Situated on one of the most beautiful islands in the world, the University of Hawaii Maui College is an accredited college that offers three bachelor of applied science degrees, a wide variety of associate degrees and certificates, as well as distance learning degrees through its UH Center on campus.

With small class sizes, a high student to faculty ratio, math labs and career counseling, UHMC students enjoy personalized, individual attention and the support they need to be successful in school and their future careers.
If you are interested in attending the University of Hawaii Maui College on a Student (F1) Visa, listed below are the admissions requirements. All international students must meet the following requirements to enter the credit program. Deadline for Spring is November 1 and Fall is July 1.

- **SUPPLEMENTARY:**
  - Supplementary Form for International Applicants (Non-U.S. applicants only)

- **HEALTH CERTIFICATE (attached):**
  - Tuberculin Examination Form (TB must be completed in the US)
    - Negative Tuberculosis (TB) test results are required with the Application (skin test or chest X-ray required). Tuberculosis clearance must be dated within one year of the first day of the semester. Test results from your personal physician are also acceptable.
  - Measles, Mumps and Rubella (MMR) (you may submit with application form or can be completed upon your arrival in the US)
    - Complete the Measles, Mumps, Rubella (MMR) portion of the attached Health Clearance form and submit to the UHMC Health Center on campus. Disregard above if your MMR clearance was already submitted or birth date is before 1957.

- **FINANCIAL STATEMENT** (Academic Year)
  - Covers the tuition/fees: $7,998.00
  - Books/supplies: $1,000.00
  - Living expenses: $17,342.00
  - Bank Statement of $26,340.00+ for an Academic Year

- **APPLICATION FEE:**
  - $25 Application Fee (U.S. Dollars)

- **HEALTH INSURANCE**
  - Your health insurance may be issued from your home country that covers your medical in the United States.
  - If you are looking for Health Insurance information you may inquire at: [http://ibew1357.org/docs/SagePLUS2013Medicare.pdf](http://ibew1357.org/docs/SagePLUS2013Medicare.pdf) or
TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL) SCORE

- Minimum score (within two years) of 480 (paper based testing)
- or 157 (computer based testing) or 54-55 (Internet Based test).

TUITION AND FEE:

- The student must maintain full time status (12+ credits) per semester while on a Student Visa.
- NON-RESIDENT $328.00 PER CREDIT
- FEES: 63.00 for 12+ credits

UHMC PLACEMENT TESTING FOR ENGLISH REQUIRED

- Taking the Compass Test for English placement is required. Students scoring below minimum English placement levels Eng 22 will be required to enroll in our English as a Second Language program (Maui Language Institute) for a minimum of one semester.
ONCE YOU HAVE MET THE ADMISSION REQUIREMENTS
THE FOLLOWING WILL BE MAILED TO YOU

- SEVIS I-20 form (3 PAGES)
  - Required to enter the US on a student visa

- University of Hawaii Maui College acceptance letter
  - Will include your UH number
  - Acceptance into your degree program/major

- SEVIS I-901 fee
  - The SEVIS I-901 fee is mandated by Congress to support the program office and the automated system that keeps track of students and exchange visitors and ensures that they maintain their status while in the United States.
  - Pay $200.00 fee on line, once the fee is paid on line make sure to print out the receipt. This receipt required when applying for a student visa.

- Ideal applicant information
  - Information that informs the student what to be prepared for when applying for a student visa.

- MY UH account information and instruction
  - How to create a MYUH account, so that you can register for courses, view your transcripts, receive emails etc.
HOW TO APPLY FOR A STUDENT VISA

- Receive SEVIS I-20 form (original 3 pages)

- On SEVIS I-20 form Print, Sign and Date the form
  - Item #11 Print, Sign and Date (see SEVIS I-20 example)

- Pay the SEVIS I-901 fee on line to Department of Homeland Security (DHS) electronically in time to allow DHS to process payment at least 3 business days prior to visa interview.
  - Fee will NOT be payable at the consulate
  - Your SEVIS ID number is located on top right hand corner of the SEVIS I-20 form. Students Copy Beginning with letter N (see SEVIS I-20 example)
  - The School Code for UH Maui College found on your SERVIS I-20 form Item #2 School Code: HHW214F00240000 (see SEVIS I-20 example)
  - Print out the SEVIS fee receipt to submit with your visa application form.

