

Maui Community College Academic Senate Meeting Minutes 12/09/05

Recorded by Bob Wehrman

Members Present:

Alfred Wolf, John Pye, Pat Adams, Don Ainsworth, Kahele Dukelow, Malia Davidson, Chuck Carletta, Michele Katsutani, Bruce Butler, Sandra Swanson, Renee Riley, Michael Takemoto, Diane Meyer, Kiope Raymond, Elisabeth Armstrong, Charlene Gima, Daniel Kruse, Sally Irwin, Kate Acks, Wini chung, Shane Payba, Miki Helm, Jill Fitzpartrick, Molli Flemming, Maggie Bruck, Margaret Phanes, Bud Clark, Laura Lees, Bob Wehrman, Dorothy Pyle, Debbie Nakama, David Grooms, *and ten others whose names I could not read.*

Agenda:

Minutes approved (pending typo repair)

Committee Reports

Budget Committee: The committee met 12/8/05. They report that our \$250,000 loan has now grown to approximately \$270,000. The committee is looking at programs in the red. Oral Health money appears to be coming forthwith, Food Service is working on a business plan, and the electric bill, regardless of our actual reduction in use, is still skyrocketing unchecked. The state budget looks promising regarding possible surplus funding for UH. The government is asking for more transparency from UH so people in temporary positions will be moved temporarily to permanent positions. A resolution was adopted (moved by Debbie, Sandra seconding) requiring the administration to keep a record of the movement of unbudgeted positions.

I move that a record be kept of the movement of unbudgeted positions to budgeted positions; furthermore, that there be a timetable when these positions will be reinstated with the advice and consent of the MCC Academic Senate.

Motion carried unanimously.

Teaching Improvement Committee: TBA

Baccalaureate Committee: New members announced

International Students Committee: New members announced

Elections Committee: Jim White to be chair, other members announced

Social Committee: TBA

Procedures and Policies Committee: Charged with updating the senate charter and developing an academic probation policy.

Established two new ad hoc committees:

Civic Engagement Committee: Molli Fleming, chair
Resident Students Committee: Malia Davidson, chair

Akaku petition circulated

Late Registration policy was adopted

Program Review: Reassigned time is still pending. Senate voted unanimously to recommend reassigned time be allocated for program review chairs.

Counseling resolution adopted, Chuck Carletta, Don Ainsworth seconding.

Report by Dan on Smart Growth Initiative mailings:

The letters were mailed. No response as of this date.

Senate meeting change:

It was suggested and approved that from the next meeting forward that there be one longer senate meeting rather than two shorter ones. Motion carried. Next meeting will be on Jan 13 at 1:30.

STEM will be providing food for the Feb. meeting. We need food volunteers for Jan, Mar, Apr, and May meetings.

Announcements:

Miki announced that a card for Herb Coyle's retirement was available for signatures.

Meeting adjourned 1530 hrs.

Agenda for Dec 9, 2005 meeting:

1. Approval of Minutes
2. Standing Committee Reports
 - Planning and Budget Committee - Donna Haytko-Paoa (for Cindy)
 - Curriculum - Don Ainsworth (or representative)
 - Procedures and Policy - Need Committee
 - Mediation and Arbitration - Need Committee
 - Teaching Improvement Committee - Bud Clark (or representative)
 - Election Committee - Jim White
3. Ad Hoc Committee Reports
 - International Students - Alice Luther (or representative)
 - Baccalaureate Committee - Sally Irwin
4. Late Registration Policy - Jennifer Yoshioka/Laycie
5. Program Review - Diane Meyer

6. Late Registration Policy - Kate Acks
7. Counselor Resolution - Chuck Carletta
8. Committee Updates - Daniel Kruse
9. Legislation Request Update - Daniel Kruse
10. Academic Senate Meeting Structure - Daniel Kruse
11. Food Next Semester - Daniel Kruse
12. Other

Minutes for the Academic Senate Meeting on January 13, 2006

Present: Dan Kruse, Renee Riley, Alice Luther, Eric Engh, Elaine Yamishita, flo wiger, Ron St. John, Patricia Duckworth, Julie Clark-Mcgee, Jan Moore, Colleen Shishido, Sandra Swanson, Alvin Tagamori, Ellen Peterson, Cindy Foreman, Laura Lees, Pat Adams, Elisabeth Armstrong, Bud Clark, Robyn Klein, Maggie Ward, Mary Francl, Jim White, Margaret Christensen, Ann Emmsley, Nancy Johnson, Dorothy Tolliver, Mark Hoffman, Michele Katsutani, Bert Kikuchi, Elena Alexander, Crystal Alberto, Malia Davidson, Donna Haytko-Paoa, Mahina Kamakana Juario, Cyrilla Pascual, Dorothy Pyle, Bruce Butler, Dorothy Pyle, Ki' ope Raymond, Diane Meyer, Frannie Coopersmith, BK Griesemeir, Juli Umetsu and two names that were difficult to read.

Meeting called to order at 1:44 p.m. (without quorum).

I. Approval of Minutes

Moved to next item on agenda because lack of quorum.

II. MCC Executive Committee Report

Dan Kruse reported topics discussed in the Executive Committee meeting from Jan.13, 2006.

1. Flex scheduling evaluation: The campus is in the process of evaluating the flex plan.

flo wiger reported that Jeannie Pezzoli will put together the evaluation, present the data to the department chairs to ensure enough information has been included, and then the evaluation results will be presented to the Academic Senate. The final assessment will be available at the end of the Spring 2006 semester.

Dan Kruse added that the Academic Senate Executive Committee has created a new adhoc committee: the Scheduling Committee. The AS Exec committee chair will recommend members for the committee.

2. Financial aid and last day of attendance: When a faculty member does not declare the last day of attendance for a student, MCC is responsible for the costs. It is recommended that faculty keep track of students who never show.

3. Budget: Utility costs have gone up by 30-40%. The cost is 15 per kilowatt hour on Oahu and 26 per kilowatt hour on Maui. MCC may have problems with electricity costs.

4. Senator Hee's visit: Senator Hee visited this week and met with the administrative staff to discuss MCC's Outreach program in particular. MCC will need to determine each site's needs. The Senator did pledge to support the two Hawaiian Studies and Hawaiian Language positions.

5. Linda Jonsrud report: The Second Decade Report will help determine Hawaii's higher education needs and will become the base for budget decisions.

flo wiger added that the original draft of the Second Decade Report had Maui at moderate need.

Dan Kruse stated that at this time, Maui has the lowest per capita spent on student statewide. Clyde Sakamoto, President McClain and Linda Jonsrud will be discussing new looks at data, which will then go to the board next week.

flo wiger added that according to system administration, the issue of demographics (age of population) is becoming very important. She cited the Jan.12 Maui News article which reported that those coming to Maui are older Mainlanders and those leaving the island are young families with children. On the other hand, in West Oahu, there is tremendous growth and in East Hawaii, people are moving back home to the Big Island. There is a rising trend of Big Island residents

who are living on Oahu are now going back to the Big Island. So, if the state is building campuses, who will the campuses be for?

