

ACADEMIC SENATE MEETING
Friday, October 12, 2007
Minutes

Present: Michele Katsutani, Ben Guerrero, Vinnie Linares, Donna Harbin, Tim Marmack, BK Griesemer, Molli Fleming, Jennifer Owen, Catherine Thompson, Diane Meyer, Walette Pellegrino, Alf Wolf, Shane Payba, Lorelle Peros, Maggie Ward, Nancy Johnson, Julie Powers, Elaine Yamashita, Thomas Hussey, Kyle Takushi, Eric Engh, Colleen Shishido, Kate Acks, Linda Fujitani, Kiope Raymond, Bud Clark, Lisa Sepa, Michael Takemoto, Elisabeth Armstrong, Daniel Kruse, Rick Miller, Ron St. John, Ryan Daniels, Melissa Yoshioka, Margaret Christiansen, Kahele Dukelow, Crystal Alberto, Kulamanu Ishihara, Kilohana Miller, Bruce Butler, Gayle Early, Maggie Bruck, Cynthia Foreman, Debbie Winkler, Donna Haytko-Paoa, Susan Nartatez, Mahina Kamakana-Juario, Mark Hoffman, Dean Louie

I. Meeting called to order by Michele Katsutani

II. Approval of Minutes

Kate Acks moved to accept the September 14, 2007 minutes. Debbie Winkler seconded the motion.

III. Kulanaa'o

Private Student Housing (update given by Alvin Tagomori)

- There are 36 students living in Kulanaa'o. There is a certificate of occupancy for one building. The dorms have 2 bedrooms and 1 ½ bath; laundry facilities are available now. Students have the option to buy their own AC and must pay additional \$\$ for electricity costs. Rent is \$650 per month, which includes utilities, basic cable, phone, and weekly cleaning services. Staffing: 2 security guards are scheduled from 3:30 – 6:30 p.m. and an Office Manager is scheduled M-F from 8 a.m. – 5 p.m. A Resident Assistant is needed to help manage the facility (no rent, possible stipend). The dorms are a private facility so the rules and regulations of UH do not apply. The dorms have a capacity of 400 students. There is potential to house short term/overnight stays in the future.

IV. Standing Committee Reports/Updates

Procedures & Policy – V. Linares

- Sent two surveys out: 1) charter review and 2) CR grade (= C or D)
- Administrative evaluations need to be done on Clyde, Alvin, and David. Process to be recommended (should mirror the TPRC process). Dan Kruse recommended that we check with Barbara Leonard from UH Hilo on the process that they established.

Assessment & Curriculum – BK Griesemer

- Deadline for proposals for Fall 2008 is Monday, October 15.
- Curriculum Central – Leaders for the project were made aware that Curriculum Central would need to be approved by campus Curriculum Committees and Senates.
- BK has submitted the present MCC form (CAR, cover, and course outline) information to the system wide matrix.
- Curriculum and Assessment.
Other colleges have made significant progress in integrating assessment with curriculum. MCC had taken the lead in SLOs and assessment and others are moving forward quickly on the integration of the two. The topic of integration of assessment and curriculum continues to be an important issue for the curriculum committee and assessment team.
- MCC Today
Two more shows are planned for the Fall – 10/16 and 11/30.

Elections – J. Powers

- Met with Lisa Sepa. More information to come.

TIC – Bud Clark

- System wide 8-week course for new faculty; WebCT style course for next semester, more info. forthcoming.

Service Learning/Civic Engagement – Molli Fleming

- Let committee know who is participating in Service Learning so that this information can be put in the schedule (possibly for Fall 2008). Limited responses so far.
- Laura Lees has undertaken a service learning project that involves going to Harbor Lights every Tuesday from 3-4:30 p.m. to mentor and tutor students. Elisabeth Armstrong spearheaded this project last Spring.

VI. Unfinished Business

- Name Change Update – more information forthcoming.
- Molokai Ed. Center Name Change Request.
Donna discussed the proposed name change for the Molokai Education Center. Previously, ed. centers were only satellite centers. “Ed Center” may sound like adult/GED prep. Proposed change is UH Maui College – Molokai Campus. Diane mentioned that we have centers throughout the state. Michele and Donna to discuss further.

- Committees - Mediation and Arbitration Committee & Resident Committee Leave committees as is. Will be reactivated as needed.
- Lisa Sepa is the adhoc parliamentarian.

VII. New Business

- The "N" Grade
The Policy and Procedures Committee recommended to the A.S. Executive Committee that grading for developmental/remedial courses (Math and English) be A,B, C, D, N.

The A.S. Executive Committee recommended to the Senate that the grading for developmental/remedial courses be A, B, C, D, **F, and N.**

Discussion:

Hawaii CC has the N grade, Leeward has no option of an N grade.

Eric - Previously, the grading options were A, B, C, D, CR, NC. This allowed instructors to award CR/NCs to students who worked hard but perhaps may not be ready to move on to the next level.

Kate – a clear distinction between the N & F grade needs to be made. Information should be put n the instructor's syllabus.

Diane – Clarification of the N grade should be included in the catalog.

Vote to add "N" grade (A,B, C,D, F, N) yes = 27 no = 2

The Policy and Procedures Committee will come up with the wording to differentiate between the N and F grade.

- Office Space to store senate/assessment/curriculum info. is needed.

VIII. Announcements

- Business Office – "Office Hour"
Cindy Yamamoto will be sending out an e-mail that lists office hours.
Walk-ins are scheduled fro 9-11 a.m. on Fridays
- Liberal Arts faculty will be meeting in Ka Lama 104A on 10/19 at noon
- John Morton will be at MCC on Friday, 10/19 in Ka`a`ike 105BCD
- Ron St. John will be distributing Maui United Way pledge cards