- Upon receiving the SEVIS I-20 form make an appointment with the US Embassy/Consulate abroad using the SEVIS number. SEVIS number is located on the top right hand corner of your SEVIS I-20 form which begins with the letter “N”. (see SEVIS I-20 example)

- Receive F-1 visa stamp in passport from US Embassy/Consulate

- Use the I-20 form to enter the US up to 30 days prior to the report date (program start date) indicated on your SEVIS I-20 form.
  - Item #5 SEVIS I-20 form The student is expected to report to school no later than (program start date)

- Report to the Admissions and Records Office (Hookipa Building) no later than 30 days after the report date. Office hours are Monday – Friday 7:45AM – 4:30PM.

- On the day you report the Admissions and Records Office bring in your SEVIS I-20 form, passport, visa and Maui address and telephone information.

- An updated SEVIS I-20 will be issued to you.
HOW TO SELECT YOUR COURSES

• Get Access to the MyUH Portal
  o MyUH portal provides a number of useful services to all students in the UH System including online registration, email account, records, and financial information. To setup your account, log on to: http://myuh.hawaii.edu/cp/home/displaylogin and click on “Get a Username.” (use your UH ID number when creating, information on your acceptance letter, see Acceptance Letter Example.

• Prepare and take the COMPASS placement tests
  o Prepare - COMPASS placement test resources and sample questions available online http://www.act.org/compass/sample/index.html.
  o On the day of testing bring picture ID and student ID number to The Learning Center to take the English and math COMPASS test. (information on your acceptance letter)

• Meet with a Counselor/Academic Advisor for Academic Advising
  o For appointments, call (808) 984-3306 with your UH student ID # and UHMC major.
  o In-person, phone, and Web-based advising are available.

• Register for classes online
  o Check MyUH Portal for your date.

• The online “Class Availability” provides current class listing, seating availability, and the electronic waitlist option (for select courses). Click the CRN for prerequisite information and details.

• Must enroll in a full course of study (12+ credits per semester).

• Distance Education courses: A student can register for 1 distance education course per semester.

• BOOKS/SUPPLIES at UHMC Bookstore, (808) 984-3248.
  o Bring your class schedule with CRN# to select the correct books. New textbook rental program offered.
  o textbooks are listed at the Bookstore website http://www.bookstore.hawaii.edu/maui/SelectTermDept.aspx

• Attend First Day of Classes on August 24, 2015
  o Students who are not in class on the first day may be dropped, unless prior approval and arrangements are made with the instructor. For more information, www.hawaii.edu or refer to the UHMC Catalog or Schedule of Classes.
April 22, 2014

Dear Jane Doe,

Congratulations Jane! We are pleased to inform you of your acceptance to University of Hawai‘i Maui College (UHMC) for the Fall 2014 Semester.

Major: Liberal Arts  
Residency: Non-Resident  
Tuition Cost: $316.00 per credit

Prior to registering for classes, please:

- Negative Tuberculosis (TB) test results are required with the Application (skin test or chest X-ray required). Tuberculosis clearance must be dated within one year of the first day of the semester. Test results from your personal physician are also acceptable.
- Complete the Measles, Mumps, Rubella (MMR) portion of the attached Health Clearance form and submit to the UHMC Health Center on campus. Disregard above if your MMR clearance was already submitted or birth date is before 1957.
- Go to: [http://myuhportal.hawaii.edu](http://myuhportal.hawaii.edu) and sign up for a MYUH account by using your newly assigned UH identification number which is: 01020304.  
- Take the COMPASS Placement Test of English and Math and/or provide transcripts of previous college courses that meet course pre-requisites.
- Schedule an appointment with an Academic Advisor, please call (808) 984-3306.
- A complete listing of programs and courses is available by going to the UHMC homepage.

UH MAUI COLLEGE PLACEMENT TESTING FOR ENGLISH REQUIRED

Taking the Compass Test for English placement is required. Students scoring below minimum English placement levels Eng 22 will be required to enroll in our English as a Second Language program (Maui Language Institute) for a minimum of one semester.

FULL-TIME STATUS

Minimum of 12 credits (full-time) per semester.

US CITIZENSHIP AND IMMIGRATION SERVICES (USCIS)

International students must comply with all USCIS regulations. F-1 students are not allowed to work off-campus in the U.S. unless permission is obtained from the college.

Feel free to contact us at (808) 984-3267 or visit us in the Ho‘okipa building on campus. Thank you for selecting the University of Hawai‘i Maui College and best wishes for a successful and enjoyable semester!

