

Academic Senate Meeting
Friday, March 14, 2008
Ka'a'ike 105
1:30 p.m. - 3:30 p.m.

MINUTES

Present: Diane Meyer, Dorothy Pyle, Sunny Cabello, Lillian Mangum, Crystal Alberto, Walette Pellegrino, Joyce Yamada, Peter Fisher, Kyle Takushi, Donna Harbin, Lisa Deneen, Colleen Shishido, Mary Farmer, Julie Powers, Elaine Yamashita, Jan Moore, Cindy Foreman, BK. Griesemer, Lorelle Peros, David Grooms, Tim Marmack, Kate Acks, Maggie Bruck, Vincent Linares, Ron St. John, Eric Engh, Shane Payba, Renee Riley, Kulamanu Ishihara, Daniel Kruse, Rafi Boritzer, Emerson Timmons, Margaret Christensen, Kathleen Hagan, Maggie Ward, Lisa Sepa, Mahina Kamakana-Juario, Susan Nartez, Bert Kikuchi, Sean Calder, Ann Coopersmith, Catherine Thompson, Ryan Daniels, Ann Emmsley, Jennifer Owen, Constance Williams, Laura Lees, and Michele Katsutani

Meeting called to order at 1:39 p.m.

III. Vice Chancellor of Academic Affairs Discussion

Vice Chancellor Suzette Robinson reported the following:

- "N" grade policy

The distinction between when students receive an "N" or "F" needs to be added to the resolution.

It was agreed the Policy and Procedures committee would reword the resolution to indicate that "F" is failure, less than satisfactory achievement and "N" is measurable progress.

Discussion: The grade is an instructor decision. "F" is calculated in the GPA while the "N" is not. For financial aid "F" and "N" have the same impact.

- Health and Safety Initiatives

1) Alvin Tagomori, Lynn Yankowski, and Suzette Robinson have met to discuss staff development opportunities

2) The Ad Hoc safety committee met this morning to define "unsafe" as any disruption where faculty cannot create a comfortable learning environment.

3) Here is the policy of steps to take when an unsafe incident has occurred:

Physical assault: notify police immediately first.

Verbal threats: notify Suzette Robinson first

(if she's not accessible, then Pat Adams, and then Diane Meyers.

4) Communication is key. Please let me know immediately about incidences. I can be the faculty advocate.

Discussion: Whenever there is an incident, even a small one, faculty can email Suzette to keep her informed of potential issues. Students have advocates; it's nice to hear Suzette give her support for faculty. Alvin Tagomori is put in a strange position as he is supposed to be the student advocate but sometimes he has to support faculty in a student hearing. The union is also our advocate. Document all incidences.

5) Suzette Robinson also reported lecturer funds in Student Services will fund the mental health coordinator.

Michele Katsutani added the mental health coordinator position was based on Cal State East Bay and Honolulu CC mental health positions. The paperwork has begun and is making progress.

Discussion: Do we need to support this funding decision for the future? Do we want to change the title of “mental health” to avoid stigma?

- Retired positions

Positions do not belong to departments, but to the campus. Program reviews are critical to get positions. Although some positions are designated by the legislature, over time, the positions do not necessarily have to stay in the original designation. The process for designating position funds is at the department chair and program chair level.

Discussion: Some retired faculty salaries are as much as 3 starting faculty salaries—when a position is replaced with a single body, what happens to the windfall? 2011-2012 is a year of mass exodus—we don’t even have budget directions after this.

IV. B.S. Degree Partnerships w/OSU

Ann Emmsley presented the following to get the senate’s support on a B.S. degree partnership with Oregon State University:

- In the Ag field, graduates who want bachelors degrees are usually with family and don’t want to move. Because of the number requirements, it’s hard to get a cohort.
- Oregon State University has been working with other campuses on an E-degree—where cohort size is not an issue—to give students a chance to get an online degree.
- Hawaii CC and Leeward CC have joined this partnership. Students can take undergraduate courses at CC campuses and then upper division courses online.

Ann Coopersmith added the following:

- There are 7 students from a previous cohort that never went through.
- This degree will not take the place of any other degree in the system.
- At Leeward CC, the DPP (degree partnership program) is seamless; students are able to take classes on campus and receive financial aid for online as well. The partnership works well.
- Oregon State University intends in sending students here as well for field work.
- Our general education courses could potentially fit with OSU general education requirements.
- Tuition for online doesn’t matter where you are, comparable to residents here.
- In reality of the up and coming 4-year degrees, Ag will not be one of them.

Senate members requested the presenters to return with a resolution.

Discussion: An action memo from Clyde requesting BOR approval of the MCC’s name change will go to BOR for the April agenda. The name change requires BOR and WASC approval. The recommendation in the memo is for the name change to be implemented 2008-2009. Based on a survey a few years ago, 80 faculty voted yes and 500 students voted yes to UH Maui College. What about outreach centers? Let’s wait on this issue until Donna returns.

