

**Department Chair/Program Coordinators Meeting Notes
October 4, 2011 KAA 109 3:00 – 4:30 pm**

Present: Cyrilla Pascual, Joyce Yamada, Laura Lees, Shane Payba, Ben Guerrero, Aaron Ventura, Diane Meyer, David Grooms, Clifford Rutherford, Ray Tsuchiyama, Bruce Butler, Kate Acks, Lorelle Peros, Thomas Hussey, Chuck Carletta, Jan Moore, Jennifer Owen, Lee Stein, David Tamanaha, John McKee, Sally Irwin, David Tamanaha, Nancy Johnson

John introduced Ray Tsuchiyama, our new director of the UH Foundation on Maui. He is housed in Kupaa 201.

Bookstore

AJ reminded us that Spring 2012 book orders were due 10/03/11. The bookstore is continuing book rentals including in-store rentals. There is also an online rental service. If faculty wants a book to be available for students to rent, please see AJ. There are some conditions to having the bookstore do this. Rentals from Fall 2011 semester must be returned to the bookstore by December 16. If not, there is a \$25 late fee charged. The rental program does not include custom loose-leaf materials. Outreach students can rent through the bookstore. The student needs to register with the bookstore and request the book and it will be shipped to them (student pays the postage).

Budget

David Tamanaha presented information on the budget. Historically, UHMC has gotten the least amount of general funds per capita when compared with other colleges in the system. Administration has made and continues to make efforts to correct this inequity.

Budget challenges for FY 2012

- System reduction of \$11.1 million to be distributed to each campus (we don't know our share yet)
- Electricity increased 29% over last year due to rate increases
- Faculty and lecturer salary restoration of \$665,000 is paid by campus
- Mandatory financial aid scholarships \$96,000 (mandatory 11% of tuition collected)
- Energy bond repayment of \$416,000 this year
- O&M higher costs – more use
- Instruction higher costs – more demand

David stated they are redoing the budget as the historical distributions were not adequate for the needs. They have made a list of ways to save \$1.3 million this year including delaying hiring and reducing support funds.

Good news: the hiring freeze has been lifted on all positions. UHMC may get some system relief on bond repayment and salary restorations.

Budget should be finalized and available within a week.

Budget for FY 2013

Expected changes for FY 2013

- Tuition increase of \$306,813 expected
- Energy performance reduction in elec \$423,191
- Faculty salary restoration cost \$186,840
- New science bldg electricity \$268,809
- Bond repayment \$280,000

- Net changes: minus \$5,645

Also proposing lab fee for science classes, culinary arts, and art. Culinary fee to be done first.

David discussed actions to be taken in the event of a UPW strike, such as reduced bathrooms, reduced cleaning.

Meeting adjourned at 4:30 p.m.