

DRAFT Academic Senate Meeting Minutes for January 12, 2007

Present: Sally Irwin, Lorelle Peros, Cyrilla Pascual, Molli Fleming, Margaret Christensen, Ki'ope Raymond, June Wolken Vierra, James White, Lois Kimmel, Melissa Yoshioka, Deb Winkler, Richard Hill, Laura Lees, Elisabeth Armstrong, Tim Marmack, Bobby Santos, Teresa Shurilla, Kathleen Hagan, Terri Ulichney, Mary Francl, Michele Katsutani, Marge Kelm, Alice Luther, Gayle Early, Ron St. John, Kate Acks, Dorothy Pyle, Kaleikoa Kaeo, Milena Boritzer, Maggie Ward, Kehau Newhouse, Wallete Pellegrino, Diane Meyer, Chuck Carletta, Cindy Foreman, Colleen Shishido, Jill Fitzpatrick, Donna Brown, Alfred Wolf, Ryan Daniels, Jennifer Owen, Ann Coopersmith, Chris Speere, Ellen Peterson, Maggie Bruck, and Bruce Butler, Robyn Klein, and Donna Haytko-Paoa

Meeting called to order 1:45 p.m. by Sally Irwin

II. Executive Committee News

Ann Emmsley reported the following:

- 1) The deadline for inputting numbers for graduation is 10 weeks after the end of the semester for Banner, or the student will not be counted for data such as Perkins. She was not sure about Incomplete grades, which are usually completed during the next semester.
- 2) If you hear about student challenges with registration, please get the student's name and pass it on to Alvin Tagomori. You can also pass along general feedback about student registration processes.

III. Moloka'i Resolution

Donna Haytko-Paoa presented background about the Moloka'i Education Center:

1984	One room facility
1986	Rented facility
1988	Began looking for land with Alma Henderson, Provost
1992-93	Completed site study for MCC at same time that the Community Plan included 15 acres for MCC in cornfield
1998	Signed agreement (see attached documents)
1999	Ed Center opened

Of the 15 acres, 2 acres were donated, 3 acres have an option to be purchased, and the remaining ten acres round out the 15 acres total which the Molokai Community Plan 2001 recommends "should be considered" for the college.

Donna Haytko-Paoa presented the Moloka'i Resolution (See attached document)

Donna Haytko-Paoa moved to accept the Moloka'i Resolution

Kate Acks seconded the motion

Discussion:

- Because of the language in the 1998 agreement, as of March 3, 2008, MCC could lose the land.
- As stated in the MCC Moloka'i Outreach Program Program Review, which can be found on the website, our vision is based on the 15 acre acquisition. The additional 3.21 acres, which has already been planned, includes a general science lab, additional classrooms, a theater/auditorium, and parking.
- Ten years ago the 3.21 acres was appraised at \$297,655. Currently, the land is estimated at \$500,000.
- MCC should not have been included in the La'au Point Project since our 1998 preceded La'au. Late in 2004, the Moloka'i Ranch head said we'll put 3 acres in land trust, which ignores the original 15 acre plan (p.109 of original agreement) and the history of actions taken to create an MCC Moloka'i campus.

- MCC's support of this resolution will not be perceived by the community as support of the La'au Point Project because it focuses on the three acres only.
- Funding for the \$500,000 is not certain. The Ed Center was taken off the CIP.
- Students on Moloka'i deserve far more staffing, space, and attention than they currently have.
- The members of senate showed appreciation for all of Donna's efforts that have made the Moloka'i Ed Center what it is today.
- How do we convince the powers that be that this is money well spent? Perhaps the next step will be to get Clyde here. Send the resolution to John Morten and David McClain.

The motion passed unanimously.

It was requested that the resolution be broadly publicized to the Legislature.

Robyn Klein asked what will happen with the resolution. It was reported that the resolution will go to Academic Senate Executive Committee meeting this Wednesday and will then go to Clyde Sakamoto.

II. Executive Committee News (continued)

3. Ann Emmsley reported with the following concerning the Resolution Matrix:

- a. Flex Schedule: Suzette Robinson is waiting for a report from Jeannie Pezzoli
- b. Smart Growth: Committee members want clarification on "Smart" used in the resolution.
- c. Tech Fees: This may move to the system level and be in place by Fall 2007.
- d. Budgeted to unbudgeted positions: The grid of positions has been emailed, and Clyde Sakamoto and David Tamanaha will present the grid of positions.
- e. Counseling: Counselors are NOT new positions, just funded from different sources.
- f. Leadership Conference: Suzette Robinson will work with the new Academic Senate Chair.
- g. The process and benefits of the resolution matrix were discussed.

