

MEETING MINUTES (CALLED TO ORDER: 9:00 A.M BY LORRAINE OSAKO)**In Attendance**

10/10/2017

Lorraine Osako • Nels Romerdahl • Bryan Teanglum • Francine Ching

Approval of Minutes 10/3/2017

Motion: Nels Romerdahl

Approved: Bryan Teanglum

Approval of Agenda 10/10/2017

Motion: Lorraine Osako

Approved: Nels Romerdahl

Guest(s)

Noelani Villiarimo, Calvin Johnson, Kate Baoit

Request for Funding (RFF's)

Discussions were held regarding the following purchases on (enter date here). Yes: all members, No: none. Motion carried by the council.

Campus Club/CSO	Event	Vendor	Items	Category	Amount	Motion to Approve or Deny Purchase	Second to Approve or Deny Purchase

Business

Old Business

- Future versions of the agenda will be found on the team drive. Physical copy may be requested.
- Ho'opili Hou (February 8-11)
 - Conference fee (meals, transportation, activities)- **\$250/person**
 - Airfare- **\$200/person**
 - Lodging (Courtyard Marriot)- **\$240/night**
 - Hawaii Association of Student Life Advisors (HASLA)- **\$40 (one time fee)**

Ho'opili Hou ☆							
File Edit View Insert Format Data Tools Add-ons Help Last edit was made yesterday at 9:37 AM by Nels Romerdahl							
fx	Item						
	A	B	C	D	E	F	G
1	Item	Amount	#	Total	Payment Method	# Details	What's Covered
2	Conference Fees	250	7	1750	PO FROM UHMC to Hasla	(6 members + Francine)	Local transport, Meals, activities
3	Airfair	200	6	1200	PCard or Travel Agent		might need +1
4	Hotel	240	6	1440	PCard/PO	2 rooms, 3 nights	base rate + taxes
5	Membership Fee	40	1	40	Included in conference fee PO		
6							
7	Total Amount	\$4,430.00					

- Midterm event (Funds available)
 - a) Discuss contents of packets
- Setup date for team bonding. (Student activities and government)

New Business

- Website
 - a) Instagram (Kit Zulueta)
 - b) Setup asuhmc@hawaii.edu email
- Request for funding (RFF)
 - **Flyer** (event)
 - **Form 56** (food giveaway)
 - **Form 136** (any other giveaway)
 - c) Items from Costco (use purchase order)
 - d) Identify events
 - Don't bundle items.

President: Lorraine Osako

Vice President: Nels Romerdahl

- Student Caucus
 - a) Fee changes (transportation, bike racks)
- Open Education Committee
 - b) Affordable textbooks

Secretary: Interim (Bryan Teanglum) nothing to report

Treasurer: Interim (Bryan Teanglum)

- BOSP
 - c) Invited Board of Student Publication (BOSP) to participate in Leadership Training held on campus- (October 27, 2017)
 - Student council willing to pay for food fees.

Advisor: Francine Ching

- Leeward Community College
 - a) No quorum for their council
 - b) Student Lounge
 - Policies
 - Create video (promote interest)

Announcements

Legislative training 10/18.

Meeting Adjourn

Motion to adjourn 10/10/2017 10:42 AM. *After adjournment, council discussed future events.