Dan Kruse reported that Clyde Sakamoto has asked Linda Jonsrud for the PowerPoint presentation with this information and will get this out to everyone by early next week. The response will probably be between Clyde and Linda.

6. Mayor Arakawa: Alan Arakawa mentioned the concept of University of Hawaii-Maui in his speech several times, although this concept was never reported in the Jan. 13 Maui News. The possibility of MCC's expansion means the newly reestablished Bacc committee is very important.

Dan Kruse also reported that Alan Arakawa is happy to come discuss the dorm and other matters with the MCC Faculty Senate and the community. Dan Kruse will work with Ann Arakawa and Jennifer Yoshioka to discuss meeting times and place. He will contact the Senate with more information later.

7. Construction Academy: Mostly working with the high school students and prepare them to work in the construction field to match the construction needs of the community.

flo wiger reported that the Construction Academy has come from Honolulu CC under Ramsey and the Governor. A fair amount of money at the federal level will come to the state, the bulk of which will go to Honolulu CC and some will filter to other campuses.

Quorum at 2:05 p.m.

I. Approval of the minutes:

Becky Takashima, Donna Hyatko-Paoa, and Ron St. John were added to the Dec. minutes.

Sandra Swanson moved that the December Minutes be adopted as amended. The motion was seconded by Elena Alexander and passed unanimously.

III. Standing Committee Reports

1. Planning and Budget: No report

2. Curriculum: No report.

3. Procedures and Policy: Michele Katsutani, chair, reported that the committee will establish a meeting date next month and at that meeting, the committee will put together a plan to proceed.

4. Mediation and Arbitration: Renée, nominated as chair, reported that there have been no meetings yet, but that Bud Clark has agreed to be on the committee.

5. Teaching Improvement: No report.

6. Election: Jim White, chair, reported that according to the charter, the Senate must take nominations for the position of Chair Person and members of the Academic Executive Committee. (Ann Emmsley added that January nominations allow for scheduling for the Fall semester.)

Process for voting: Jim White referred to the charter's order of business which states that the senate must make nominations and hold a secret ballot vote today and allow for senate members who are not here to vote for the next three days.

flo wiger suggested a voting process (sign-up sheet) by which people register as they vote.

Nominations for position of Academic Senate Chair:

Dorothy Pyle nominated Michel Katsutani. (She respectfully declined.)

Nancy Johnson nominated Dan Kruse.
Pat Adams nominated Eric Engh. (He respectfully declined.)

Pat Adams moved to close the nominations. The motion was unanimously passed.
Bruce Butler added that there will be also be one blank in the ballot.

Nominations for Academic Senate Executive Committee positions:
Eric Engh nominated Bob Wehrman for Humanities and Social Sciences.
Ki' ope Raymond nominated Ron St. Jon for Humanities and Social Sciences.

Eric Engh nominated Elena Alexander for Group B
Lorelle Solanzo-Peros for Business

Dan Kruse reported that Maggie Bruck had already been nominated for Group C.

BK Griesemer moved to closed the nominations. The motion was seconded by ___?___ and passed unanimously.

Jim White presented that a ballot box with one nominee for the Senate Chair position will be available in Kupa'a from Tuesday, January 17, 4p.m. to Thursday, January 19, 4p.m. The Senate will vote on the Executive Committee positions in February.

The Academic Senate recognized and thanked Jim White for his work on the Election committee.

IV. Ad Hoc Committee Reports

1. International Students: Alice Luther, chair, presented issues discussed in the December meeting:
- a. Compass placement exam
 - b. Student activity: housing, student services
 - c. Implications for financial aid (System wide and for the MCC campus) What will be available?
 - d. Practices in the classroom: use of electronic dictionaries, need to be excused to renew visa,
 - e. Venues for distributing information about these international issues to faculty
 - f. Need for interpreters
 - g. Counseling: Academic counseling, personal and mental health counseling

Issues that will be discussed at the next meeting will be the impact international students will have on the Health Center, the awareness of the institutions students are coming from and policies at these institutions, and the need to look at students registrars.
Alice Luther asked for anyone interested in joining the committee or bringing further issues to the next agenda to let her know. The next meeting will be January 20.

Nancy Johnson asked that Denise Cohen be added to the committee list.

2. Baccalaureate: Dan reported that Sally is the chair and will be calling the meetings.

3. Civic Engagement: Dorothy Pyle reported that Molli Flemming has sent out an email notice and the first meeting will be held Friday, January 20.

4. Resident Students: Malia Davidson, committee convener, reported that there will be a meeting on January 27, 2006, in Kalama 104.

V. Tech Fees: No report

VI. Island of the Worlds Update

Frannie Coopersmith reported that the Island of the Worlds Conference will be hosted by Maui from July 31-August 2 of next summer. Conference sessions will be held mostly at the MACC in the mornings. Janet Six and Frannie Coopersmith are working together on organizing the conference.

Community members can participate in the conference in three ways:

1. Present research from any field (environ, social, etc...) Consider it an opportunity to publish! There are three areas of participation: Cultural, Environmental, and Economic. If interested, submit a proposal.
2. Volunteer at the conference by leading an excursion, presiding at different session (introduce the speaker), or helping out at registration.
3. Conduct a hands-on activity or demonstration at the final event on Aug.2. The event will focus on Hawaiian culture.

Frannie Coopersmith also reported that she has applied for a Sea grant to conduct a sustainability fair at the conference. Senate members should feel free to give recommendations for themes and booths. As part of this grant, we might do something like the Makena video contest.

Frannie Coopersmith will send out more information later. Contact Frannie or Janet with any questions.

VII. Food This Semester:

Dan requested that departments volunteer to provide food for the following meetings:

Feb 10

Mar. 10

Apr 7: Pat Adams and Cindy Foreman volunteered their departments.

May 12

Dan also requested that the May 12 meeting be rescheduled to May 5.

VIII. Other Announcements:

1. Retention Workshop Malia Davidson reported that the Retention workshop, which will be held on Jan. 20 8:30-1:30p.m. Breakfast and lunch will be provided. There are only a few spots left, but the session will also be televised to SkyBridge outreach sites. The workshop is open to all faculty and staff.
2. Surveys Pat Adams reported that Jeannie Pezzoli recently sent out two surveys: one evaluating convocation and the other evaluating everything. Because MCC needs the results of these surveys for a self-study, Pat Adams requested that everyone fill out the surveys.
3. Assessment BK Greisemer reported that she has taken on the position of Interim Assessment Coordinator for 18 months. Lynn Yankowski and Catherine Thompson did a wonderful job leading us to the point where we are. The committee will now move to phase two. On February 23-24 MCC will be visited by WASC to discuss the next steps. The committee has SLO's and will now start tying these pieces together. BK is also chairing the Self Study Standard 2 with Michele Katsutani, the library, and others. Faculty and staff answers to Jeannie's surveys will help collect the necessary information. Overall, MCC seems to be in great shape.
4. MCC Today Show BK reported that she and Marti Wukelic will continue to run the MCC today show, the purpose of which is to put a human face with MCC. Faculty and staff are encouraged to appear on the program to discuss research, programs, etc... Shows are

usually taped on Friday afternoons. It's painless, but don't wear white. BK and Marti are also looking for new hosts.