III. Minutes Approval

Eric Engh moved to accept the minutes.

Marge Kelm seconded the motion and the motion passed unanimously.

IV. Standing Committee Reports

1. Procedures and Policy

Michele Katsutani reported January 22 will be the first meeting of the semester.

2. Curriculum

Frannie Coopersmith reported the Curriculum Committee moved to accept the following Curriculum Action Requests:

- 2006.14-15 Automotive (AMT) 40 B and Program (modified 4 credits)
- 2006.16 Automotive (AMT) 57 (deleted)
- 2006.36 Automotive (AMT) 60 (change of pre-requisite)
- 2006.28 Food Science and Human Nutrition (FSHN) 286 (changed in catalog to 290)
- 2006.37, 38, and 32 Family Resources (FAMR) 231, 232, 230 (changes to align with system)
- 2006.33 and 34 Human Services (changes to align with system)

Dorothy Pyle seconded the motion and the motion passed unanimously.

Frannie Coopersmith also reported that today is the annual Capricorn Birthday Party at Kanaha Beach Park.

3. Assessment

Sally Irwin reported BK Griesemer's email:

"Information about the Ruth Stiehl workshop Feb.16 and 17 in HNL and about the conference on assessment of online courses on campus on Feb 16 will be coming out via email. The Pilot Project group meets Saturday, January 20, 9 to Noon (picnic time) and more info has/will be emailed."

4. Hallmarks

Dorothy Pyle reported that MCC needs to align hallmarks with Mānoa and do something with the AA; otherwise, the AA will not be completed. Need help from Liberal Arts faculty. The blue sheet (distributed to senate members) has a list of all faculty activities for the rest of the semester. All meetings will be in KaLama 104 B.

5. Teaching Improvement

Ron St. John reported the following:

Jan.26, 12-1 p.m., Ka'a'ike 109 with Lisa Deneen and Mary Jones on Universal Design
Feb.23, 11-12p.m. with Alice Luther presenting how we can help international students.

6. Elections

Jim White reported voting will be Tuesday through Thursday in mailroom or via online. Please only vote once.

Jim White opened the nominations for the Academic Senate Chair:

Kate Acks nominated Michele Katsutani for Academic Senate chair.

Dorothy Pyle moved that the nominations be closed.

Kate Acks seconded the motion and the motion was passed unanimously.

Jim White opened the nominations for Academic Senate Executive Committee positions:

Language Arts: Eric Engh nominated Laura Lees

Math Science: Kate Acks nominated Sally Irwin

Nursing: Marge Kelm nominated Patricia Duckworth

Voc Tech: Cindy Foreman reported she will bring a name forward at the February meeting.

V. Ad Hoc Committee Reports

1. International

Alice Luther reported the following has been done to ease the transfer from Maui Language Institute to the credit side:

- a. Look at both reading and writing COMPASS scores to transfer
- b. Talked with Suzette Robinson about TOEFL requirements
- c. Hybrid students: currently several students are taking English 19 and English 21 (T/Th) at the same time as MLI intensive English classes (M/W)

2. Social

Sally Irwin reported there are currently 114 signed up to attend the Saturday, January 20 MCC picnic potluck.

Ben Marquez added the grill and food will be in the Potting Room. Please drop off all ice, coolers, and food there.

3. Business Process

Kate Acks reported there are 8-10 members currently on the committee. At the last meeting, she and Ann Emmsley came up with the following list of issues and ideas:

- P-card training

- If you have had concerns or experiences with the system wide or campus business offices, please come to the meeting to share.
- Perhaps have point person for grants to help with the grant process
- Make sure paperwork turned in doesn't get lost. Perhaps need for notification when paperwork is missing or received. Provide clarification about missing orders to help facilitate process.

Robyn Klein added perhaps barcode systems for Purchase Orders would work.

VI. Other

Kate Acks reported the Emergency Phone Tree exercise broke down. Is there a need for the emergency phone tree? Instead, could MCC have a pre-recorded emergency message that we can all call into if we need?

Ann Emmsley added that the Executive Committee discussed problems with the phone tree such as up keep with new numbers; what happens when cell phones are turned off; and purpose of the phone tree. The committee will discuss further.

Sally Irwin reported she will send out more information about her student, Lorena, who is working in Kenya.

Meeting was adjourned at 3 p.m.