Sincerely,

Stephen Kameda
Admissions Officer/Registrar
RESPONSIBILITIES OF A F1 STUDENT

- Keep your passport valid (unexpired)

- **Must enroll in a full course of study (12+ credits per semester).**

- Restrict enrollment in Distance Learning (courses that do not require your presence in a UHMC campus classroom) course no more than 3 credits each semester.

- Part time status (1-11 credits): If not enrolled in full time status you must receive authorization from Academic Advisor. The advisor must write a letter indicating why you are not enrolled in a full course of study.

- Extend your SEVIS I-20 form: If you need additional time to complete your studies, you may file for an extension on your SEVIS I-20 form. You must schedule an appointment with an academic Advisor (808) 984-3306 to request a letter to extend your program end date.
  - An updated SEVIS I-20 form will be issued to you, with the new program end date.

- Transfer to another institution: If you plan to transfer to another institution you must maintain continuous enrollment, enroll in the next term at the new transfer school.

- Once you have completed your degree program you are to depart the US within the grace period of 60 days after completion of study.

- Employment: F-1 students are NOT allowed to work in the United States (off campus) without prior authorization.

- F-1 student are eligible for on-campus employment with a total of 20 hours per week while school is in session.

- Address Change: any time you make a change your Hawaii Address you must come into the Admissions and Records Office and make the changes within 10 days of address.
TRAVELING OUTSIDE THE US

If you travel outside the US & return to US to continue your studies with UH Maui College, you must get a signature on your SEVIS I-20 form. Without this signature you will not be able to return to the US to continue your studies.

- Two weeks prior to your departure from the US, please Email: tanakag@hawaii.edu to schedule an appointment.
- On the day of your appointment at the Admissions and Records office provide your passport, visa and previous SEVIS I-20 forms.
- The Designated School Official will sign your SEVIS I-20 form.

Documents needed when you return to the United States. Please provide the following information:
- Valid F-1 Visa,
- Valid Passport or travel document, valid for at least 6 months after the date of entry.
- SEVIS I-20 properly endorsed for travel with the Designated School Official (Georgette Tanaka) signature on page 3 for reentry.

Additional documentation, Customs Border Patrol also recommends that student have with them:
- Evidence of financial resources
- Evidence of student status (receipt tuition receipts, transcripts)
- Name and contact information for the school’s Designated School Official.

Please keep all previous I-20 forms.
ADDITIONAL INFORMATION
Admissions and Records Office hours are
Monday – Friday 7:45 – 4:30PM Closed on weekends and holidays

TELEPHONE NUMBERS AT UH MAUI COLLEGE

Georgette Tanaka, Admissions Clerk  Phone: (808) 984-3514
Email: tanakag@hawaii.edu  FAX:  (808) 984-3872
Counseling  Phone: (808) 984-3306
Security  Phone: (808) 984-3255

BUS
Maui Public Bus Transit System The County of Maui currently funds a public bus system that provides service in and between various Central, South, West, Haiku, Kula and Upcountry Maui communities.
Contact: (808) 871-4838

PARKING
No parking fees. Bikes and Mopeds are allowed on campus.

BANKING (Kahului area):
  o  Contact: (808) 875-5000
- Central Pacific Bank: https://www.centralpacificbank.com/
  o  (808) 877-3387
- Bank of Hawaii: https://www.boh.com/personal/
  o  Contact: (808) 871-8218
- First Hawaiian Bank: https://www.fhb.com/en/
  o  Contact: (808) 844-4444
HOUSING:
Waterfront Apartments
Web site: http://www.waterfrontkahului.com/
Address: 50 Vevau Street, Kahului HI 96732
Contact: (808) 856-2900
The Waterfront Apartments at Kahului is located in the heart of Kahului. Just a short walk or bike ride to reach University of Hawaii Maui College, Whole Foods, Safeway, Food Land, theaters, restaurants, bars and coffee houses! We are one block away from the Queen Ka‘ahumanu Center and the Kahului Shopping Center.

SHOPPING CENTER:
Queen Kaahumanu Center located across the University of Hawaii Maui College campus and near Kulanaao apartments. This Shopping Center includes clothing, restaurants, grocery store and movie theatres.
Web site: http://www.queenkaahumanucenter.com/directory/

SPORTS
The University of Hawaii Maui College does not have a sports program.