5. Library: Dorothy Tolliver requested that faculty bring extra copies of textbooks to the library to put on reserve. Please allow two weeks for books to be put on shelves after you drop them off.

The library will be open 8a.m. -4:30 p.m. Monday through Friday. Although the library is during weekend or evening hours, the library can be opened for instructional needs. Library hours have been cut because of one resignation and the loss of one library assistant position.

Ellen Peterson added that because of the library's limited hours, faculty and staff are encouraged to direct students to the available remote access resources.

3:10 p.m. Dan Kruse asked for academic senate committee chairs to meet with committee members.

Respectfully submitted by Laura Lees

DRAFT OF Minutes of the February 10, 2006 Maui Community College Academic Senate Meeting

Present: Daniel Kruse, Michele Caberto, Crystal Alberto, Michele Katsutani, Colleen Shishido, Jan Moore, Nancy Johnson, Malia Johnson, Mary Farmer, ?, Catherine Thompson, Lillian Mangum, Dorothy Tolliver, Ellen Peterson, Laura Lees, Eric Engh, Chuck Carletta, Dorothy Pyle, Kathy Fletcher, Lee Stein, Emerson Timmins, Jill Fitzpatrick, Ki' ope Raymond, Ann Emmsley, Elean Alexander, B.K. Griesemer, Jim White, Walette Pellegrino, Bob Wehrman, Alf Wolf, Jennifer Owen, Elisabeth Armstrong, Maggie Bruck, Kulamanu Vorhies, Cynthia Foreman, Charlene Gima, Hiroko DeLeon, Diane Meyer, Debra, Nakama, Kate Acks, John Pye, Margaret Christensen, Milli Boritzer, Malia Davidson, Molli Fleming, Debbie Nakama, Ron St.John, Rafi Boritzer, David Grooms, Pat Adams, Debbie Winkler, Cyrilla Pascual, Mary Jane ??, Renee Riley, Vinnie Linares, Shayne Payba, Sean Calder, and Elaine Yamashita

Meeting called to order at 1:42 p.m. (without quorum).

I. Approval of the Minutes:

Moved to next item on the agenda because of lack of quorum.

II. MCC Executive Committee Report:

Dan Kruse reported topics discussed in the Executive Committee meeting from February 10.

1. Maui County Proposal: Alan Arakawa will be asking county council members how much they would feel comfortable funding to support Maui Community College. Dan will keep us informed about their responses. Because it is election year, council members will probably be asked to come discuss their points of view, especially on higher education, on the "MCC Today Show."

2. The Second Decade Report: The purpose of this report is to determine where higher Education needs are most in need across the state. Under the criteria used, Maui has moderate need. Several factors have not been considered in this assessment. For example, Wai'anae students have access to various baccalaureate institutions, whereas Maui students do not. A group is being formed to interpret and present the data gathered. If any MCC faculty and staff members are interested in being involved with this report or would like a copy of the report, let Dan Kruse know by email.

3. Budget: The legislature has come to MCC to ask for budget requests. A proposal of \$250,000.00 for Outreach Centers has been added to the original budget. Also, a request for funding for carport solar cells has been added.

Cindy Foreman presented photographs of the SOLAR Carport System. She explained that over parking areas, carports would be installed with solar cells to generate energy. The Windmill Project is a private-public partnership, and the private partner is still seeking other sources of funds. On the other hand, the Carport System would be public only. Concerns were raised about MCC's Kahului campus' proximity to the ocean and maintenance. Also, Cindy reported that if the project costs \$11 million, it will be roughly 16 years before the project recuperates the costs.

4. MCC Academic Senate Resolutions: Dan Kruse reported that he has compiled all the resolutions passed by the MCC Academic Senate during Fall 2005 and Spring 2006. He will send these resolutions to the Chancellor, who will in turn present the list to the Executive Committee. In reviewing the past minutes, he realized that the Program Review Process resolution presented in a previous meeting has not yet been voted on.

Diane Meyer moved that the Program Review Process Resolution be accepted. Kate Acks seconded the motion, and resolution was unanimously passed.

To clarify, Dan Kruse asked if the intention of the Smart Growth Initiative resolution passed in Fall 2005, is intended to guide budgeting decisions. Diane Meyer and Kate Acks confirmed this.

5. Tech Fee Resolution: Dan Kruse reported that there will be a student forum to discuss the technology fee on March 14.

6. Unbudgeted Positions Move to Budgeted Positions: Dan Kruse reported that flo has been adamant about keeping track of all unbudgeted positions and converting them to budgeted positions once there is money. She will not have a specific timetable until the budget is completed.

7. Late Registration Policy: The late registration policy has been adopted and so will be moved forward.

8. Project Ohana Grant: The purpose of this grant is to rural areas access to education and health. Through this grant 30 laptops have been made available to MCC faculty who are working with students in rural areas.

9. Enrollment and Budget Status: Tuition revenues are down this semester.

10. Future of UH Outreach: Possibility of UH Outreach Center offering further degrees in social work, astronomy, nursing, and education.

Quorum at 2:06 p.m.

I. Approval of the Minutes:

In "Other Announcements," section 5 on the MCC Library, the word *closed* was added to the description of library hours.

Jill Fitzpatrick was added to the attendance list.

Eric Engh moved that the January minutes be adopted as amended. The motion was seconded by Jennifer Owen and passed unanimously.

III. Standing Committee Reports

1. Procedures and Policy: Michele Katsutani reported that the first meeting will be on March 6, 11:00 a.m. There are currently six members on the committee (Joe Scurro, Michele Katsutani, Cyrilla Pascual, Kalei Kaeo, and Bud Clark) and one more is needed, according to the charter. The committee will be looking at possible academic probation policies and the charter itself.

Kate Acks volunteered to join the committee.

2. Planning and Budget: Cindy Foreman reported that because the legislature has requested MCC to give a list of budget priorities, the following list (in order of priority) has been created.

a. Utilities: \$785,000 for Maui Electric

This increase is true across the system and represents an increase in emergency relief for energy and an increased base projection for next year.

b. Program Review

Funding for lecturers to fill in behind program coordinators on assigned time.

c. Supplemental Funding

Funding for full-time, tenure-track Workforce Development positions in Biotech, early childhood education, and oral health.

