

Strategic Plan Implementation Council meeting notes for October 27, 2008

Present: Clyde Sakamoto, Suzette Robinson, Diane Meyer, Alvin Tagomori, David Tamanaha, Michele Katsutani, Dan Kruse, Lori Govaars, and Pat Adams.

Discussion: UHCC and Maui CC Strategic planning documents

The UHCC Strategic Outcomes and Performance Measures 2008-2015, the Maui CC Strategic Plan 2003-2010, the Maui CC Integrated Strategic Plan updates, and the Achieving the Dream initiative were discussed in order to determine how to best accomplish the following:

- Align UHCC System and Maui CC strategic goals
- Set Maui CC strategic priorities for the coming year
- Meet Achieving the Dream performance measures; align them with strategic goals
- Allow faculty and staff to participate in strategic activities of their interest and expertise

The following were also discussed:

- Ways administrators could be available to answer questions as they arise, e.g., in the Academic Senate
- Ways to get people involved in decision-making processes
- Ways to improve the Maui CC college-wide communication process

Actions:

- Michele to work with Dan to chart the documents and clarify how they align
- Suzette to talk with Cheryl Chappell-Long about how to clarify the numbering of goals in the system document.
- Diane will survey previous year's Strategic Plan team members on their teams' accomplishments.
- More information to be added to Executive Committee meeting notes
- College-wide meetings to be regularly scheduled for information updates

Meeting dates

Strategic Plan Implementation Council meetings are held the second and fourth Mondays of each month at 10:30 a.m. in Ka`a`ike 210.

Strategic Plan Implementation Council meeting notes for November 10, 2008

Present: Clyde Sakamoto, Diane Meyer, Michele Katsutani, Dan Kruse, Lori Govaars, and Pat Adams. Guest: Bernadine Fong, UH Community Colleges Achieving the Dream core team coach.

Discussion: Alignment of strategic planning documents

Michele and Dan reported on their progress aligning UHCC System and Maui CC strategic goals with Achieving the Dream performance measures. Dan is creating a chart to illustrate alignment.

Discussion: Achieving the Dream strategies and goals with Bernadine

Discussion points from Bernadine:

- The need for UH System operational clarifications for certain terms, e.g., financial aid student “participation.” Does this term mean the number of students who have been *granted* financial aid or the number who have *used* financial aid or the number who have *applied for* financial aid?
- Financial aid participation could be increased without increasing graduation rates; need to look at how financial aid could encourage full time attendance and higher graduation rates.
- The need for age breakdown for students, e.g. did the number of high school students attending Maui CC go up?
- The need to know how many online students are being counted against the college retention numbers; online data could change results. Online persistence numbers should be tracked separately.
- The need to drill down in the data and not just look at the top level of numbers
- The need to know more about what colleges with high rates of student retention do to retain students.
- How Foothill College handled budget cuts of four million dollars and improved student success: (Foothill’s retention rate is 95%; success rate is 87%)
 - ✓ Working together, faculty and administrators reduced everything evenly away from the core; found core by thinking how the college was started, e.g. programs and services
 - ✓ Looked at priorities based on core teaching and non-teaching faculty
 - ✓ Looked at revenue streams, costs, and overhead
 - ✓ Engaged all faculty in teaching; now have no non-teaching faculty
 - ✓ Shifted counselor load from one-on-one to teaching courses for new students; all teach HD 101 then enroll students at the end of the course with priority registration; serves more students, generates revenue. Most new students take the course. Note: (Foothill College has 20 counselors for 19,000 students.)
 - ✓ Track groups of students to find out if they are more successful; not necessary to track all
 - ✓ Drilled down on data; use data to bring about changes
 - ✓ In California, program requirements must be validated for student success
 - ✓ Needed to be able to change or update curriculum in a short period of time; upgraded process so a course approved one quarter could be taught the next; required only division level approval.

Bernadine, Michele and Pat will attend the noon Achieving the Dream committee meeting.

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