**UH MAUI COLLEGE – ADMINISTRATIVE SERVICES**

**Campus Security Department**

**FY 2019 Annual Program Review Report**

**I. Mission and Functions Overview**

**Mission:**

The University of Hawai’i Maui College Campus Security Department is firmly committed to providing and promoting a safe and secure campus environment and serving our community with Aloha. Our policies and procedures are designed to ensure that every possible precautionary measure is taken to protect persons and property.

**Functions:**

* Develop long and short-term strategic and tactical plans along with continuous program review and assessment for the implementation and operation of an efficient, cohesive, preventative and responsive Campus Security Department.
* Manage, supervise, evaluate, direct and lead the day to day activities of the Campus Security Department, which include UH Security Officer(s) and contract security personnel. Provide Human Factor Research Group (HFRG) training formerly known as Pressure Point Control Tactics (PPCT) Basic Defense Training to members of the team, along with other required training such as AED and CPR, Security Guard Certification and others.
* Develop, update and implement a comprehensive UHMC Emergency Response Plan for students, staff and faculty to follow for all types of emergencies.
* Develop, update and implement an emergency management protocol and standard operating procedures in alignment with the UH System Emergency Management Plan and the National Incident Management System (NIMS).
* Upgrade and maintain the UHMC security infrastructure which includes but not limited to, security communication equipment, carts and motor vehicles, code blue phones and PA system, surveillance system, burglar and fire systems, area evacuation systems, etc.
* Manage the budget and finances for the Campus Security Department to ensure an effective expenditure plan and projected requirements.
* Maintain and develop complex or special recurring and nonrecurring reports such as, but not limited to, campus crime trends, Clery Report, Annual Security Report, the Emergency Operating Procedures and campus security operating procedures reports, etc.
* Assume a critical leadership role within the UHMC Incident Command team and operation. Serve as college liaison and send emergency communications for campus security incidents, alerts and situations in a timely and orderly manner.
* Develop and conduct educational, training programs for Campus Security personnel, staff, students and administrators in the area of safety and security.
* Oversee, manage, evaluate and improve the UHMC Hazardous Chemical and Hazardous Waste Management plan and policies. Ensure programs/departments that procure or generate hazardous materials/waste prepare appropriate online inventory worksheets. Coordinate disposal of hazardous wastes for the campus.
* Work with and assist the college Information Technology department to take proactive measures to maintain cyber security and develop and implement policies and protocol in the event of an information breach.
* Responsible for completing the Clery Act Compliance, Annual Crime and Crime Data Reports, as well as Campus Security Authority management and Timely warnings.
* Ensure fire safety inspections are conducted by security team members. Participate in UHCC Chiefs meetings, County EOC team, Hawaii Civil Support Team exercises, and the Campus Behavior Intervention Team.
* Provide support for the Campus’ Trap, Neuter & Return Program.

**II. Accomplishments for FY 2018-19**

This writer took over the security chief position in March 2019. Accomplishments since March 2019 till present are as follows:

