

Implementation Council meeting notes for February 25, 2008

Present: Clyde Sakamoto, Suzette Robinson, Diane Meyer, Dan Kruse, Alvin Tagomori, David Tamanaha, Lori Govaars, Katie McMillan, Michele Katsutani, and Pat Adams.

Discussion

The future focus, priorities, responsibilities, and direction of the Strategic Plan Implementation Council were discussed.

Actions:

- The Implementation Council will continue to meet the second and fourth Mondays of the month.
- Facilitator duties will be re-assigned.
- Makeup of the council will remain the same, with additional persons invited when needed to give input on agenda items.
- Members will email agenda items to the facilitator in advance of the meetings.
- Maui CC action strategy team efforts and accomplishments will be aligned with performance measures in the UH System's five strategic outcomes.
- The success of the action strategy teams in carrying out UH System strategic outcomes will be reported to the college.
- **Michele will** request a copy of John Morton's grid showing accomplishments and strategies being addressed.
- **Suzette will** create a grid aligning Maui CC strategic goals with the five strategic outcomes of the UH System and UHCC.
- Additional action strategies that need to be accomplished will be researched and addressed.
- Campus and community discussions on the addition of new priority action strategies will occur after the UH System strategic outcomes and the Maui CC strategic plan action strategies have been aligned.
- The status and accomplishments of the Maui CC Strategic Plan action strategy teams and the successful program review initiatives during the past year will be compiled and reported to the college and community.

The next meeting of the Implementation Council will be held at 10:30 a.m. on Monday, March 24, 2008. Members will bring resource materials and come prepared to share ideas and plans. Any references or handouts should be sent to members a few days prior to the meeting.

Implementation Council meeting notes for March 24, 2008

Present: Clyde Sakamoto, Suzette Robinson, Diane Meyer, Alvin Tagomori, David Lori Govaars, Katie McMillan, Michele Katsutani, and Pat Adams.

Pilina building opening

A soft opening of Pilina, the newly renovated Student Life building, will be held at 10 a.m. on Friday April 4. **Michele and Alvin** will arrange for refreshments. **Suzette** will order leis.

Strategic Outcomes

Michele reported on progress that she and Walette Pellegrino have made on collecting strategic outcomes and priorities in a series of college meetings with faculty and staff. A draft of their report will be sent to Clyde tomorrow.

Executive meeting on Friday

Program review summaries will continue at the Executive Committee meeting on Friday, March 28. Clyde requests that data from the reports be sent to the committee before Friday.

Applied research guidelines

Pat presented a draft of the guidelines and procedures for applied research projects undertaken by Maui CC baccalaureate faculty members; she will edit according to suggestions and resubmit at the April 14 meeting. The document will be submitted to the union for approval. Pat will search for an example of an applied research contract from a two-year college with collective bargaining.

Maui CC name change

Suzette reported on suggestions made by the CAO's when she presented the Maui CC name change request that will go to the Board of Regents. She will edit the document according to suggestions and discussion. **Michele will** research the 2005 Academic Senate vote on the name change for additional data that may be included in the name change request.

Enrollment growth

Suzette reported on the possibility of receiving additional funds from the UHCC system enrollment growth fund. The base used for funding comparisons is Spring 2007, a semester when Maui CC offered a larger than usual number of classes. Suzette will investigate reasons and contact Mike Yoshimura, Director of UHCC Budget and Planning, for additional information and guidance.

Discussion

The following possibilities and needs were discussed:

- Offering a pre-professional curricular track, e.g., teacher preparation or engineering and science
- Finding ways to better prepare students in math, beginning in high schools
- Possibility of re-titling courses to better convey their content to students as they register online; how this would affect system articulation
- Ensuring that the college efforts are making a difference to Maui Nui, especially in an economic downturn

- Finding an area where the college could be known for its excellence, both regionally, nationally, and internationally
- Setting goals for college aspirations in the next five to ten years
- Analyzing needs in specific sectors, e.g., health, education, technology

Jim Brazell, president of VentureRamp Inc. and consultant to schools and organizations throughout the United States, will visit Maui CC in mid April. The specific date will depend upon the possibility of high school teachers attending his presentation.