

Staff Development Request

Requestor: Marilyn Umetsu

What: round trip airfare between Maui and Oahu

On Friday, January 8, 2016

Fredrick Allen, IT systems librarian from Hamilton Library came to Maui to provide training on:

Introduction to Voyager Access Reports: An introduction to creating queries for Voyager in Microsoft Access. Among the topics covered are the Voyager tables, linking, and creating simple queries.

Voyager Access Reports for Circulation Series of workshops that focuses on circulation reports. Among the topics covered are the Voyager circulation related tables and circulation statistics.

Benefits to students: Library staff will be better able to evaluate how our students are accessing Voyager and thereby improve our services, instruction, website and guides to address student needs. Library will have access to detailed data which will be used to analyze the use of individual library resources and services to determine feasibility.

Attendees at training were: Jocelyn Watari, Shawn Mendoza, Dexter Casem and Marilyn Umetsu

Attendees shared with the remaining library staff, Ellen Peterson and Dorothy Tolliver the flexibility and options now open to us for statistics and data gathering.

Below is a thank you Ellen sent to Fredrick about the training.

I'd like to formally thank you for traveling to Maui to introduce Voyager Access Reports to the UH Maui College circulation and technical services staff. Your visit provided essential training for our reporting activities and the analysis of our collection. I particularly appreciate the thoroughness in your training and your ability to successfully train staff with varying degrees of knowledge and experience. The staff reported to me that they very much appreciate how you were able to personalize and adapt your training to our work situation and challenges. Everything you covered was specific to their needs which allowed for valuable questions and dialogue. As we continue working with Voyager reports, I feel confident that your training will have continued beneficial impact on the UH Maui College library.