* Attended a joint Emergency Managers Workshop with Maui County leaders in March 2019.
* Conducted a joint functional exercise with the cooperation of the Maui Police Department in April 2019. Conducted an After-Action Review to critique the functional exercise.
* Consulted with the administration of Harbor Lights Condominium. Established a relationship with both the manager and security director. Policy to close the Harbor Lights security gate at an earlier time. Posted signage. Arranged to have all school bus monitoring for Harbor Lights children to be monitored by Harbor Lights management staff and their security.
* Relationship reestablished with the Maui Arts & Cultural Center security staff and event coordinator. Communication takes place on a regular basis.
* Coordinate UHMC Commencement security staffing of event in May 2019. Need more staffing.
* Training for campus security staff and supervisor:
  + 3/14 through 3/15 - Coach Approach to Supervision (C. Moore)
  + 3/19 through 3/20 – Emergency Management – Senior official’s workshop (Maui EOC)
  + 3/27 – WebEOC for State Agencies
  + 3/27 – Understanding & Responding to Substance Abuse in our Community (C. Schlater)
  + 3/29 – 7 Habits for Managers
  + 4/17 – Workplace and Societal Violence Insight into an Active Shooter Presentation (R. Strecker)
  + 4/18 – Active Shooter Exercise Training (Maui PD)
  + 4/23 through 4/24 – Intermediate ICS for Expanding Incidents (ICS 300) (Homeland Security)
  + 4/25 through 4/26 – Advanced Incident Command System for Command and General Staff – Complex Incidents (ICS 400) presented by Homeland Security
  + 7/9 through 7/11 – TIM Responder Training and Train the Trainer (D. Kao)
  + 7/22 through 7/23 – Title IX Investigator & Decision Maker Training (B. Baligad)
  + 7/30 through 7/31 – PPCT Refresher Training for staff (F. Chambers)
  + 7/30 – Maui EOC Basics Training
  + 8/1 – Professional Development Training for Campus Staff and Security to include Investigation and Report Writing, Verbal Judo, Drug Identification & Recognition, Radio Communication Basics
  + 9/16 – Fire Extinguisher Training (M. Nirei)
  + 9/19 – Conflict Resolution and De-Escalation Techniques (UH Manoa B. Nagata)
  + 10/11 – Campus Security Authority Training (B. Pactol)
  + 10/11 – Campus Crisis Management Team (CCMT) Training (B. Pactol)
  + 11/15 – Verbal Judo Training (MPD)
  + 11/22 – Title IX Violence Against Women Act and Domestic Violence Dynamics Training
* Coordinate training with National Traffic Incident Management (TIM) for Maui County at UH Maui College camps. Participate in the “Train the Trainer” three-day course, as well as include campus security staff in the training.
* Assisted with both CareerLink internship student supervision (May 2019) and Upward Bound summer internship student (June 2019).
* Attended the Campus Security Conference in June 2019.
* Produce, laminate and distribute campus maps through campus in preparation of Fall semester July and August 2019.
* Attend UHCC security meetings every other month at various campuses.
* Attend UH Manoa’s security Director’s meeting at the request of Chief Black. Established working relationship with Chief Black and his administrative team.
* Participate and contribute to the Team Malama meetings, held every other week.
* Attend, participate and collaborate in the Maui County Hotel & Resort Security Association (MCHRSA) meetings.
* Consulted with Security Resources to trouble shoot and identify a repair solution for the inoperative emergency call towers throughout campus. All cameras are operating, however in poor condition needing upgrades. Need camera equipment upgrades.
* Completed purchase and procurement for one set of uniform for all 7 security staff (shirt/pants).
* Published the Annual Security Report, Emergency Operations Plan, Jean Clery Report and Campus Safety and Security Brochure. Keep campus updated on current security concerns with monthly e-News and through emergency Administrative alerts.
* Perform weekly inspections of emergency call towers, IP speakers and horns, lights and cameras to ensure they are operational and properly working
* Perform monthly inspections of elevator and area rescue station phones to ensure they are operational and properly working.
* Respond to calls for service and provide assistance in emergency situations.
* Ensure the University Security Officers and contracted security guards have updated certifications and receive job related training, i.e. Guard Card, CPR, First Aid, FEMA, PPCT Control Tactics, Title IX and VAWA.
* Work cooperatively with the Maui Police Department and other agencies in the planning and execution of community events, i.e. Maui County Fair Parade, Maui Walk MS, etc.
* Assist campus with all events ensuring safety and security protocols are in place, i.e. graduation, community events, MACC events, swap meet gatherings, etc.
* Ensure the Security Department’s Standard Operating Procedure is updated and incompliance with federal, state & local laws, as well as University of Hawaii system policies.
* Ensure the UH Maui College Hazardous Chemical & Hazardous Waste Management Plan is updated and in compliance with government standards.

