

EXECUTIVE COMMITTEE

Meeting of Friday, May 04, 2018

Ka Lama 102

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Executive Committee at 9:37 a.m. Present were: Nani Azman; Interim Vice Chancellor T. Karen Hanada; Kaleikoa Ka'eo; Vice Chancellor John McKee; Diane Meyer; Flora Mora; Brian Moto; Vice Chancellor Debra Nakama; Interim Vice Chancellor Deanna Reece; and Nicole Vida.

2. Long Range Development Plan. The Long Range Development Plan (LRDP) is currently on hold. At a recent Board of Regents meeting, Leeward Community College presented its LRDP and received a number of comments and questions. As a result of that meeting, UH System is reviewing the purpose and content of LRDPs with Regents to determine how best to proceed.

3. Reorganization Proposal. UH Community Colleges has asked UHMC to make some minor changes to its Reorganization Proposal. After revision, UHCC will vet the Proposal with collective bargaining units.

4. UHMC Budget. Chancellor Hokoana said he had anticipated reviewing the UHMC budget at this meeting; however, he is awaiting comments from Budget Committee. Flora Mora and Kaleikoa Ka'eo reported that the Budget Committee discussed timelines for submittal of proposals and whether "mandated" or required types of spending (such as for security officer positions) should be considered in the same way and through the same process as other types of proposals. The Budget Committee also discussed the membership of the Budget Committee, which is one of committees of the Academic Senate.

Flora Mora and Nani Azman said that comments from the Budget Committee may be transmitted soon, after the Academic Senate meets today (May 4, 2018).

5. Integrated Student Success (ISS). Chancellor Hokoana reported that the campus has been working on the Integrated Student Success effort, which includes elements such as student onboarding, peer mentoring and coaching, tutoring and other academic support, professional development, and curriculum development.

6. Legislative Update. Chancellor Hokoana reported that the State Legislature approved a new student success position and appropriated \$400,000 for design of a culinary facility in Lahaina. Chancellor spoke informally with the Principal of Lahainaluna High School about the possibility of locating the proposed facility on the high school campus.

7. Lahaina Education Center. Chancellor Hokoana reported that UHMC may have to move out of its Lahaina Education Center.

8. Graduation. UHMC Graduation is next week Thursday, May 10. Faculty marching in the ceremony are required to wear regalia or kihei.

9. Graduation Rate Dashboard. Vice Chancellor McKee distributed materials relating to the Graduation Rate Dashboard, which uses six data points from an institution to calculate two completion measures, the Unit Redemption Rate and the Absolute Graduation Rate. The Dashboard was developed because WASC found IPEDS data limited, particularly with regard to students who take longer to graduate or who transfer, or attend part-time. Unlike IPEDS, which tracks only cohort based, first-time, full-time students, the Absolute Graduation Rate includes all students at an institution.

Vice Chancellor McKee noted that UHMC's Absolute Graduation Rate and Unit Redemption Rate have improved over time. Most credit hours granted by UHMC are eventually redeemed for a degree.

In the 2016 Academic Year, UHMC performed favorably in terms of Unit Redemption Rate and Absolute Graduation Rate compared to other four-year UH campuses.

10. Program Reports.

- Vice Chancellor McKee reported the following:
 - New faculty have been hired in Nursing, ABIT, and Accounting.
 - New hires are expected soon for Math and Creative Media.
 - A hiring offer has been made in Biology.
 - The Bachelor of Applied Science in Engineering Technology program is before the Board of Regents for a change from Provisional to Established status.
- Debra Nakama reported that enrollment is being monitored, with a focus on continuing students and their payment patterns. Student Affairs has also sent recruitment teams to local high schools. On Tuesday, May 8, 130 Maui High students registered. Key to success in high school recruitment is the involvement and leadership of the high school counselor. High school students are accessing UHMC earlier. Financial aid continues to be the main barrier or consideration for many high school seniors. Marketing Director Kit Zulueta is executing UHMC's marketing effort.
- Flora Mora reported that the Summer session purge is coming soon. Only 60 summer students have paid to date.
- Nani Azman reported that UH System would like to develop a policy on first day attendance. It might involve use of Lulima or a phone app. The UH System drop policy is on hold.
- Interim Vice Chancellor Hanada announced that a new Apprenticeship Coordinator has been hired. OCET will be offering summer classes for grades 10-12 in nursing, dental assisting, building maintenance, commercial drivers licensing (CDL) preparation, and greenhouse gardening. The tuition for these classes is sponsored by the Castle Foundation. She also reported that OCET has been responding to layoffs on Molokai. She noted, however, that a key component to workforce development is case management, which OCET does not control.
- Chancellor Hokoana said that the Fall 2018 Convocation will be on Tuesday, August 14, 2018.
- Chancellor Hokoana praised the capstone presentations in Business Technology, ECET/ENGT, SSM, and ABIT.