

University of Hawai'i Maui College – Counseling Department

310 West Ka'ahumanu Avenue • Kahului, HI 96732

Phone: (808) 984-3306 • Fax: (808) 984-3872

	ADDENDUM
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****MUST BE COMPLETED EVERY SEMESTER****

ACADEMIC ADVISING FOR RECEIVING VETERANS BENEFITS CERTIFICATION FORM

STUDENT INFORMATION (Please Type or Print clearly)

Name (Last, First, Middle)		UH Student ID _____ - _____
Street Address		City, State, Zip
Birth date (mm/dd/yyyy) ____/____/____	Telephone (____) _____ - _____	UH Email (or UH Username) _____@hawaii.edu

MAJOR/ PROGRAM/STATUS INFORMATION

UHMC Major & Degree	Intended Major (for NURS, DENT, <i>only</i>)
Note: <i>Please check appropriate status and refer to instructions on back.</i>	
New Student must submit a VA application or Certificate of Eligibility (C.O.E.) form to the UHMC Admissions and Records Office.	
<input type="checkbox"/> New Student (<i>first time receiving VA education benefits at UHMC; have not attended any university or college since high school</i>).	<input type="checkbox"/> <i>First time receiving VA education benefits at UHMC</i>
<input type="checkbox"/> Continuing Student (<i>check one</i>):	<input type="checkbox"/> <i>Certified at UHMC for prior semester</i>
	<input type="checkbox"/> <i>Previously certified at UHMC for VA education benefits</i>
<input type="checkbox"/> Returning Student (<i>check one</i>):	<input type="checkbox"/> <i>First time receiving VA education benefits at UHMC</i>
	<input type="checkbox"/> <i>Previously certified at UHMC for VA education benefits</i>
<input type="checkbox"/> Transfer Student (<i>check all that apply</i>):	<input type="checkbox"/> <i>First time receiving VA education benefits at UHMC</i>
	<input type="checkbox"/> <i>Received VA education benefits at another college</i>

EDUCATION PROGRAM INFORMATION

<u>VETERANS ONLY (check one)</u> <input type="checkbox"/> VRAP <input type="checkbox"/> Chapter 30 : Montgomery GI Bill (Active Duty) <input type="checkbox"/> Chapter 31 : Vocational Rehabilitation Program <input type="checkbox"/> Chapter 33 (<i>check one</i>): <input type="checkbox"/> Post-9/11 GI Bill <input type="checkbox"/> Yellow Ribbon <input type="checkbox"/> Chapter 1606 : Montgomery GI Bill – Selected Reserve Educational Assistance Program (MGIB-SR) <input type="checkbox"/> Chapter 1607 : Reserve Educational Assistance Program (REAP) <i>Note: Call VA Office toll free at 1-888-442-4551, if you don't know your chapter.</i>	<u>DEPENDENTS ONLY</u> Chapter 35: Dependents Educational Assistance (DEA) <i>For Chapter 35 Recipients:</i> VA File # or Claim #: _____ *Suffix: _____ <i>*VA assigns a suffix to the veteran's file number (ex: "10" or "W" for spouse or surviving spouse, "41" or "A" for first child, "42" or "B" for second child....)</i>
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ACADEMIC COURSE INFORMATION (Registered and Paid Classes)

Applicable Semester (<i>check one</i>): Fall 20__ __ Spring 20__ __ Summer 20__ __						
Campus Code (See instruction #3)	Department Alpha & Course Number (ex: Psy 100)	Credits	TO BE COMPLETED BY COUNSELOR			✓ if taken before with grade other than "W"
			Is this a REQUIRED/PREREQUISITE/ELECTIVE course for the specified major at the University of Hawai'i Maui College (UHMC)	✓ Required	✓ Prerequisite	

STUDENT'S CERTIFICATION: I have reviewed my academic program requirements with a counselor, and understand that I can be certified for VA benefits for enrollment in <u>required and prerequisite</u> classes. Although enrolled in 12 or more credits in a given semester, I may not necessarily be certified for full-time benefits for the entire semester if a course is considered a part of a term class.	COUNSELOR'S CERTIFICATION: I have reviewed this student's academic program requirements and certify that the above information is accurate to the best of my knowledge.
_____ Student's Signature	_____ Counselor's Signature
_____ Date	_____ Date