**III. Analysis and Assessment of Quantitative and Qualitative Data**

**Quantifiable Crime Offense Data**

|  | 2016 | 2017 | 2018 |
| --- | --- | --- | --- |
| Murder/Non-Negligent Manslaughter | 0 | 0 | 0 |
| Negligent Manslaughter | 0 | 0 | 0 |
| Sex Offenses, Forcible | 0 | 0 | 0 |
| Sex Offenses, Non-Forcible | 0 | 0 | 0 |
| Robbery | 2 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 0 |
| Burglary | 1 | 1 | 0 |
| Motor Vehicle Theft | 2 | 4 | 1 |
| Arson | 0 | 0 | 1 |
| Arrests/Disciplinary Referrals  Weapons – Carrying, Possessing, etc | 0 | 0 | 0 |
| Arrests/Disciplinary Referrals  Drug Abuse Violations | 0 | 1 | 3 |
| Arrests/Disciplinary Referrals  Liquor Law Violations | 0 | 0 | 0 |
| Domestic Violence Offenses | 0 | 2 | 5 |
| Dating Violence Offenses | 0 | 0 | 0 |
| Stalking Offenses | 1 | 0 | 1 |
| Total Incidents: | 6 | 8 | 11 |

**Qualitative Analysis of Crime Offense Data**

While data reflects a substantial drop in Burglary and Motor Vehicle Theft, it is noted that there were situations involving both drug abuse violations and domestic violence offenses. With this said, the results are the benefit of having several personal support counselors, even if just ½ time, that assist with reporting. These positions are critical to the health and welfare of all students.

**Quantifiable Data from Spring 2019 Student Survey**

|  | Completely Agree | Agree | Disagree | Strongly Disagree | No Opinion\* | Total |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Security officers have been responsive. | 83 (45.9%) | 88 (48.7%) | 6 (3.4%) | 4 (2.2%) | 95 | 276 |
| 2. Security officers have been courteous and helpful. | 94 (49%) | 89 (46.4%) | 4 (2.1%) | 5 (2.6%) | 83 | 275 |
| 3. Campus is safe and secure. | 102 (44.8%) | 110 (48.3%) | 10 (4.4%) | 6 (2.7%) | 47 | 275 |
| 4. What suggestions do you have for improving the Campus Security service? | Answered: 75 (25.6%) |  |  |  | Skipped: 294 |  |

\* No Opinion response was removed from the total (for example Q1 formula 276-95=181) and percentages were skewed with this new total.

\*\* totals of completely agree and agree were added, and totals of disagree and strongly disagree were added. This was done to have a better picture of the weight of agree vs. disagree

**Qualitative Analysis of Spring 2014 Survey**

We received a 94.6% total\*\* positive rating from question 1 on “responsiveness”, and a 95.4% high total\*\* positive rating for question 2 on “courteous and helpful services”.

When reviewing written responses from question 4 into the support behind the positive results, the following is noted:

* “I’ve called Campus Security before for a minor concern and they were nothing but helpful.”
* “I think UH Maui’s security is excellent and great at responding to campus security threats, emergencies and non-emergency responses.”
* “Security has been present when religious demonstrators are looking to aggravate students.”

The negative results for question 1 “responsiveness” totaled\*\* 5.6% and question 2 “courteous and helpful” totaled\*\* 4.7%. When reviewing responses from question 4 into the possible reasons for the negative ratings, the following statements were made:

* “During Night Courses Security should be visible on both sides of the campus in case women are walking to their vehicles by themselves. Seeing them makes the women feel safe.”
* “Need to act quicker”
* “If security could be more friendly”
* “My teacher has used their services and they did their job in securing the facility. I guess it’s not in their job description to have to be warm and I guess that’s okay.”

These comments reflect the **need for** **more guards on duty** for a better visible presence and ability to respond quicker.

