Strategic Plan Implementation Council meeting notes for September 8, 2008
Present: Clyde Sakamoto, Suzette Robinson, Dan Kruse, Alvin Tagomori, Michele Katsutani, and Pat Adams.

Discussion: Strategic planning
Strategies for aligning the new UH System Strategic Plan Strategic Outcomes and Performance Measures 2008-2015 with the updated Maui CC Strategic Plan outcomes and priorities were discussed.

Actions:
Planning will continue after the UH System Strategic Outcome Plan update is received at the end of September. Michele will forward copies to Implementation Council members.

Clyde will review 2002-2008 Maui CC Strategic Plan accomplishments at the Board of Regents October meeting.

Meeting dates
Strategic Plan Implementation Council meetings will be held the second and fourth Mondays of each month. The next meeting will be at 10:30 a.m. on Monday, September 22 in Ka`a`ike 210.
**Strategic Plan Implementation Council meeting notes for September 22, 2008**

Present: Clyde Sakamoto, Suzette Robinson, Diane Meyer, Alvin Tagomori, David Tamanaha, Michele Katsutani, and Pat Adams.

**Discussion: UH Strategic planning documents**

Alignment of the UH System Strategic planning documents (drafts so far) and Maui CC’s additions (as brainstormed by the campus) to its Strategic Plan were discussed. Points to keep in mind as the documents are finalized:

- Retaining students in class so that they are able to accomplish their goals is essential for institutional responsibility.
- Student retention allows the college to grow and to better serve the community.
- It is essential to know how each area of the campus supports students and makes it possible for them to succeed.
- Data needs to be collected on this and regularly reported, e.g., how many students are served each semester, are they two or four year students; what difference the assistance made in their retention and persistence, what changes need to be made.
- The college needs to work with community partners who will help support programs and supply jobs for students.

**Actions:**

- Committee members will come to the next meeting ready to discuss the strategic planning documents that Michele emailed to them and set priorities for the coming year.
- Committee members will also bring ideas for aligning the new UH System Strategic Plan Strategic Outcomes and Performance Measures 2008-2015 with the Maui CC updates.
- Michele will send the Maui CC updates to committee members.

**Discussion: Attendance at UH Strategic Planning meeting**

Michele and Pat will attend the System Strategic Plan Polycom meeting on Friday, September 26.

**Action:**

- During the System meeting, Michele and Pat will address questions brought up at today’s meeting:
  - What kind of jobs are included in the 28,000 reported as future needs on page A3
  - How many of the 28,000 are career positions
  - What the System is using as baselines for each of the community colleges
  - How UH System changes to its Strategic Goals could change the Maui CC plan
- Committee members will read the UH Strategic planning documents and email Michele and Pat any additional questions or input for the Friday meeting.

**Meeting dates**

Strategic Plan Implementation Council meetings will be held the second and fourth Mondays of each month at 10:30 a.m. in Ka’a’ike 210. The next meeting will be on Monday, October 13.