Kate Acks made a motion concerning funding for the mental health coordinator, as presented by Suzette Robinson: in order to continue to support the mental health coordinator position, MCC will attempt to make this position general-funded.

Maggie Bruck seconded the motion; the motion passed unanimously.

VI. Unfinished Business

Michele Katsutani reported the following:

- Invitation update

Not aware of the process, Michele Katsutani invited President McClain to an MCC academic senate meeting via phone and email. After not hearing back, Michele Katsutani consulted Linda Johnsrude who then explained the process: first go to Clyde Sakamoto, then to John Morton, who will contact President McClain. Michele Katsutani apologized to Clyde and John for not having followed the process. After discussions with John and Clyde, Michele received an email response from President McClain (see attachment). John Morton will be here for a campus-wide meeting at 2p.m. on April 4 in KaLama 103.

Discussion: Our senate chair has the right to contact the president directly. The president's office never responded to Michele after her first invitation. John Morton asked why the president should come to MCC to discuss these issues. The administration is not coming on our invitation—this process is not working. We want our voice to be heard and we're being shut out.

- UHCC Strategic Planning Update

Meetings were not well attended. Walette Pellegrino and Michele Katsutani are currently working on info gathering to be sent to administration and moved forward.

Discussion: When does implementation begin? Are we always on planning?

VII. Standing Committee Reports/Updates

- Curriculum and Assessment

BK. Griesemer presented the following:

1) Proposal 2007.29—Sustainable Construction Technology Program modification to the map and course sequence to make it more workable for students. There is a potential of 110 students.

Kate Acks moved to approve proposal 2007.29. Catherine Thompson seconded. The motion passed.

2) Additional item—raise TOEFL score requirement for admission to MCC credit courses from 450-480.

Discussion: Traditionally this is an English department issue. The English department was never consulted, only through the senate. MLI is not a credit program and this decision affects all students. 480 is still too low; the rest of the system is 500. This is a time sensitive issue—it needs to be put in the catalog.

Renee Riley moved to approve the proposal that the TOEFL score be moved to 480 for now with the understanding that Alice Luther will discuss this issue further with the English department and potentially raise the score further.

35 voted for; 3 voted against; and the motion passed.

3) The deadline for Spring proposals is Monday, March 31, 2008.

4) 5-year Review – The Curriculum Committee continues to work on organizing the list for the 5-year review of courses. Courses that have not been proposed or modified within the last five years are up for the required 5-year review. The committee has continued to narrow the list as evidence is found that courses have indeed been reviewed. You will be notified as soon as possible about courses that need to be reviewed. The review will need to be completed by the end of spring semester.

5) Curriculum Central – This project is moving again. New information is presently under review by the Curriculum Committee Chair.

6) Assessment— Recruiting for Pilot Project II A for Spring 2008 continues.

- Procedures & Policy

Vinnie Linares reported an email about the Academic Probation Policy will be sent out. Next senate meeting will be to debate consequences of the probation policy. The webpage will include reasons for the policy. The language for the policy has been modeled on Windward CC's policy—requiring a retention specialist position. The policy (which includes warning, probation, suspension, and dismissal) will become real by end of the semester with

- Planning & Budget

Cindy Foreman reported the following:

- 1) We thought we'd get \$501,596, but we have \$405,596 (we lost \$100,000 on fencing and gates).
- 2) Two positions—security positions employed by MCC, rather than subcontracted out.
- 3) We wanted \$820,000 for equipment, but we'll get \$200,000. The list includes computers for outreach centers, followed by bookshelves, books, and DVDs.
- 4) Library security system
- 5) Students services: furniture for Pilina
- 6) CIP—instead of \$37 million, now \$5 million. But this means the Science Building is still alive and still part of the discussion.
- 7) Electricity cost projections into the future: MCC will fall \$20,000 short this year and \$322,244 short next year. MECO wants to work with us, potentially looking at campus roofs to place photovoltaic panels.

- Nominations & Elections

Julie Powers reported the following nominees:

1. APT—Peter Fisher
2. non-teaching faculty—Lisa Sepa
3. Bus/HOST—Margaret Christensen
4. Humanities—Elaine Yamashita

Thanks to Crystal Alberto's help, the elections will be available through Survey Monkey until the Monday after Spring Break.

VIII. Ad Hoc Committees Reports/Updates

- Safety Plan & Procedures

Elaine Yamashita reported the committee's minutes from earlier that day (please see attachment). We will be asking for your stories to collect data and create a responsive, supportive environment for students, faculty, staff, and community.

- Evaluating Administrators

Michele Katsutani will ask Bruce Butler to email an update about the administrator evaluations.

IX. Announcements

- Next senate meeting

The next two senate meetings will be April 25 and May 2

- SLIM Memorandum

Alex deRoode will be invited to speak at the next Senate meeting to discuss the SLIM memorandum.

Meeting adjourned at 3:35 p.m.