A result of 93.1% total\*\* positive rating for question 3 on campus environment “Safe and Secure”, vs. a result of 7.1% negative total\*\* rating.

The following statements were made in support (93.1%) of the Campus environment being regarded as “Safe and Secure”:

* “I often see security around when I’m on campus. It makes me feel safe knowing they are near and keeping an eye out for us students.”
* “I have witnessed them keeping the campus safe. It makes it easy, especially because I am on campus around 7 am.”
* “I felt pretty safe on campus. I wasn’t on campus very often but when I was I had no problems. I never had to call security.”
* “They protect us to make sure we’re safe and secured.”
* “Provide security with everything they need. They protect the campus and are so few of them.”
* “I am disabled student and sometimes need a ride to far away buildings. Thank you, security staff for your help.”
* “I appreciate the email and text updates regarding security incidents on campus.”

The negative 7.1% results for question 3 for campus feeling “Safe and Secure” are supported by the following statements:

* “Lights in parking lots and walkways (needed).”
* “Cannot control all the people that use our campus. More video surveillance? Hire security consultants? There are many designs in landscape that does not give criminals a place to hide.”
* “I’ve had a few encounters with homeless people that are not mentally well at night after my night classes. For this reason, I will not take another evening class but will instead take an online course.”
* “Need more security my car was broken into and my laptop stolen while I was at TLC taking an exam.”
* “They should have security alert at night because I have a 6 pm – 9 pm class and I don’t see any security or anyone at all. It would be a bad situation if a non-student were to trespass.

The negative results reflect the **need for better lighting, better surveillance, and more employees.**

The category “No Opinion” was allotted for those that felt that they could not honestly or reasonably answer or give an onion to the question. The following statements from question 4, asking for suggestions, supports the rationale for “No Opinion”:

* “Haven’t ever seen a security officer because I’ve rarely ever been on campus. All classes are online.”
* “I have never been to the Maui campus”
* “I don’t go to school on-campus, I wouldn’t know.”
* “No security here at Molokai Education Center.”

Security environment improvements were a big concern. Landscape improvements, lighting, and having more guards visible were repeated themes. Potential “active-shooter” incident, non-student and homeless encounters, as well as “religious protestors” are this survey’s top contenders for anxiety and stress-related safety concerns. **More presence means more staff members.**

**IV. Goals, Plans and Objectives for Fiscal Year 2020**

1. **Increase staffing – 1.5 contract to 3 minimum OR 5 additional officers.**  **Having proper staffing coverage, whether an increase of contract guards or permanent positions to have a minimum of 3 guards for each shift at all times is our number 1 priority.**

Campus security schedule is required to cover 24 hours a day, seven days a week. Theoretically, for safety and security reasons, security staffing should always work at a minimum in teams of two. One needs to consider having a back-up for ALL shifts, coverage for the lock up and securing of all buildings, being a visual pro-active presence, providing service to the thousands that report to work and also that visit our campus daily. Patrolling buildings, grounds and parking lots including the outer areas such as the “Sea Grape” area and Dorm areas requires a minimum of two security staffing at all times. Having proper staffing coverage, whether an increase of contract guards or permanent positions to have a minimum of 2 guards for each shift at all times.

Our current staffing includes 7 full time security officers (SO’s) (which includes 2- SO II’s and 5- SO I’s) along with 1.5 contract guards. When taking into consideration the reality of staff out on sick, on vacation or in training, along with the fact that shift scheduling cannot be within 12 hours in between, and all SO’s are entitled to regular days off and holiday’s, our current staffing is inadequate in many ways. There is a lack of coverage in which there are many days that only have one staff per shift, as well as some days when staff will need to pull a double shift, and/or come in on a day off for coverage.

