attachment).

Michele Katsutani seconded the motion.

Discussion: Assessment of creativity and abstract thinking is an issue. However, there are options. Other COWIQ's are not required in all classes, so creativity can be developed in various other classes.

Dorothy Pyle moved to amend the motion by adding that this take effect in Fall 2007.

The amendment and the original motion were unanimously passed.

B.K. Griesemer moved to adopt ethics as a college-wide SLO and that a "summary" statement on ethics be developed (see attachment).

Kate Acks seconded the motion.

Discussion: How would ethics be assessed? Would it be ethics for faculty? Establish this as an Ethics ad hoc committee to look into this issue for next year. Is this issue outside academic sphere? Is ethical conduct a concept and behavior in classes or as a concept?

B.K. Griesemer requested that her motion be withdrawn.

Kate Acks seconded the motion.

B.K. Greisement moved to initiate a college-wide discussion on developing ethics as a standard.

Kate Acks seconded the motion.

The motion passed unanimously.

5. Hallmarks

Dorothy Pyle presented four proposals about MCC and UH system. All proposals were previously sent out by email.

1) Dorothy Pyle moved to accept the changes to MCC's AA to align with the UH system.
Kate Acks seconded the motion.

Discussion: These changes were discussed at the 2/28 AA Committee meeting and at the 2/28 Liberal Arts meeting. There is a method of adding and subtracting classes as ideas change in the future.

The motion passed unanimously.

2) Dorothy Pyle reported the multi-campus Foundations Board (currently made up of KCC, Honolulu CC, and Mānoa) is a system-wide effort to involve all campuses and each unit has one seat on the board, which is the clearing house for all changes in policies. In order to be on the board, MCC must align the AA.

Dorothy Pyle moved that MCC join the multi-campus Foundations Board.
Kate Acks seconded the motion.

Discussion: Being on the board will help with articulation.

The motion passed unanimously.

3) Dorothy Pyle reported that to apply to the Foundations Board, MCC needs to have a campus board to engage with the campus and the system about requirements, learning outcomes, and assessment. It is recommended that the committee would include two representatives from each of the three foundations categories (Written Communications, Global/Multicultural and Symbolic Reasoning); one additional faculty member; and the Curriculum Committee chair.

Dorothy Pyle moved to establish the MCC Campus Foundations Board.
Kate Acks seconded the motion.

Discussion: The chair of the Campus Foundations Board would also be the system representative at the multi-campus committee. It was recommended that this board be a standing committee.

The motion passed unanimously.

Kate Acks moved to accept the recommendation to have the MCC Campus Foundations Board consist of two representatives from each area, the Curriculum Committee chair, and one extra faculty and establish this Foundations Board as an ad hoc committee.

B.K. Griesemer seconded the motion.

The motion passed unanimously.

Kaleikoa Ka'eo moved to establish a Hawaiian, Asian, and Pacific Issues (HAP) Board at MCC.
B.K. Griesemer seconded the motion.

Discussion: Considering the articulation agreement going out to campuses and Mānoa, MCC is one of the few campuses without a HAP Board. HAP is not a Hawaiian Studies course, but any course could qualify by meeting the hallmarks. All campuses with or without HAP agreement could be with the AA. HAP would follow the Writing Intensive model. Mānoa requires three HAP credits. In proposed AA, there is a Hawaii and Pacific requirement already. Because there is

backing and support from the Senate and administration, this would be a good time to accept this. Deciding which courses would fulfill HAP would be determined at MCC campus.

The motion passed unanimously.

Mikahala Helm requested that the determining of the make-up of the HAP committee be postponed.

Kate Acks moved to nominate Kaleikoa Ka'eo as MCC's HAP representative. Mikahala Helm seconded the motion.

The motion passed unanimously.

Dorothy Pyle requested that the Curriculum Committee be moved to the next item on the agenda as members would need to leave shortly.

3. Curriculum

The Curriculum committee moved that curriculum proposed changes 2006.31 and 2006.39 be adopted.

Dorothy Pyle seconded the motion.

Discussion: The Sustainable Construction program will tie to the Construction Academy with several Certificates of Competence, such as Electrical Maintenance Certificate of Completion, Certificate of Achievement, and the AAS degree.

The motion passed unanimously.

All curriculum for Fall has been completed. The deadline for Spring is Monday, April 2.

II. Community College Leadership Champions

Cindy Foreman, who has been a part of this for the past two years, reported funds were established to develop leaders and nurture leaders within the system. This is available to faculty and APT. See Cindy for more information.

VII. Standing Committee Reports

2. Budget

Cindy Foreman reported MCC will know more about legislative decisions on March 12.

- a. Items in tier 1 are pretty sure to be met. These include a) full year funding of partially funded new FY 2007 positions (for example, Early Childhood and Construction Academy instruction) and b) six nursing positions.
- b. Items in tier 2 are looking good. These include counselor positions: one admissions clerk, one counselor clerk, and three counselors (not new positions, but old positions that will be converted from soft, federal funds to G-funds). Tier 2 also includes expansion of programs with three positions (1 hotel, 1 art, and 1 math) as well as 1 dental hygiene and 1 electrical engineering.
- c. Items in tier 3 are not looking good, and might not happen.
- d. Design money for the Science Building is in the second year of Biennium Budget. Clyde Sakamoto wants it locked in for 2009 status.
- e. Upgrading of electrical is pretty high up in priorities.
- f. The status of the Molokai land purchase will be known after March 12.
- g. If your department has money, spend it in April or else you will lose it.
- h. Deficit accounts of last year were cut in half and are in good shape.

III. UH President's Commission on the Status of LGBTI Equality Lois Kimmel

Lois Kimmel reported Lesbian Gay Bisexual Transgendered and Intersex (LBGTI) Equality

Gathering will be on March 23-24. If you want more information or would like to help with planning, contact Lois.

VII. Standing Committees continued

1. Policies and Procedures

Michele Katsutani reported the committee will present a resolution next month to change CR from a D or better to a C or better. The committee is discussing the N grade for remedial and developmental coursework, plus and minus grading options, academic forgiveness policies, rewriting the Senate Charter, and evaluating the administration, which has not been done for a while. Vinnie Linares will serve as chair for the Procedures and Policy Committee next year. B.K. Griesemer will serve as chair for the Curriculum Committee.

4. Assessment continued

Tim Marmack reported information from the Ruth Steihl Workshop is forthcoming.

7. Teaching Improvement

Tim Marmack reported the next TIC meeting will be a STAR training and degree audit workshop presented by Colleen Shishido at 11:00 a.m.-11:55a.m. in KaLama.

Shane Payba added STAR will allow students to shop around majors and try out different paths.

8. Election

Jim White announced the next election will be for various Academic Senate Executive Committee positions in February 2008.

Discussion: It was noted that there is an advertisement in the Summer 2007 catalog accepting housing applications for the new dorms. Who is selecting these residents? It was requested that Alvin Tagomori be invited to the next Senate meeting.

VIII. Ad Hoc Committee Reports

3. Civic Engagement

Laura Lees reported two MCC students have been nominated for the Service Impact Award and are currently at Mānoa with other nominees.

4. Social Committee

Sean Calder reported there will be a fundraising auction in mid-April. Look for emails for more information.

6. Business Process

Dan Kruse reported there will be a system wide meeting on March 22.

VI. Approval of the Minutes

Eric Engh moved that the minutes with the proposed changes be approved.

Mark Slattery seconded the motion.

The meeting was adjourned.

Submitted by Laura Lees