

Draft of Minutes for the Academic Senate Meeting on Friday, November 3, 2006

Present: Kathy Fletcher, Margaret Christensen, Mikahala Helm, Kulamanu Vorhies, Colleen Shishido, David Grooms, Mike Searcy, Julie Powers, BK Griesemer, Lisa Deneen, Lorelle Peros, Jan Moore, Shane Payba, Mary Francl, Ann Emmsley, Wini Chung, June Volken Vierra, Lillian Mangum, Catherine Thompson, Ann Coopersmith, Kate Acks, Donna Harbin, Sandra Swanson, Sally Irwin, Maggie Bruck, Chuck Carletta, Alice Luther, Michele Katsutani, Tim Marmack, Elisabeth Armstrong, Laura Lees, Eric Engh, Molli Fleming, Pat Adams, Donna Haytko-Paoa, Susan Nartatez, Daniel Kruse, Marge Kelm, Maggie Ward, Ron St. John, Sean Calder, Kehau Newhouse, Diane Meyer, and Alvin Tagomori

Meeting convened at 1:48 p.m.

V. Announcements

Dan Kruse reported there is a total of 114 full time faculty members and 47 APT which gives a total of 161 senate members. Quorum (1/5) is 32.5 members.

BK Griesemer reported that the current MCC Today Show will cover new faculty and people in our community.

III. Standing Committee Reports

1. Assessment

BK Griesemer reported that three spots remain open for this Saturday's October SLO Assessment Development Workshop. In 1996, MCC adopted COWIQ's as outcomes for MCC graduates. Workshop participants will create general statements for each COWIQ and add one for creativity outcome. Eventually we will look at how to develop a rubric from these outcome statements to be used for assessment.

BK Griesemer also reported that MCC was highly regarded by the Accreditation Team and thanked everyone for participation and Catherine Thompson for her leadership with assessment.

V. Announcements continued

Dan Kruse announced a sign up sheet is being passed around to support release of funds for the Science Building. Kate Acks noted John Pye has been leading this effort.

II. ACCFSC/CCCFSC News

Dan Kruse reported the following:

1. Board of Regents will visit MCC November 16-17

2. CC Council discussed the following:

Articulation with CC's turning 4 year and UH Hallmarks

Kapi'olani CC and Leeward CC have adopted UH Hallmarks

West Oahu has accepted Hallmarks in principle

Kauai CC, Hawai'i CC, and MCC have not yet adopted the Hallmarks

MCC must decide whether or not to adopt UH Hallmarks for Liberal Arts Program. If the Liberal Arts Program meets UH Hallmarks, there will be no need for the articulation process.

If all CC's agree with the UH Hallmarks, John Morten will look at CC system level agreement.

3. Possibility of raising GPA for minimum credit transfer. Currently, a student with 24 credits must achieve a 2.0 GPA to transfer. The change would require a student with 24 credits to achieve a 3.0 GPA and as the number of credits goes down, the GPA minimum would be higher.

Studies found that students at Mānoa who started at a CC had more success than students who started at Mānoa. Also, as students stay longer at the CC's, GPA's drop.

4. ACCFSC is currently making a grid of grades being used. MCC is currently the only campus that has a CR as a "D"

Catherine Thompson moved that CR grade count as a C instead of D grade.

Discussion: CR does transfer with classes within the system as credit for Hilo and West Oahu. However, CR does not fulfill Mānoa General Education requirements. Mānoa only accepts letter grades for transfer students. CR does not calculate into the GPA, but with the change, a "D" would be turned to an F/NC. At one point, the CR into a C option was good for acknowledging students who put in a lot of effort, but are not necessarily qualified enough to pass to the next level. Because this issue will take time, more thorough information was needed before a vote.

Michele Katsutani reported she will refer this issue to the Procedures and Policy committee.

Discussion: In the catalog, developmental English classes must be a letter grade and financial aid looks at attempted credits anyway.

Kathy Fletcher seconded the motion.

9 yes

26 no

Motion does not pass

5. DLAC: WebCT technical support expires in 2007 and replacements are currently being explored.

6. System Level topic: Leeward CC wrote a resolution against using SLO's in individual faculty review documents.

Kate Acks requested an informal vote to support Leeward CC's resolution.

Catherine Thompson added that the Liberal Arts faculty had incorporated the philosophy that SLO's be non-punitive for faculty. (Meaning faculty would not be evaluated on how well students achieve SLO's.)

Majority of the senate raised hands in general support of Leeward CC's resolution.

7. Dan Kruse reported there is an amendment in reference to how BOR established. Senator Hee and UHPHA were in support of the amendment.

Sandra Swanson advised that state employees should not discuss election issues.

Catherine Thompson asked about UHPHA minutes considering salary changes according to faculty classifications.

Dan Kruse reported that the salary issue was discussed, but had been added too late to add to the last Biennium budget.

Catherine Thompson requested that Dan Kruse report back to the Senate with an update on the salary changes.

I. Approval of Minutes

Maggie Bruck moved to accept the minutes with proposed additions and changes.

Eric Engh seconded the motion.

The motion was carried unanimously.

Standing Committee Reports continued

2. Procedures and Policy

Michele Katsutani reported the committee will be meeting next Monday and will discuss Academic probation and the CR grade policy.

