

## **Strategic Plan Implementation Council meeting notes for Monday, October 5, 2009**

Present: Suzette Robinson, Alvin Tagomori, Diane Meyer, John McKee, Katie McMillan, Joie Taylor, Rebecca Mirsky

### **Discussion: Community Forum plans**

Plans were discussed. The three goals of holding the forum are (1) align curriculum to industry standards, (2) identify living wage jobs, (3) explore certifications. The idea of **topic focused forums** was discussed and the committee came up with the following topics and the programs that go along with each topic:

1. Sustainable sciences – Agriculture and Natural Resources, Sustainable Construction Technology, Ocean Sciences
2. Public safety – Administration of Justice, Human Services
3. Arts – dance, art, drama, Fashion Technology
4. Business/entrepreneurship/IT – Business Careers, Business Technology, Accounting, Fashion Technology, Applied Business and Information Technology
5. Health – Nursing, Dental Hygiene, Dental Assisting
6. Technology – Electronic and Computer Engineering Technology, Automotive Technology, Auto Body Repair & Painting
7. Hospitality - Hospitality and Tourism, Culinary Arts
8. Education – Early Childhood Education, Ocean Sciences

The purpose of the focused forums is to gather information on current and emerging or morphing jobs, and reliable certifications that might be developed.

**Action:** Katie has heard from 3 programs regarding her request for feedback on the community forum. She will attend the October 6<sup>th</sup> program coordinators meeting to again make the appeal for feedback on community forums.

Since sustainable sciences is ready to go and needs to gather information now, that focused forum be held in October, probably October 29, from 3 – 5 p.m. The November focused forum can be on the topic of Health. The December focused forum can be on the topic of Hospitality.

**Next meeting:** Monday October 12 at 10:30 in KAA 210.

## **Strategic Plan Implementation Council meeting notes for Monday, October 12, 2009**

Present: Suzette Robinson, Alvin Tagomori, David Tamanaha, Diane Meyer, John McKee, Katie McMillan, Lori Teragawachi, Clyde Sakamoto, Daniel Kruse

### **Discussion: Community Focus Groups**

The first focus group will be held October 29, 2009 with the focus being sustainable sciences. Katie distributed a list of invitees for this forum and asked for input. John will work on questions with the faculty for the agenda. We should look at Sustainable Construction Technology program also with this group. Include solar, wind, inline

micro-hydro, geothermal. The focus group is intended to steer the direction of the program.

The council agreed that an average of \$500 per forum is reasonable, depending upon number of attendees.. Faculty facilitators are generating the agenda. We suggest using the clicker technology.

Discussion on the November focus group topic. The topic of public safety was proposed. At that forum the police department leaders DLNR, TSA, Fire, private security will be invited. Ryan Daniels could lead this one.

**Action:**

- Katie will send out October 29 invitations based on a list refined by this committee.
- Ryan Daniels will be approached for November focus group. By whom?
- Sustainable Science facilitators to submit agenda to this group.

**Next meeting:** Monday, October 26 at 10:30 KAA 210.

**Strategic Plan Implementaion Council**  
**Meeting notes for Monday, October 26, 2009**

Present: Suzette Robinson, Diane Meyer, Katie McMillan, John McKee, Daniel Kruse, Lori Teragawachi.

**Discussion: Community Focus Group**

October 29, 2009 from 3 – 5 pm in Pilina Multipurpose Room  
Topic: Sustainable Science

We have 18 positive responses from community members and expect to have around 20+ in attendance at the forum.

Drs. Taylor and Mersky with assistance from Dr. McKee have set the agenda for the meeting.

Appropriate and involved campus members have been invited to this forum. They will be mainly observers.

We expect to have follow up meetings on this topic, will form an advisory committee, and will investigate available or projected jobs in the community.

The November focus group on Public Safety will involve Ryan Daniels working with Katie.

**Next meeting:** November 9 at 10:30 in KAA 210.