Funding for one Hawaiian language position and one Hawaiian studies position. (Senator Hee has also requested one additional Hawaiian language position specifically for

Moloka'i and one additional Hawaiian studies instructor. These positions were originally requested 12 months ago.)

d. Add-ons

Funding for outreach centers: Hana, Kihei, and West Maui (5.5)

Funding for custodians

Funding for general laborers for Moloka'i

The Governor would like to add 6.5 additional nursing positions on Maui.

Nancy Johnson added that the nursing program will admit 50 additional students in the fall and spring of next year. Across the state, 425 students have been turned away. She also clarified that these positions include .5 academic counselor, .5 part time counselor, and .5 APT positions.

Cindy Foreman reported that MCC started with a deficit of a \$250,000.00 loan. Fall 2005 tuition and fee money decrease was made up by freezing positions, for example, by not hiring a secretary for \$20,000.00 or not cutting back on library hours. This loan has put MCC in severe financial difficulties.

Several special and revolving funds connected with various MCC programs are running deficits. The Business Office has put forth a policy to deal with these programs by defining four categories of funds. For example, category 1 are all accounts that have a positive cash balance and are not in deficit.

There are several frozen positions that will "thaw" one at a time. For example, one library position is currently being "thawed."

Ann Emmsley raised the concern that those involved with these accounts are not informed about policy decisions.

Dorothy Pyle added that she would like to support Ann's concern. Wants to encourage shared governance and informational meetings where these fund policies can be discussed.

Dan Kruse reported that David Tamanaha decided this as fiscal officer. Cindy Foreman added that David Tamanaha created this policy after consulting with system wide fiscal officers.

Kate Acks suggested that because programs need to spend to generate money, 15% of net of revolving funds should be taken rather than 15% of gross, which is the current policy.

Dan Kruse reported that he will invite David Tamanaha to the next Senate meeting.

3. Curriculum: Don Ainsworth reported that all curriculum changes must be approved before the end of the next week to get changes in the catalog.

Dorothy Pyle raised the concern that because curriculum is the most important aspect of the senate, members need more time to review curriculum proposed changes.

Dorothy Pyle moved to defer on voting on curriculum changes until another special meeting or until next month's Academic Senate meeting. Lisa Sepa seconded the motion.

Discussion:

Kate Acks was concerned that a special meeting midweek could exclude certain senate members who are teaching at the proposed time. Are there other voting options?

Lisa Sepa clarified that according to the charter, the senate needs two full work days and quorum for the special meeting or the Executive Committee could vote to not have quorum at the special meeting.

flo reminded members that after the senate approves changes, the changes must be presented to flo and Clyde. If there is a special meeting, this timeline should be taken into consideration.

Catherine Thompson suggested that flo and Clyde be given copies of the curriculum changes today to allow preparation time.

Eric Engh offered to put the proposed changes in PDF and email to the senate members before the special meeting.

The motion to defer approving the curriculum changes until Wednesday, February 11, 8 a.m. in Ka'aike 107 was unanimously passed.

4. Mediation and Arbitration: Nothing to report

5. Teaching Improvement: Laura Lees reported that the teaching Improvement Committee and the Writing Intensive Committee (a permanent Ad Hoc committee) combined meetings to discuss critical thinking and writing. The next month's TIC meeting will be lead by Ron and will focus on critical thinking and oral communication.

6. Elections: Jim White reported that Dan Kruse was elected Senate Chair. There are four positions to fill. The nominees are

Humanities and Social Sciences: Bob Wehrman and Ron St. John
Group B: Elena Alexander
Group C: Maggie Bruck
Business: Lorelle Peros

Kate Acks nominated Kathy Fletcher for the Humanities and Social Sciences position. Dan Kruse reported that Bob Wehrman withdrew his nomination and then withdrew the withdrawal. (He is once again on the ballot.) Dorothy Pyle asked if under the old structure, Ron St. John can be in the Humanities and Social Sciences position. Ron St. John withdrew his nomination.

IV. Ad Hoc Committee Reports

1. International Students: Charlene Gima reported that the committee met to discuss counseling, financial aid, and housing issues that will arise with an increase of international students.

2. Baccalureate: Dan Kruse reported that Sally Irwin withdrew her position as chair. The committee still needs a chair or a convener. Colleen Shishido volunteered to be the convener.

3. Civic Engagement: Molly Fleming reported that the committee met two weeks ago to discuss civic engagement at MCC. Through the discussion, ideas about involving students, faculty, and staff in civic engagement were decided. The next meeting will be Friday, Feb. 17, KaLama 102, 12-1:15p.m. Vinnie Linares will lead a workshop in designing letters to the Maui News.

4. Resident Students: Shayne Payba reported that January 27 was the first meeting. A tri-chair of Malia Davidson, Mona Stevenson, and Shayne Payba has been established. At the last meeting, the committee brainstormed ways to increase local student enrollment, for example, through a college fair or open house. The committee would like to plan a Saturday event in April with faculty

assistance to showcase MCC to the community and students. If you are interested in getting involved, come help. The next meeting will be next Friday.

Malia Davidson added that this initiative came from high school counselors who asked for more involvement and more of a voice from MCC.

Emerson Timmins suggested techniques for reducing intimidation of College to new students, for example, by offering free placement tests to make the experience easier.

Shayne Payba welcomed more suggestions and added that comments from students are most commonly, "I never knew." He also added that because both Malia and he are products of MCC, he is passionate about getting faculty to support local students.

V. Other Announcements:

Elections: Jim White reminded senate members that voting for the four positions will be held Monday 4 p.m. to Wednesday 4 p.m. in the same ballot system as the last election.

Alternative scheduling committee: Dan Kruse reminded senate members that the Alternative Scheduling Committee still needs a chair.

Library Resolution: Dorothy Tolliver presented the "Stop Messing with the Library" Resolution.

Dorothy reported that the resolution is a result of the following conditions:

- a. The library has reduced its hours from last year's 65 hours a week to this year's 33 hours a week. There are currently no evening hours and no weekend hours.
- b. The reduction of hours is a direct result of positions vacated because of one resignation and then frozen.
- c. If WASC is to accredit this institution, the library cannot continue in these reduced hours. The library is an integral part of the college. Students are being denied the opportunity to work and research when the library is closed.

Dorothy Tolliver reported that the emergency hire library assistant position will finally be restored. The evening and Saturday library staff has been frozen for over one year and on July 1, 2006, the position should be unfrozen. In the meantime, there will be no evening or weekend hours for this semester.

Dorothy Tolliver and the library staff is asking the senate to understand and see the mission of the college as tied directly to the library. Dorothy asked that the senate agree that in the future, when staff and hours are restored, the budget does not raid the library program.

Dorothy Pyle raised the concern that budget requests for staffing Outreach sites such as Kihei and Lahaina to open until 8p.m. and cuts in MCC library hours are odd priorities.

Elaine Yamashita said she fully supported the resolution and recommended that the resolution be revised and developed with statistics.