3. Curriculum

Frannie Coopersmith presented the following list of 6 proposed Curriculum Committee's recommendations:

- 2004.36 Mathematics (MATH) 112
Addition- required for Elementary Education Certification Program. Currently, in Banner as MATH 190V, if corrected change to MATH 112)
- 2005.96 Accounting (ACC) 155
Modification- change prerequisite to have more managerial material
- 2005.97 Hospitality & Tourism (HOST) 150
Modification- to become HOST 50 for PC standards
- 2005.98 Accounting (ACC) 295
Addition- Program map to add capstone
- 2005.99 Accounting Program
Modification – Program map to reduce electives from 9 credits to 6
- 2005.100 Visual Arts ASC
Modification- Possible first level electives, include 4 digital media course

Committee moved to accept the Curriculum Committee as presented. Sandra Swanson seconded the motion, and the motion passed unanimously.

Frannie Coopersmith added that the Spring 2007 deadline for curriculum changes will be the first day of the last week of regular classes.

IV. Ad Hoc Committee Reports

1. Teaching Improvement

Ron St. John reported the next TIC meeting is rescheduled. Mary Jones and Lisa Deneen will be presenting next two meetings. Look for updates on email.

United Way Campaign deadline for donations was today, but will be extended to Monday. The goal was to collect \$6000 and currently the donations total \$5400.

2. Election

Jim White reported it is time to nominate senate chair (January) and Academic Executive Committee seats (February).

Kate Acks recommended that there be public notices about AS executive committee meetings.

3. International Students Committee

Alice Luther reported the following:

1. AACC toured Seoul, Ho Chi Minh, Hong Kong, and Hanoi (following last year's South American tour) to recruit students for Fall 2007
2. The committee is working to get dorm activities such as full range of counseling and support.
3. The committee is researching agreements other schools use that could bring range of students to MCC. For example, currently 50% of international students come from MLI program and use the written entrance exam while 50% come directly from registration. This committee will look at reading levels and entrance exams in general to make recommendations about the entrance exams.
4. If you would like to join the International Committee, or request the committee to discuss particular issues, email aluther@hawaii.edu
5. MLI has prepared a 20-30 minute presentation on tips for managing 2nd language students. Let us know if you are interested.

Alvin Tagomori added that using agencies is a common and effective recruiting method by other schools. He acknowledged the hard work that is entailed in the recruiting process and all that has been accomplished by this committee.

4. Baccalaureate

Elaine Yamashita reported the committee met today and discussed the following:

1. This committee is distinct from the Strategic Plan Committee because it works with faculty and staff, rather than focusing on administrative issues.
2. Created a list of criteria for baccalaureate degrees and a clear process for getting input.
3. Beginning to gather feedback on what is needed NOW for support.
4. January 19 is next meeting.

5. Civic Engagement

Molli Fleming reported Service Learning has been awarded a Learn and Serve Grant that will be distributed to the Spanish Language Exchange Program, Maui Literary Circles, and Maui Nui Botanical Gardens

Please email or contact Molli Fleming if you have ideas about next year's grant. Especially if you have ideas for cross disciplinary service learning projects.

6. Social Committee

Sally Irwin reported the Silent Auction just ended. Winners of bids will receive phone calls. Iris has the prizes. The Christmas party will be in December.

7. Alternative Scheduling

Dan Kruse reported this committee was a result of a September 2005 resolution. Is this committee still relevant today?

Discussion: Should study groups analyze alternative scheduling possibilities? Trimesters would require year round counseling and registration. What about classroom coordination? Flex schedule pilot was to be pre-trimester trial run.

Sandra Swanson moved to close the Alternative scheduling committee

Marge Kelm seconded the motion

The motion carried unanimously

Dan Kruse reported he has a list of all resolutions passed at Academic Senate meetings.

Sandra Swanson requested dissemination of resolution matrix to senate members.

8. Business Process

Dan Kruse reported this committee has not yet convened. Kate Acks has agreed to be the convener.

V. Announcements continued

6. Quality of Life

Dan Kruse reported that the AS executive committee will look at any results that were .5 above or below other CC averages.

7. Accreditation Visit

Diane Meyer reported that after the visit, the Accreditation team made the following commendations:

1. Breadth and depth of COWIQ's
2. Rich engagement between students and faculty
3. Outreach centers, especially by the way students learn there

4. Long range planning, renovations, etc...
5. Entrepreneurial spirit, innovative

The team also made the following recommendations for MCC:

1. Look at mission statement
2. Look at planning process matrix and make these in action strategies to be measurable
3. Publicize SLO's in publications

The team also recommended the UH system evaluate its decision making process. For example, buildings are built on campuses, but there is no support afterwards to keep it clean. What are the responsibilities of system and campus? How does the Board of Regents make decisions?

Diane Meyer thanked all for their hard work.

Kate Acks reported that when Dick Mayer retired, he donated \$1000 for a couch for the faculty lounge. After discussion, the senate agreed to wait to buy the couch until there is a faculty lounge.

Mikahala Helm announced that the new AJ coordinator, Ryan Daniels, had his home and car ruined in a fire. As donations to support his family, recyclables will be collected November 13 and December 8 at the recycling center by the MCC greenhouse.

Meeting adjourned at 3:13 p.m.

Submitted by Laura Lees