

Department Chair Notes from November 15, 2011

Present: Ben Guerrero, Bruce Butler, Kate Acks, Cyrilla Pascual, John McKee, Diane Meyer, Nancy Johnson, Julie Powers, Kiope Raymond, Laura Nagle, Lisa Sepa, Brenda Pua, Shane Payba, Debra Nakama, Pam Alconcel

Summer Session

John announced we will be doing a marketing campaign around our summer session to attract mainland students. The Kulanaa`o apartments will be available for students this summer. Submit your classes for summer session to Diane Meyer by mid-November. Sessions will begin June 4th – July 6th and July 9th – August 10th.

Graduation projections

John asked for estimates to be sent to him from each department chair.

Executive committee agenda

This Friday the executive committee agenda will include the selection of executive members to serve on comprehensive program review review teams. Comprehensives are due from UH Center, Agriculture, ABIT, Lanai, Lahaina and Fashion Tech. We are requesting the department chair for the comprehensive programs be part of the review team.

Dept Chairs changes

We welcome Julie Powers as chair of social sciences and congratulate Brenda Pua, Hana, on securing the APT Band B position as Hana Coordinator.

Revolving fund deficits

John distributed revolving fund balances as of October. Discussion followed on how to remove the deficits reported by some entities. Some suggestions were made and will be followed up.