2018-19 Satisfactory Academic Progress (SAP) Appeal

Name:_____________________________  ID#/Username: _____________________

Phone: ______________________________

Students who are ineligible for financial aid may appeal their Satisfactory Academic Progress (SAP) standing under certain conditions. Visit our website (maui.hawaii.edu/financial) for a full explanation of SAP.

- Federal regulations may prohibit the Financial Aid Office from reviewing certain appeals.
- **Deadline to submit this form will be:** Fall 2018 – 10/01/18; Spring 2019 – 03/01/19; Summer 2019 – See Financial Aid Office for deadlines

Any forms submitted after the deadline will be reviewed for the following semester(s) only. You will not be eligible to receive financial aid for a semester for which the deadline has passed.

1. Submit an Appeal Letter. On a separate piece of paper, answer the following questions completely and thoroughly:

   - **Explain the circumstances** that caused you to fall below the financial aid satisfactory standards (cumulative 2.00 GPA; 67% cumulative course completion rate). **Give specific information and dates.** Please attach **supporting documentation** to strengthen your case. (Ex. Doctor’s papers, letter from counselor, therapist, social worker, legal documents, etc).

   - Explain what changes you have made (or will make) to overcome the hardships you listed above. **List the steps you have taken (or will take) to ensure success in your future studies.** Be specific about your goals.

   ➢ We will notify you by email approximately one to three weeks from the date your appeal is complete of its status or if a decision has been made.

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Office Use Only:

_ Appeal Ltr. Accepted  _ SAP Calc Approved

Academic Plan Requirements  GPA Required:  _4.00 _3.5 __3.0 __2.5 __2.0

Completion Rate Required:  _100% __75% __67%

_Denied  Comments:_____________________________  Initial:_____  Date:__________

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