

## **Strategic Plan Implementation Council meeting notes for February 9, 2009**

Present: Clyde Sakamoto, Suzette Robinson, David Tamanaha, Alvin Tagomori, Diane Meyer, Dan Kruse, Michele Katsutani, and Pat Adams.

### **Discussion: Strategic Plan Action Strategies**

Relationships between the four new Strategic Plan Action Strategies that the campus identified as priorities in the recent college survey and the Action Strategies that teams have been working on for the past two years were discussed. Note: Two additional new action strategies have to do with the need for staffing. These will be postponed until the ban on hiring has been lifted.

Accomplishments and goals for each of the two-year priority order action strategies were discussed and a chronology of services to students accomplished by the Action Strategy A team was developed and discussed.

### **Action Strategy A:**

*Provide full student support services, including advising, tutoring, counseling, and library services, that increase student retention and success in a learning-centered environment.*

### **Student support services provided:**

1. Outreach dissemination/recruitment
  - a. Compass testing
  - b. Financial aid
  - c. Medical clearance
2. New student orientation
  - a. High school (mandatory)
  - b. General student (highly recommended)
  - c. Online
3. Faculty advising (Liberal Arts)
4. Program advising (CTE)
5. Registration and payment
6. Students' course performance
  - a. Tutoring; Smart Thinking; online; Ka Lama Computer Lab
  - b. Library
  - c. Early Alert; SARS
  - d. Probationary policy
7. Student Life
  - a. Mental health (Proactive Health)
  - b. Student activities
  - c. Cooperative education
  - d. Student work on campus
  - e. Career counseling
8. Program completion
  - a. Class success; retention
  - b. Certificate
    - Retention
    - Persistence
    - Completion
  - c. Degree
    - Retention

Persistence  
Completion

- 9. Job placement or transfer support
- 10. Graduate/leaver and alumni surveys

**Actions:** The responsible person for each of the priority action strategies will develop similar information for his or her strategy.

Some teams have become institutionalized. Achievements of the various teams will need to be assessed and benchmarks set for continuation, consolidation, or institutionalization of teams.

**Strategic Plan Implementation Council meeting notes for February 23, 2009**

Present: Clyde Sakamoto, Suzette Robinson, David Tamanaha, Alvin Tagomori, Diane Meyer, Dan Kruse, Michele Katsutani, and Pat Adams.

**Discussion: New Strategic Plan Action Strategy teams**

The responsible persons for the action strategies that teams have been working on for the past two years reported on current situations of the teams. When teams are still functioning and achieving results, new priority action strategies will be combined with action strategies of the past two years.

<u>Team</u>	<u>Responsible Person</u>	<u>Report</u>
A	Alvin	Team is ongoing; to add new action strategy #4.
B	Lori	Team is ongoing
C	Clyde	Team is ongoing
D	Suzette	Team is no longer active; actions continuing through Foundation, Diversity, and PASS boards
E	David	Team is ongoing; to add new action strategy #2
F	Suzette	Team is no longer active; actions continuing through Inspired Teaching and assessment committees.
G	Clyde	Team is ongoing
H	Clyde	Team is ongoing
I	Pat	Team is ongoing; to add new action strategy #6
J	Diane	New action strategy #5; team to be formed

**Action:**

Responsible persons will appoint conveners who will call combined teams together to plan accomplishments for the next two years.