

**Admissions and Records
Comprehensive Program Review
2004-2005**

TO: Alvin Tagomori, Dean of Student Services
FROM: Admissions and Records Comprehensive Program Review (CPR) Team
DATE: July 26, 2006
SUBJECT: Admissions and Records Comprehensive Program Review

Admissions and Records Program Review Team (PRT) Members:

David Grooms
Michele Katsutani
Robyn Klein

COMMENTS ON PROGRAM REVIEW (see April 14, 2005 CPR 2003-2004 evaluation attached):

In early April 2006, The PRT members independently reviewed the Admissions and Records (A & R) program review (PR) and then met together to discuss the review and plan for the validation of the review. The PRT interviewed Alvin Tagomori (Tagomori), Georgette Tanaka (Tanaka), Tressy Aheong (Aheong), and Steve Kameda (Kameda). The CPR was received past the due date. While the CPR contained general discussions of each of the thirteen components of the CAS Standards, the individual criteria within the components were not addressed in detail.

CONCLUSION:

Program Reviews are required by WASC for assessment and accreditation purposes. While the Admissions and Records department submitted a report in compliance with this requirement, it is incomplete and lacks sufficient evidence and documentation for the PRT to properly evaluate the Comprehensive Program Review. If MCC were to lose its accreditation, there would be a significant negative impact on the college. The loss of accreditation would discourage students who wish to attend an accredited institution. Additionally, this would severely reduce the amount of financial aid available to Maui Community College, thus further reducing the student enrollment.

RECOMMENDATION:

The PRT again recommends that the Office of Admissions and Records perform a Comprehensive Program Review by completing the CAS Self-Assessment Guide Admission Program from the CAS Standards. The due date of this CPR is to be determined by the Dean of Student Services.