The following analysis shows the number of days in the past three months of which there was only one security officer available per shift which amounts to a campus that is not safe for both the worker and the college community.

|  |  |  |  |
| --- | --- | --- | --- |
| One guard on duty | September | October | November |
| 1st (12 am – 8:45 am) | 5 days | 8 days | 9 days |
| 2nd (8 am – 4:45 pm) | 19 days | 19 days | 17 days |
| 3rd  (4 pm – 12:45 am) | 7 days | 4 days | 5 days |
| Total shifts of one guard | 31 | 31 | 31 |

Campus security is important in order to proactively prevent crimes from occurring, as well as to give everyone a visual assurance that security staff are present and on duty. A minimum of two workers minimum per shift is required as back up in situations that could turn violent within seconds. Three is preferred.

In the month of September on our campus, there were a total of 43 reports of contacts/personal assistance services needed by SO, including both positive and negative results. There were 25+ incidents of unlocked and open doors found, including alarm checks.

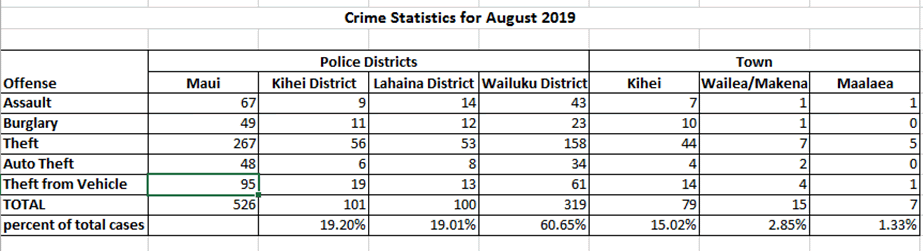
October found a total of 33 reports of contacts/personal assistance services provided by SO, and 30 incidents of unlocked and open doors found, including alarm checks.

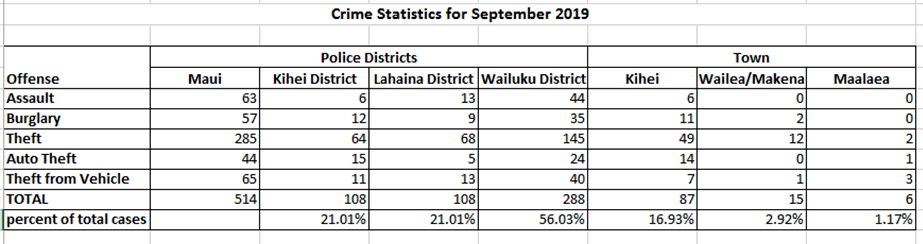
November found a total of 20 reports of contacts/personal assistance services provided by SO and 16 incidents of unlocked and open doors found, including alarm checks.

Note that these numbers do not reflect tagged vehicles, maintenance reports, and other security requests for service. Security is requested to also assist with events scheduled by the community of which no other staff member at the college is available to assist with. Daily coverage by staff is required and mandatory for many reasons, therefore, proper and ample coverage is a must.

According to the Maui Police Departments Crime Statistics for the various districts, the chart shows the highest percentage of crimes have been occurring in the Wailuku District which includes Kahului where our campus is located. August 2019 saw 60.65%, September 2019 was 56.03% and October 2019 was 54.47%. Charts are listed below.

Crime statistics reflect a high number of Theft, Assaults and Burglary. Theft from vehicle and Auto Theft are the other two crimes listed and their numbers are just as high. Throughout the neighboring areas, Queen Ka’ahumanu Center, Maui Mall and other Kahului Shopping Centers have more recently experienced first-hand crimes such as Murder, Sexual Crimes, Physical Assaults and gun threats. The amount of homeless is at an all time high in Central Maui and the position we are in at the campus brings us to the center and a very welcoming location for those that commit crimes to gather. More security would assist in determent and addressing of safety concerns and needs.







Increase of contract services from 1.5 to 3.0 would be twice the current cost. Current average hours for a month is 279 at the current rate of $25.64/hour the average cost for 1.5 workers is $7,153. An increase to 3.0 workers would be $7,153 x 2 = $14,307.

