

**UH MAUI COLLEGE**  
**POLICY FOR EXTERNALLY-FUNDED CLASSES**  
**AND YEAR ROUND PROGRAMS**

This policy addresses externally requested and funded classes offered at UHMC in both the regular semesters and summer session. There are three ways to approach this and these options may be used, depending upon the requirements of the funding source. If the funding source is silent the option to be used is at the discretion of the Vice Chancellor of Academic Affairs.

**Option 1:** The external funding source pays the teacher's salary and indirect costs; tuition for program students is waived. Non-program students may also enroll in the course and pay appropriate tuition: regular tuition in fall and spring semesters and summer session tuition during summer sessions.

**Option 2:** The external funding source pays program students' tuition. That money is used to pay the teacher's salary and indirect costs. In this option a minimum number of students would be needed to make the class go. Non-program students may also enroll in the course and pay appropriate tuition as stated in option 1.

**Option 3:** The external funding source pays the teacher's salary and indirect costs; tuition for the students is waived. The class is offered to an exclusive student base and not to the public at large and held at a site other than the UHMC campus or center.

**Benefits of option 1:** No minimum number of students needed to let the class go. Will allow specialized classes with small number of students to be taught. Any non-program students' tuition will be beneficial for UHMC.

**Benefits of option 2:** If there are a large number of program students who get their tuition paid, UHMC might make some money. Also, during summer session, the higher summer rates paid for program students would be beneficial to UHMC.

**Suggestion:** Use Option 1 during fall and spring semesters and Option 2 during summer session.

**Year-Round Programs**

The only year-round program at UHMC is Nursing. The faculty is 11-month and students pay general tuition during both regular semesters and summer session. All other programs are not year round and students pay the regular tuition during fall and spring semesters and summer tuition during summer session, regardless of whether the instructor is a 9-month or 11-month faculty.