Vinnie Linares pointed out that the library program stayed within its budget and money was still taken away.

Malia Davidson suggested that the title of the resolution be made more positive.

Elena Alexander added that this very issue of reduced library hours has come up in Student Government. She invited Dorothy to come speak with the students at the next meeting, Wednesday at 9 a.m.

Kate Acks moved to adopt the library resolution in concept. The motion was seconded by Dorothy Pyle and passed unanimously.

Dorothy Pyle thanked everyone for the support and suggestions.

WILD DAY: Eric Engh reminded everyone who signed up for WILD Day, March 3, to remember to include a check for \$12.00.

The meeting was adjourned at 3:32 p.m.

Submitted by Laura Lees

Draft of Minutes for the Academic Senate Meeting on Friday, March 10, 2006

Present: Daniel Kruse, Molli Fleming, Chuck Carletta, Eric Engh, Charlene Gima, Laura Lees, Elisabeth Armstrong, Claudia Wahl, Nancy Johnson, Pat Adams, Diane Meyer, Don Ainsworth, Lillian Mangum, Elena Alexander, Shane Payba, Michael Takemoto, Alf Wolf, Kate Acks, Suzette Robinson, flo wiger, Ann Emmsley, Vincent Linares, Sandra Swanson, Ann Coppersmith, Margaret Christensen, Sean Calder, Crystal Alberto, Hiroko DeLeon, Dorothy Pyle, Jan Moore, Walette Pellegrino, Cindy Foreman, Marge Kelm, Mark Hoffman, BK Greisemer, Renee Riley, and Donna Haytko-Paoa

Meeting Called to order at 1:48 p.m. without quorum.

I. Approval of Minutes

Moved to next item on the agenda because of lack of quorum.

II. MCC Executive Committee Report

Pat Adams reported that we won't know until the second week of May about the electricity costs. She added the legislature might give additional funds as an increase to the base. This will affect budget priorities.

Dan Kruse reported that Clyde spoke about fees \$625 housing cost per bed (4 beds per unit). This fee includes cable, internet, phone, and cleaning.

flo reported the budget meeting with the council members has been moved to the end of the first or second week in April. Budget issues were discussed today in the Executive Committee meeting and will be covered again in the department chairs meeting on Tuesday. In regards to the 8 year plan, the University is responding because the legislature said this is what we need from you, earlier than usual, so we are in a negative adjusted timeline.

Dan added that the initial rush was established for faculty input. Modifications can still be made to the 8 year budget plan.

III. Announcements

1. Graduation: Elena Alexander reported that MCC Spring 2006 Commencement will be on May 14, Mother's Day beginning at 1:00 p.m. Faculty volunteers are needed to assist with a) setting up tables with information outside and b) general set up and clean up of the event. Student Life appreciates your kokua and Elena will send emails with more information.

2. Mayor Arakawa Visit: Dan Kruse reported that Mayor Arakawa will be coming on March 15 from 12:45-1:45 in Ka'aike 105 to discuss student housing and to have an open forum.

flo wiger reported that the student housing project will involve MCC, AGORA (builders), and the County (for example, the Planning Committee is needed for permits).

Elena Alexander encouraged faculty to get the word out to students by making announcements in their classes.

flo wiger added that this is one of the few places a mayor can come to speak with the public without a formalized agenda.

3. Student Fees: Dan Kruse reported that Alvin Tagamori, Dan Kruse, and whoever else wants to be involved will be discussing fees and Student Services. For example, a fee of \$500 per semester.

Dan reported that during Suzette's visit to Guam, she learned that the University of Guam uses differentiated costs for different classes.

4. Islands of The World Conference: Frannie Coopersmith reported the SEA grant will fund sustainable booth and video contests. The booth fair will be on Tuesday, August 1, 3p.m.-6:30p.m. It will be open to the entire community of Maui. Frannie will send out an email with the PDF flyer.

After dark, the contest winning videos will be screened off of the Ka'aike wall in the evening.

The prizes for the video winners will be \$200.00 (first place), \$100.00 (second place), and \$50.00 (third place). There may be other prizes as well.

Frannie encouraged MCC students, faculty, and staff to help with registering the participants and presiding the sessions.

IV. Standing Committee Reports

1. Planning and Budget Committee

Michele Katsutani reported that several department chairs were at the last budget meeting and the issues will be raised again next Tuesday at the Department Chair meeting.

Vinnie asked how budgeting decisions are made on this campus. How can an academic unit be responsible for maintenance of campus building issues? These questions were raised during the Union discussion.

Dan Kruse reminded Senate members that the retirement plan election deadline is March 31, 2006. He also reported that UHPA will be added to the agenda for future meetings.

2. Curriculum

Don Ainsworth reported that with Diane Meyer's leadership, the committee is currently working on the final curriculum changes.

flo wiger reported many of the documents were unsigned when they reached the Dean of Instruction and the Chancellor. They have been signed and moved forward, but next time documents will be sent back.

Sandra Swanson reported she had been called to sign documents that she and Margaret Phanes both had already signed. Somewhere the signature sheet had been lost.

Frannie Coopersmith asked about the status removing the audit option from Biology 105.

Michele Katsutani had concerns about community members having access to classes.

flo wiger asked if eliminating the audit grade option in a course automatically denies all audits.

Frannie Coopersmith clarified that on the CAR form one can elect the no audit option. For example, several nursing courses have the no audit option.

flo wiger added that because nursing courses are part of a program that requires admission standards, there never are open seats.

Nancy Johnson added that a few students have audited the theory part of the program.

Vinnie Linares asked who determines what is and is not an audit course. The department? The faculty who is teaching the course? The dean?

flo wiger noted there might be a conflict between the CAR form and system policy, which states that students can take a class as audit if seats are available.

Dan Kruse asked if this is a curriculum issue or a procedures and policy issue.

4. Procedures and Policy

Michele Katsutano reported that the Procedures and Policy Committee had its first meeting. Members discussed academic probation. MCC is the only campus without one. Does MCC have interest in having one? For example, if a student falls below a 2.0 grade point average, the student would be on academic probation the next semester. The student would then have to meet the Dean to remove the probation if he or she believes it is not justified. If the student was on academic probation two semesters in a row, he or she would be asked to leave.

Vinnie Linares asked if there is a policy, would it be enforced. What would the effects on enrollment be? What would the effects on current enrollment be if this probation policy were to take place?

Alf Wolf asked if there would be time built into the policy where the student would be assisted.

Michele Katsutano reported that this is not the policy at other campuses, but could be MCC's.

flo wiger reported reported there is already a financial aid probation, which affects many students.

Kate Acks added there had been earlier discussion about a type of remediation to help students on academic probation. For example, students would be required to take LSK 30. This would also limit the number of classes a student could take and help the student.

Jan Moore asked if any academic probation policies would affect MCC's open door policy.

Dorothy Pyle added there could also be an honors program for students who have high GPA's.

