

Associate in Technical Studies Degree (ATS)

The Associate in Technical Studies (ATS) is a two year Career and Technical Education (CTE) degree, consisting of at least 60 credits, that provides students with skills and competencies for gainful employment. This degree:

1. must be customized by using courses from two or more existing approved programs and is intended to target emerging career areas which cross traditional boundaries;
2. must have student learning outcomes that are clearly defined by business and industry and/or employers with near immediate needs for specialized training for a limited number of employees;
3. must include 3 credits each of mathematics and English, and 9 credits of social science, humanities, and science;
4. will be awarded only to specific students who remain at Maui CC without a break in enrollment and who complete course work with a 2.0 GPA;
5. must have advanced approval and cannot be requested based upon previously completed course work; and
6. must be pre-approved by the Vice Chancellor of Academic Affairs after a review by the Department Chairs.

Students must complete an Application for Graduation form obtained from Student Services. *See Academic Calendar on page 144 for deadline.*

Students interested in the ATS degree should contact a counselor or a CTE program coordinator for assistance in developing a program plan.

The College takes the following steps to review the proposed individual ATS programs.

1. Students, with assistance from counselors and/or program coordinators, develop a plan of study. Appropriate employers are consulted, as degree requirements are developed, to assure

employability. The plan of study includes:

- a. a statement of career objective(s);
 - b. a statement of jobs for which the degree will prepare the student;
 - c. statements of clearly defined student learning outcomes to be achieved;
 - d. 3 credits each of mathematics and English;
 - e. 9 credits of social science, humanities, and science;
 - f. a list of the specific courses from the most current catalog that will be completed for the degree;
 - g. requirements which are in conformance with the General Education learning outcomes specified by the Associate in Science degree task force;
 - h. a minimum of 30 of the 60 credits required for the degree must be taken after the ATS degree proposal is approved.
2. The plan is submitted to the Vice Chancellor of Academic Affairs.
 3. The Vice Chancellor of Academic Affairs forwards the plan to the Department Chairs for recommendation.
 4. The Vice Chancellor of Academic Affairs reviews the plan and the Department Chair recommendation. The Vice Chancellor of Academic Affairs may approve the plan.
 5. The Vice Chancellor of Academic Affairs returns the signed original to the lead program coordinator/counselor and keeps a copy.
 6. The ATS program coordinator maintains students' files until students graduate or leave the College. Changes in the plan are done to meet the needs of students.
 7. Once students graduate or leave the College, the original and modified plans are sent to the office of the Vice Chancellor of Academic Affairs.
 8. A report is issued by the Vice Chancellor of Academic Affairs each academic year, listing the status of each ATS degree.

Certificate of Achievement (CA)

The Certificate of Achievement (CA) is a credential awarded to students who successfully complete designated Career and Technical credit course sequences that provide entry-level skills or job upgrades.

These course sequences shall be at least 24 credits, but may not exceed 45 credits (unless external employment requirements exceed this number).

Maui Community College Certificates of Achievement (CA)

Accounting

Administration of Justice

Agriculture & Natural Resources

Floriculture Management

Horticultural & Landscape Main

Nursery Management

Sustainable Tropical Crop Mgt

Auto Body Repair & Painting

Automotive Technology

Business Careers

Business Technology

Culinary Arts

Drafting Technology

Electronic & Computer Engineering Technology

Fashion Technology

Hospitality & Tourism

Human Services

Early Childhood Specialization

General Human Services

Substance Abuse Counseling

Nursing Career Ladder (Allied Health)

Practical Nurse

Sustainable Construction Technology

CA Requirements

1. **Satisfactory Completion of a Career and Technical Education Major:**
See specific program requirements, pages 24-50.
2. **General Education (6 credits):**
3 credits in English 19 or higher, and 3 credits in Quantitative Reasoning. *Nursing 153, 153L, 156L, and 157L equivalencies are accepted in Practical Nursing.*
3. **Grade Point Average:**
2.0 (C) or better.

(continued on the next page)

4. Residency Requirement:

At least 12 credits toward the CA must be taken at Maui CC.

5. Application for Graduation:

To be awarded a CA, students must complete an Application for Graduation form obtained from Student Services. See *Academic Calendar* for deadline on page 144.

Certificate of Completion (CC)

A Certificate of Completion (CC) is a college credential awarded to students who have successfully completed designated short-term Career and Technical Education credit course sequences that provide entry-level skills or job upgrades.

These course sequences shall be at least 10 credits, but may not exceed 23 credits. The issuance of a CC requires that the student earn a GPA of 2.0 or better for all courses required in the CC.

**Maui Community College
Certificates of Completion (CC)****Agriculture & Natural Resources**

Landscape Maintenance
Sustainable Tropical Crop Production
Turfgrass Maintenance

Allied Health

Dental Assisting

Auto Body Repair & Painting

Auto Body Refinishing
Corrosion

Business Technology

Business Technology
Medical Assistant I

Culinary Arts

Pastry Cook

**Electronic and Computer Engineering
Technology****Fashion Technology**

Dressmaker
Fashion-Fabric Salesperson
Seamstress

Hospitality & Tourism**Human Services**

Early Childhood Education
Substance Abuse Counseling

Sustainable Construction Technology**Certificate of Competence (CO)**

A Certificate of Competence (CO) is a credential awarded to students who have successfully completed designated short-term credit or noncredit courses that provide job upgrading or entry-level skills.

Credit course sequences shall not exceed nine credits. The issuance of a CO requires that students' work has been evaluated and determined to be satisfactory. Students must earn a GPA of 2.0 or better for all credit courses required in the CO. Program maps, which begin on page 25, provide information about COs.

**Maui Community College
Certificates of Competence (CO)****Administration of Justice**

Corrections I; Corrections II
Law Enforcement I; Law Enforcement II
Private Security I; Private Security II

Agriculture and Natural Resources

Agricultural Science
Nursery Production
Pest Management

Allied Health

Pre-Community Health Worker
Community Health Worker
Health Related Programs
Nurse Aide Training (NAT)
Adult Residential Care Home Operator
Elder Care/Personal Care Attendant
Medication Assistant

Automotive Technology

Brakes
Heating and Air Conditioning
Suspension and Steering

Business Careers

Entrepreneurship I; Entrepreneurship II
Leadership Training
Marketing
e-Marketing
Supervision I; Supervision II

Business Technology

Basic Office Skills - Pre-Business Tech

Culinary Arts

Baker's Helper
Pantry Cook
Preparation Cook
Sanitation
Short Order Cook
Storeroom Clerk
Waiter/Waitress

Hospitality and Tourism**Human Services**

Case Management
Dynamics of Family Violence
Preschool Child Development Associate
Substance Abuse Counseling I
Substance Abuse Counseling II
Youth Development Practitioner

Sustainable Construction Technology

Basic Carpentry Skills
Basic Drafting Skills
Electrical Maintenance
Energy Production
Maintenance Painting
Maintenance Plumbing
Rough and Finish Carpentry
Safety
Small Equipment Repair
Welding for Trades