1. **Create Building Emergency Action Plans for each Campus Building (BEAP).**

Update the UHMC Emergency Response and Evacuation Plan as needed to ensure that it is in compliance with FEMA’s NIMS and ICS protocols. Create and implement Building Emergency Action Plans (BEAP) for each building, including staff training. Every single campus building requires a BEAP.

1. **Renewing/Going out to bid for the Security Tech Building Alarms Contract, having staff training and making sure that the alarm code system is being properly used.**

The current system contract with Security Tech closes September 2020. The current system is not working as it should. I am meeting with vendor this week to go over the entire campus system. I believe the equipment is seven year plus in age, and some of the units will need to be replaced. The entire system needs to be reviewed and evaluated for relevance to locations and overall campus needs. Training needs to take place for those that use the system. Codes need to be in place that are specific to the user. Renewing/Going out to bid for the Security Tech Building Alarms Contract, having staff training and making sure that the alarm code system is being properly used.

1. **Purchase of additional AED, Fire Extinguishers, and Walkie Talkie Radios for Compliance of Standards Requirements**

* **Purchase of 6 additional AED’s for the campus would total $7,500.** Create and implement an AED Management Program. Purchasing additional AED and acquiring training for staff. AED’s should be readily accessible to all employees and to the public. Ideally, AED’s should be located in each building. Our campus currently has a total of 4 AED’s. Locations are as follows: Security Annex office, UH Fit, Health Center, and ‘Ike Le’a building. There should be a minimum of 10 for our campus and each security cart should have one. The current cost per AED is $1,250.
* **Purchase of 20 additional Fire Extinguishers for the campus would total $1,600.** Create and implement a Fire Extinguisher Plan, including purchasing of additional Fire Extinguishers as needed. A minimum of 20 additional fire extinguishers. The current cost per Fire Extinguisher is approximately $80 for a 5# unit. Purchasing additional Fire Extinguishers for appropriate use/locations throughout the campus
* **Our CCMT team would require at least a total of 8 new radios for the amount of $3,856.** Our Campus Crisis Management Team (CCMT) currently are without a handheld radio, required for emergency events. The cost per hand held radio is approximately $482.

1. **Upgrading Security Surveillance Camera system to work properly and well.**

Upgrade current VGA security cameras to Avigilon equipment. ITS is currently exploring alternatives to replacing the outdated Cat 3 cables used by the emergency call towers to transit audio and video signals. Further exploration to combine all existing video cameras throughout the campus onto one common platform for viewing and storage. Upgrading Surveillance Camera system to work properly and well.

1. **Security Storage Building and Golf Cart Improvements.**

The current building is in need of walls and flooring. Shelving/storage and locker set up will be needed as well. This building will be used as a locker and storage room for all security equipment. Both buildings will require signage indicating that they are both the Campus Security buildings. Uniform lockers would be needed as well. All campus security carts need to be equipped with a fire extinguisher, mini first aid kit and AED. A secured/locked box is needed for each cart.

1. **Campus Entrance Gates and Fences**

The campus cannot currently be secured after hours. There is a total of three gates for five entrances. The gate will allow for the campus to be properly “locked” down from vehicles entering after hours, as well as allow for a cleaner entrance, getting rid of the stanchions being currently used. The cost per gate is $3,650. The gates would be painted a “Kapalua” green and would be implemented with reflective tape and signage indicating that if you are faculty/staff you may call campus security for access after-hours. The gates would be $3,650 x 2 for a total of $7,300. Additional gate needs include the “hole in the wall” for after hour closing and signage on each gate indicating that the “Campus is Closed” and Call Campus Security for assistance. Other fencing needs are for perimeter, CTAHR fence along Ka’ahumanu and through the campus to not allow for vehicles and other vehicles with wheels such as mopeds and bicyclists to venture on and off the campus at all hours of the night when campus is officially closed.

1. **Code Blue ToolVox server requires procurement of annual maintenance contract**.

