

**Strategic Plan Implementation Council**  
**Meeting notes for Monday, November 23, 2009**

Present: Suzette Robinson, Diane Meyer, Katie McMillan, John McKee, Daniel Kruse, Lori Teragawachi, Karen Muraoka, Michele Katsutani, Alvin Tagomori

**Discussion: Closing of campus**

The word to the public is the campus is officially closed on November 27, and from December 19 through January 3, 2010. Only mission critical activities will occur. No casual hires will be paid. We will schedule a campus meeting regarding the closure before the break.

Suggestion was made to put up banners on the front and back gate about the campus closure.

**Discussion: First week schedule in January 2010**

We will move the VCAA's faculty meeting to Friday, January 15, 2010 instead of the usual first week date. Students will be looking for faculty during the week beginning January 4 when the campus reopens and they should be in their offices available for students. A revised first week schedule draft will be sent out next week.

**CAEL (Council for Adult Experiential Learning) Conference**

Suzette reported on her attendance at the CAEL conference recently. Our catalog has a policy on credit by examination presenting evidence through experience through training that the student has the equivalent of the course. Discussion followed on expanding on this experiential learning and setting clear guidelines.

**Discussion: Various topics**

We had a community focus group on October 29 focusing on sustainability. We will place a second forum on safety and security on hold until spring semester. Strategic plan is being fleshed out with the vice chancellors' assistance. Program review cycle is not in synch with budget planning. We will reexamine the schedule beginning with next year's cycle and work on more up-to-date data. John Squires will be coming December 4 and 5 and we look forward to learning more on course redesign for math, and other disciplines.

**Next meeting:** December 14 at 10:30 in KAA 210.