Michele Katsutani reported the committee meets every second Monday in KaLama 102. The items of the next agenda will be the academic probation policy and revising the charter.

Dan Kruse reported we cannot approve a revised charter until reorganization is approved by the Board of Regents.

flo wiger added that the system knows MCC will present the official reorganization in November and that we are currently in transition.

5. Meditation and Arbitration: Renee Riley stated there is nothing to report

Dan Kruse reported that WILD day was a great experience. He took several photos, which he will put up on the web.

Sandra Swanson added that she can put WILD day photos on the server. Photos will be available on <http://ecet.mauicc.hawaii.edu/wild>

6. Teaching Improvement

Dan Kruse reported that the next TIC meeting will be Friday, March 17, 2006.

7. Elections: nothing to report

8. Budget: Cindy Foreman stated there is nothing to report.

V. Ad Hoc Committees Reports

1. International Students:

Charlene Gima reported the infrastructure proposal will be out next month.

2. Baccalaureate:

Dan Kruse reported that Elaine Yamashita is the convener. The Academic Senate Executive Committee will get her a list of members.

3. Civic Engagement:

Molli Fleming reported MCC will be participating in a food drive beginning in April. The goals of this food drive will be to collect canned food, money, and raise awareness about issues of hunger on Maui. Faculty members are urged to incorporate this food drive into the classroom. The first five faculty members who email lesson ideas will win \$10.00 Border's gift certificates. (All donations will be given to the Maui Food Bank.)

Kate Acks suggested the possibility of the mailroom storing the canned goods.

Cindy Foreman added that many elementary schools have contests for each class to collect the most donations.

4. Resident Committee:

Shane Payba reported there will be an MCC campus open house on April 22, from 9a.m.-1p.m. Faculty and staff are asked to help set up tables to showcase programs and help set up booths. The displays will be in front of KaLama. On Friday, March 17, there will be a meeting to plan the event. Please contact any member of the committee if you want to be involved.

5. Alternative Scheduling:

Dan Kruse reported that there are still no members or a chair.

VI. Other

1. The Vagina Monologues: BK Greisemer thanked everyone who supported the event. She reported The Vagina Monologues is an international effort to stop violence against women and girls across the world.

2. Na Wahine: BK Greisemer reported that through the work of several students who have come to see BK, flo, and Lee, it is now time to start a woman's center on campus. This is in the process of happening through a student organization, Na Wahine. Lee and BK, the advisors, and several students, including the president and vice-president, are working on this.

BK stated that MCC 's student population is 64% female. She added that this project began with a student who wanted to give students access to college, education, faculty, and staff. The center will be a place to provide these resources.

BK reported Na Wahine will be asking for help in many ways from MCC faculty and staff. Perhaps a grant to help fund the project. They still need a location. The project will probably be in full fruition several years from now, but hopefully it will begin Fall 2006.

3. Self Study: BK thanked Sandra Swanson for all of her help with the self study. ACCJC and one member of the Senior Commission will be coming in October. To be ready, we need to prepare this self study. Pat Adams is working on the first standard; Lillian Mangum and Michele Katsutani on the second (the biggest); Cynthia Foreman and David Tamanaha on the third; and Eric Engh and Karen Muraoka on the fourth.

BK added that MCC faculty and staff are encouraged to provide input. Sandra Swanson has developed a website: <http://ecet.mauicc.hawaii.edu/selfstudy/>. The UID and password will be emailed to everyone. All drafts will be put on the web. Please read one or more parts and give comments via the comment link. These comments will go to department chairs directly. For

example, comments could be on missing descriptions, evaluations, or set of plans. Remember that everything needs to be backed up with evidence. These are unedited drafts, so please be nice. Eventually the work will be polished and put in nice language. The link will be available until April 15. The work will then be pulled, revised, and posted again later. Many other campuses are also using this electronic forum.

Suzette Robinson recommended adding six themes to website, which will help people know the language of the themes. She added that during her visit to Guam, she observed the self study to be critical. The self study must be clear, concise, comprehensive, objective, and not emotional.

After Mark Hoffman asked if the site was in Windows, Sandra Swanson confirmed the website would be secure.

4. MCC Today Show BK Greisemer reported the MCC Today Show is still in need of people to appear on the show. Ann Emmsley was just on with her fruits and vegetables from her program's sustainable garden. It is a great opportunity to recruit students and give program updates. Next week, Mark Slattery will talk about Habitat for Humanity. BK is also looking for a replacement host.

Quorum at 2:54 p.m.

VII. Resolutions

Dan Kruse thanked Sandra Swanson for putting together the forum for MCC.

1. Vinnie Linares reported that in an effort to improve the organization of the campus, and because everyone is busy during the year, he presents the following resolution:

"Be it resolved that prior to the beginning of each new academic year, a Leadership Conference/Retreat be held under the sponsorship of the Academic Senate and the Vice Chancellor of Instruction. Suggested agenda items for action and discussion are:

1. Orient all new faculty leadership serving as Division chairs, Senate Exe Committee members, Curriculum Committee members, Standing and Ad Hoc Senate Committees members;
2. Create and coordinate an academic year schedule for all major campus committees that allows for a timely, orderly, and consistent flow of information between all committees—insuring open and clear communication for decision-making at all levels of campus governance;
3. Create a year-long agenda for examination of campus issues--of a list of priorities to be reviewed and ranked by the campus community at the beginning of the academic year—issues suggested by the collective leadership to be considered by respective and appropriate governance bodies."

Vinnie Linares moved that this resolution be accepted.

Kate Acks seconded the motion.

Discussion: BK agreed this type of orientation would be great for new faculty especially. If agenda items are suggestions, then she agrees whole heartedly with this resolution.

The motion to accept Vinnie Linares' resolution stated above carried unanimously.

2. Chuck Carletta presented his resolution to have MCC faculty voice its support for UH Manoa faculty in opposition to the UARC contract with the Navy. Chuck reported that several organizations are in opposition to the UARC contract. Chuck added that his position is a moral one: the Department of Defense has become the Department of Offense and has put money into research for weapons for offensive use. He stated that he is opposed the UARC contract for this

reason. He added that the issue of governance at UH and CC's in general is also at stake: decisions are supposed to be shared, rather than top down. How much money will this project bring in? Will it be put into classrooms? Who will benefit from money coming in?

Chuck's resolution (stated on separate page) is to support Manoa's resolution of October 16.

Chuck Carletta moved to accept the resolution.
Vinnie Linares seconded the motion.

Discussion:

Sandra Swanson stated that she is opposed to this body (MCC senate) getting involved in this issue. She added that she respects her colleague's point of view and agrees that the Dept. of Defense is the Department of Offense. She also supports research whether it be for military, medical, or any thing else that will benefit all. She supports President McClain and has emailed him her support. The University is already involved with several projects with the Department of Defense, for example, high-speed computing.