Maintenance contract is necessary to upkeep current equipment to working standards. Maintenance to include four on-site visits a year to do cleaning and testing of all emergency call towers, IP speakers and horns, lights and ALL camera equipment. Cost for contract would be $9,800.

1. **Campus-wide Speaker System.**

Lock down, evacuate, shelter in place mass notifications are mandated by law to take place in a timely manner. These commands are essential to the safety of our campus community. The current speaker system is limited to our Code Blue Towers and the speaker systems are in adequate for the size of our campus. A better system has been tested and the results are that only three of these speakers would cover getting information out to our entire campus. This mass notification system is called High Power Speaker Arrays and can cover large distances. A quote is being requested.

1. **Uniform.**

Security officers have been without a new uniform for five years now. The goal is to buy them one new uniform every year. This would include both the pants and shirt. Uniform allowance is done annually. Polo shirts have been ordered and will be labeled. These shirts are to be used for special events. Only one shirt per staff was ordered.

1. **Security APP.**

Currently RAVE or Life Save Apps are on the market as the “state of the art” security apps to have. UH Manoa has the Guardian RAVE App that they use. UH WO has gone out to bid for an app. The bid closed this month December and I am awaiting results from UH WO supervisor. RAVE has made a special offer to UHMC as well as to the 10 campuses for as little as $3,000 a year per campus, they would provide their services to our entire system. The CC system campus chiefs are going back to their campuses IT and Marketing departments and discussing this opportunity. There is potential for others to be on board with this, however, new developments with UHMC’s student affairs office in acquiring an App entitled “Ready Education” that is used by UH Hilo, has a security component, however, does not have the abilities as RAVE or Life Save Apps.

1. **Security and Safety Equipment.**

Flashlights, handcuffs, rain gear, first aid kits, amplifiers, chains, locks, and more are all part of the on-going updates, upgrades, and replacement lists for campus security. These items are tested and monitored for wear and tear and should be replaced as needed.

1. **Key Distribution System.**

Improve the quality of key distribution for both the campus security staff and the campus as a whole. UH Manoa introduced their key distribution system to me, which allows for all keys, including vehicle keys to be properly distributed according to rank, and area needing access. The system didn’t require much set up and the cost was below $6,000.

1. **Hazardous Spill Kits.**

Spill kits must be created and distributed accordingly to the different departments as well as for security, for use in the unforeseen case of an accident happening.

1. **Multi-agency Functional Exercise**.

Schedule, plan and conduct a multi-agency functional exercise for 2020. Current planned date is February 5, 2020.

1. **Annual Reports.**

Compile 2019 crime statics from all CSAs and prepare the 2020 Annual Crime Report, ensuring that it is in compliance with VAWA and Title IX legislative changes. Update the Security Operating Procedures for campus and the Emergency Operating Plan for both campus/public and the CCMT use.

**V. Resource Needs and Top Five Priorities**

1. Funding and position count to hire five (5) permanent University Security Officers to replace current emergency hire officers and contract security officers. Alternative would be to increase the Contract Guard at 1.5 staffing to 3.0 staffing for an increase of $7,200 month.
2. Professional Development Training and supplies for Chief and Staff $10,000
3. Funding for annual maintenance contract for Security Surveillance Cameras and Code Blue Tower Equipment is necessary to upkeep current equipment to working standards. Maintenance to include four on-site visits a year to do cleaning and testing of all emergency call towers, IP speakers and horns, lights and ALL camera equipment. Cost for contract would be $9,800 total.
4. Funding to install front gates and improve perimeter fencing. The gates would be $3,650 x 2 for $7,300 total. Other gates and fencing would go out to bid.
5. Campus Wide Speaker System Replacement $15,000
6. Funding to support AED ($7,500), Fire Extinguisher ($1,600) and Walkie Talkie radio equipment ($3,856) purchases.
7. Funding to support completion of storage building. ($4,000)