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STUDENT INSTRUCTIONS:

- To be certified for Veterans Benefits, the Department of Veterans Affairs must be informed of your previous college course work or training.
 - Request official transcripts, including ACE transcripts, from all previous colleges with the exception of the University of Hawai'i. The transcripts should be sent directly to UHMC Office of Admission and Records, 310 West Ka'ahumanu Avenue, Kahului, HI 96732. Call to (808) 984-3267 to verify that the transcripts have arrived.
 - Contact the UHMC Counseling Office, (808) 984-3306, to schedule a transcript evaluation appointment. An official transcript evaluation must be completed before you can be certified for VA benefits beyond your second semester of enrollment. Transcript evaluations may take approximately a semester to complete.
- Schedule an appointment with a counselor for your current or intended major, if applicable, to select the courses you plan to take for the semester.
- Register, pay required tuition, and list the courses in the "ACADEMIC COURSE INFORMATION" section. The University of Hawaii Maui College campus code is **MAU**, Hawai'i CC (HAW), Honolulu CC (HON), Kapi'olani CC (KAP), Kaua'i CC (KAU), Leeward CC (LEE), Windward CC (WIN), UH Hilo (HIL), UH Mānoa (MAN), UH West O'ahu (WOA).
- Complete the Academic Advising for Veterans Benefits Certification Form on the other side. This form is to be completed by the student after registering & paying for classes. Submit this form to your counselor/adviser.

UHMC Current/Intended Major	Counselor	Location	Phone	Email
Accounting, Applied Business & Info. Technology, Business Careers, Business & Technology Education, & Hospitality & Tourism.	Wayne Aguiran	Hookipa	984-3327	waguiran@hawaii.edu
Dental, Nursing, Pharm. Technology, Pre-Radiologic Technology (KCC), Pre-Emergency Medical Technician (KCC).	Maggie Bruck	Hookipa	984-3560	bruck@hawaii.edu
Agriculture, Auto Body Repair And Painting, Sustainable Construction Technology, Fashion Technology, & Human Services. Degree-In-3 & Running Start.	Linda Fujitani	Ka Lama 216	984-3226	lkfujita@hawaii.edu
Administration of Justice, Automotive Technology, Culinary Arts, and Electronic and Computer Engineering Technology.	Kulamanu Ishihara	Hookipa	984-3272	vorhies@hawaii.edu
Early Childhood Education, Hawaiian Studies, Human Services, and Liberal Arts.	Michele Katsutani	Hookipa	984-3325	mkatsuta@hawaii.edu
Early Childhood Education, Hawaiian Studies, Human Services, and Liberal Arts. Institute of Hawaiian Music.	Kuulei Nakahashi	Hookipa	984-3247	clessary@hawaii.edu
Ocean/Natural Science, Sustainable Science Management, Liberal Arts.	Eri Nomura	Hookipa	984-3497	eri4@hawaii.edu
Disability Services.	Shane Payba	Ka Lama 116	984-3496	payba@hawaii.edu

IMPORTANT NOTICE

DURING THE SEMESTER, IF YOU NEED TO ADD/DROP A COURSE PLEASE CONTACT GEORGETTE TANAKA AT (808) 984-3514.

Report ALL changes in enrollment (including the date a class was dropped or attendance was stopped) and Change of Address and Change of Name (Marriage, Divorce, etc.) to the Admissions & Records Office.

Full time - 12 credits or more. **IF YOU DROP BELOW FULL-TIME, YOU MAY BE REQUIRED TO PAY BACK VA FUNDS FOR BAH, BOOK STIPEND, AND TUITION AND FEES.**

I CERTIFY THAT I HAVE READ AND UNDERSTAND THE CONDITIONS STATED ABOVE.

Student's Signature

Date

PERSONAL COUNSELING SERVICES are available. Please contact Aris Banaag at (808) 984-3278 or email him at arisb@hawaii.edu. His office is located in Annex 9, near the Health Center.

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