Vinnie Linares stated he supports Chuck's resolution because it concerns classified research. McClain's finessing of not allowing classified research was a masterful move. Vinnie added classified research compromises truth.

Dan Kruse stepped down as chair.

Kate Acks recognized Dan Kruse to speak.

Dan Kruse stated this is an extremely divisive issue at Manoa that is divided between the humanities and science faculty. He clarified that the research will be unclassified for the first three years, and then there will be a vote to decide whether the research will be classified or unclassified for the remaining three years. This could affect all CC's because potentially research could come to our campuses under this proposal. The final vote on this issue should come next week.

Kate Acks returned the Senate Chair position to Dan Kruse.

Kate Acks asked if there have been responses from the students.

Chuck Carletta replied that the MCC Student Government voted to be opposed to the UARC. The council has a quorum of 16.

Vinnie Linares added faculty is responsible for being aware of this type of information. We are being asked to support our colleagues at Manoa who have supported us in the past.

Renee Riley stated that she is in favor of Chuck Carletta's resolution.

Jan Moore asked that there be no further discussion of military and politics.

Dan Kruse called the vote.

7 ayes, 8 nays, and 8 abstentions. The motion to accept the resolution does not carry.

Eric Engh added that he abstained because he did not feel he understood the issue enough to make a decision.

Pat Adams agreed with Eric Engh. She could not bring herself to vote either way because she doesn't know enough about the issue.

I. Approval of the Minutes

Marge Kelm moved to accept the minutes.
Dorothy Pyle seconded the motion.

The motion to accept the minutes (with corrections to Shane Payba's name) was carried unanimously.

Meeting adjourned at 3:23 p.m.

Submitted by Laura Lees

DRAFT
ACADEMIC SENATE MEETING 4/7/06

Present: Don Ainsworth, Daniel Kruse, Sandra Swanson, Chuck Carletta, Rory Burke, James White, Crystal Alberto, Cynthia Foreman, David Grooms, Charlene Gima, Pat Adams, Diane Meyer, Nancy Johnson, flo wiger, Suzette Robinson, Alf Wolf, Elaine Yamashita, Kate Acks, Emerson Timmons, Ann Emmsley, Margaret Christensen, Mark Hoffman, Karmi Minor-Flores, Michele Caberto, Elena Alexander, Dorothy Tolliver, Milli Boritzer, Michael Takemoto, Ron St. John, Elisabeth Armstrong, Jennifer Owen, Renee Riley, Eric Engh, Robert Santos, Teresa Shurilla, Kiope Raymond, Bud Clark, Shane Payba, Ben Marquez, Ellen Peterson, Bruce Butler, Jon Lightfoot, Debbie Winkler, Walette Pellegrino, John Dunnecliffe.

Informational Meeting convened at 1:45PM without quorum.

O. Livestream of Cable Channel – John

A month ago John had sent out a link to be able to gain access to cable TV online. Most of the feedback John got from people has been good. It's basically a way for the world to see us and show our classes.

Issues that came up:

Kate: Disclaimer?? What about stuff borrowed , concerned that this opens up doors to the public as far as Education, what we can and can not do,talk.

Diane: Mike will be in charge of regulating information that can and can not broadcasted.

Cindy: Individual Instructors should be asked if they want their classes shown only in Maui County or the whole world?

John: Someone will have to be managing this whole process. Example: MIT and UCLA give away their classes. They're broadcasting them nationwide.

Alf: Thinks it's a great idea for people to see what we're about. Go for it.

Dan: is there a way for people to sign up for a class after viewing it?

Answer: No, they still have to go through normal registration process.

Kate: What about compensation?? Said example: Where a teacher is compensated for doing overload. Every semester when class is shown on video and he s doing the work for the class, he s compensated for it.

Chuck: What s the point if the quality is bad?? (Size of text) not clear, drop of resolution. (Problems that may arise when being viewed on TV.)

This is not an official way of taking a class.

Kate: Publisher rights?? Do you need clearance from the Publisher of books? Is it the Instructor's choice? Should be.

Sandra: Many faculty members must deliver DE classes as a part of their contract.

John: Ended by saying Lets put it back on next month's Meeting Agenda

Sub Committee formed to work with Flo:

1. Ron St. John
2. Malia Davidson
3. Kate Acks

RESOLUTION:

Elaine: Instructor is notified before their class goes out on the web.

No motions.

Sandra : Point of Order: No motions can be made as there is no quorum.

Suzette: Correct Name is Guam Community College not University of Guam.

I. Approval of Minutes

Moved to next item on the agenda because of lack of quorum.

II. MCC Executive Committee Report – Daniel

III. Standing Committee Reports

Planning & Budgeting – Cindy

Presented House and Senate votes on such jobs as Nursing, construction, native Hawaiians.

Nursing all went to Manoa. County Counsel has to expand nursing program.

County has to fund nursing if state won't.

Kiope: Mentioned next Thursday April 13th for last day to request \$\$ from county budget.

Curriculum- Don

Catalog on track, Last day of classes is May 3rd.

Procedures and Policy- Michelle Katsutani

Kate spoke: they have contacted other community colleges.

Mediation and Arbitration-Renee

Nothing to report

Teaching Improvement- Bud

Ron sent out email to everyone about critical thinking online.

Election-Jim

Nothing to report

IV. Ad Hoc Committee Reports

International Students—Alice

There will be 100 new beds in dorm, not necessarily 100 new int'l students. May get more mainland students.

Residential Students- **Shane**, OH –postponed to future date.

Baccalaureate- Elaine

Anyone wants to volunteer email Elaine

Civic Engagement- Molly

Food Bank is coming up, Lots of keiki go hungry in summer months. Please donate.

Resident Students- Malia

Alternative Scheduling-Dan

No one as of yet willing to form committee. (tri semesters, flex)

Email Dan if interested.

Kate said: Unless there is support from Powers to be, we need to know it may happen.

A quorum was achieved and the meeting called to order at 1:45P.M.

I. Approval of Minutes:

Sandra Swanson had a number of corrections to the minutes of the March 10th meeting.

- An Informational Meeting was convened at 1:48 PM due to lack of a quorum
- After Mark Hoffman asked if the site was in Windows. Sandra confirmed the website would be secure because it was not running Windows.
- A quorum was achieved and the senate convened at 2:54 PM.
- Discussion: Sandra stated that she is opposed to this body (MCC senate) getting involved in this issue. She added that she respects her colleague's point of view but DISAGREES that the Dept. of Defense is the Dept of Offense. She also supports research whether it be for military, medical, or anything else that will benefit all. She supports President McClain and has emailed him her support. The university is already involved with several projects with the Dept of Defense, for example, high-speed computing.
- Dan Kruse stepped down as chair after appointing Kate Acks as temporary chair.

Sandra moved that the minutes of the 10 March 2006 Academic Senate meeting be approved as corrected.

Second: ???
Motion carried.

V. TSC Resolution- Sandra

The Technical Support Committee's (TSC) charter calls for two year terms of membership. The terms of all members, with exception of Margaret Christensen, expire this year. All of those members have agreed to serve an additional term. Info: about the TSC request and resolution can be found at:
http://www.ecet.mauicc.hawaii.edu/tsc/tsc_asenate.html

Resolution

Sandra moved that the Academic Senate nominate the existing ten members for additional two year terms.

Seconded by Jon Lightfoot.

Discussion. With Steve George retiring, who will fill that vacancy? Sandra stated that, upon Steve's retirement, the TSC will return to the Senate for nominations to fill his position on the TSC.

The motion carried on a voice vote.

VI. Faculty Office Committee-Dorothy

Volunteers to serve on committee:

Diane

Kate

Dorothy Tolliver

Don

Elaine

Sandra

Dorothy Pyle- not present at today's meeting.

Committee will investigate where new faculty's office will go and where to get the space.

Resolution/Moves: A question was asked as to the difference between a resolution and a motion. Sandra thought the two were mostly the same, but a resolution was in writing.

3:05PM

Sandra moved to adjourn the meeting. Mark Hoffman seconded. The motion carried and the meeting stood adjourned

Other

Sat 4/8/06 Keiki fest

Meeting adjourned at 3:07PM

VII. Excellence is Teaching Awards-Bud

Part time Lecturer's should be recognized with certificate of merit.

It looks good when they go for FT job.

May 5th – next meeting Bud will bring details.

**Academic Senate Meeting
Minutes
October 14, 2005
2:15 p.m. – 3:30 p.m.
Ka`aike 105 BCD**

Attendance: On file.

1. Resource Resolution – proposed by Elaine Yamashita.
Resolution: *“Be it resolved that the Maui Community College Academic Senate supports ‘smart growth.’ We define smart growth as ‘growth that will assure that adequate resources are spent for maintenance of facilities, personnel development, and existing viable programs.’ We feel that this attention to infrastructure will ensure that the college as a whole will remain healthy and vibrant as it evolves.”*

Move to approve resolution – Dorothy Pyle; second by Donna Haytko-Paoa.
Unanimously approved.

2. Focus Maui Nui – Resolution:

Whereas, the Focus Maui Nui initiative found that residents of Maui, Molokai, and Lanai put education as their first priority;

Whereas, the MCC Academic Senate passed a smart growth resolution on October 14, 2005: “Be it resolved that the Maui Community College Academic Senate supports ‘smart growth.’ We define smart growth as ‘growth that will assure that adequate resources are spent for maintenance of facilities, personnel development, and existing viable programs.’ We feel that this attention to infrastructure will ensure that the college as a whole will remain healthy and vibrant as it evolves.”

Whereas, years of budget reductions and under-funding for education have created significant unmet needs that have resulted in growing numbers of inadequate facilities and below standard learning conditions for students in the public schools of Hawaii;

Be it resolved that the MCC Academic Senate requests that the State of Hawaii tax revenues in excess of budget projections be used to enhance public education pre-kindergarten through graduate school in the areas of maintenance, infrastructure, and personnel.

Move to approve resolution (with revisions) – Diane Meyer; second by Nancy Johnson.
Approved.

3. Late registration – no update yet per Suzette Robinson.

4. Tech fee – Tabled. Sandra Swanson and Bob Wehrman not present.
5. Minutes from September meeting. Revisions to be made:
 - Correct spelling of Bob Wehrman (p. 1) and Jennifer Yoshioka's name (p. 2)
 - Marti – from Hana (p.1); Vinnie (p.2) spelling .
 - #6 – strike last sentence

Move to accept minutes with revisions – Ann; second by Chuck.
6. Next meeting - Business meeting on November 4, 2005
 - Each unit to sign up to provide food for meeting (until the end of the academic year)
7. Academic Senate committees – need to be revisited
8. Topics of discussion (listed on agenda). Email your priorities to Dan.
9. Community forum – report by Suzette.
Workforce development was identified as the #1 priority. Diane has comments and evaluations from the meeting.
10. Announcement – Cyrilla Pascual.
MCC Job Fair on 10/27 from 10:30 – 1 p.m. for current and former students as well as graduates of the UH system.
11. Meeting adjourned at 3:30 p.m.

Submitted by:

Lorelle Solanzo Peros

Academic Senate Minutes Business Meeting : 11/5/05

Attending:

Minutes: Need to put attendance on minutes. Minutes approved.

Tech Fee Update: - Dan Kruse: Resolution sacrificed last year for higher tuition.
-Took to executive committee and they said need to go through entire process again.
-Being taken up by student government now.

Update on Late Registration: No report at this time.

WASC Visit: Pat Adams: Barbra Beno will be here Nov. 14th. Reports are available for faculty and staff to read to prepare to visit. MCC doing well compared to other campuses. Diane Meyers will prepare the schedule for the visit.

Campus Concerns:

- Health and Safety Issues related to building repair and maintenance:
 - o Science building: chairs loose, wiring dangerous – work orders put in but still not fixed many weeks later.
 - o Kalama: chairs broken. Work order in but weeks later not fixed.
 - o As a student-centered institution MCC needs to address these issues as facilities directly impact students daily more than anything else.
 - o Work Orders not being done – frustration by faculty. Often that if keep complaining to try get it fixed a person is labeled a bellyacher and “we need leaders not belly achers”
- Lack of library hours, TLC hours, Web CT malfunctions are also leaving students frustrated.
- Pat Adams: Health & Safety need to be #1 in regards to work orders.
- flo wiger: Work orders: O&M short staffed un bldgs & maintenance. Will bring forward the idea that work flow needs to be reprioritized. David and Robert need to come to the December Academic Senate meeting to hear this.
- Elaine Yamishita: Moves
 - o Academic Senate asks the Director of Administrative Services to reprioritize work orders to address the immediate health and safety needs of students, faculty and staff.
 - Second Dorothy Pyle.
 - Unanimous Approval

Resolutions: Elaine will draft “her” resolution discussed in the previous meeting to address the idea that the budget surplus should be spent on education and this resolution sent to legislators and other appropriate groups and media outlets.

-Seconded Diane Meyer
-Unanimous Approval

Academic Senate Committees:

-Newly elected chair generally “armtwists” fo chairs who then fill their committees. Call for known chairs to come forward as well as volunteers to serve on standing and ad hoc committees

- Academic Senate committees need to be separate from strategic planning committees.
- New elections need to be held early enough for scheduling of fall semester so can make meeting times.
- Executive committee sets agenda and topics so folks can contact their Exec. Committee reps.
- Alice Luther agrees to chair Ad Hoc committee for International students.
 - o This committee can address issues such as raising TOFEL scores, orientation, social life, counseling, proper placement
 - Ron St. John, Denise Cohen, Debbie Winkler and counseling rep agree to be on this committee