

6. KUINA

**Maui Community College
KU'INA PROGRAM**

Mission Statement

Encourage and assist disadvantaged and at-risk youth to envision, plan and prepare for successful transitions into adulthood.

Purpose/Function

The Ku'ina Program assists disadvantaged and at-risk youth, between the ages of 14-21 years of age, to identify and achieve educational and/or career goals, which will enable them to become self-sufficient and contributing adult members of society.

Functional Activities: The Ku'ina Program staff performs the following functions/activities to implement its federally funded Workforce Investment Act (WIA) youth services grant:

1. Conduct outreach and intake activities to enroll eligible youth into program.
2. Conduct comprehensive assessment of eligible youth to identify educational and/or career goals and potential barriers to achieving goals.
3. Assist youth to establish individualized service plan for achieving educational and/or career goals.
4. Conduct and/or arrange a variety of training and other program activities intended to provide youth with information, skills and/or experiences for making educational and/or career choices and for acquiring employment.
5. Provide personal and career/guidance counseling to youth.
6. Perform an array of case management activities to monitor and facilitate the youth's progress in achieving his/her goals, which may include:
 - outreach to parents/guardians and/or other significant family members
 - consultation/coordination with teachers/counselors to facilitate youth's educational success
 - referral and coordination with service providers to facilitate youth's access to needed support services
 - consultation/coordination with counselors, probation officers, and other service providers from whom the youth may be concurrently receiving services
7. Assist youth to complete college and financial aid applications.
8. Provide and/or coordinate with Workforce Development, job placement services for youth seeking employment.
9. Provide post-exit follow up services to facilitate successful retention of employment and/or post-secondary educational enrollment.
10. Prepare and monitor summer work experience and out-of-school subcontracts
11. Perform a variety of administrative functions including:
 - Client data inputting into statewide electronic database
 - Provide program reports for County of Maui Workforce Investment Board (WIB) and Youth Services Committee

- Attend quarterly WIB and Youth Services Committee and other meetings called by grantor, County of Maui Office of Economic Development (OED) and/or other WIA related administrative entities.

Quantifiable Data for Ku`ina

Subject: Quantifiable Data for Ku`ina
From: Priscilla Mikell <pmikell@hawaii.edu>
Date: Fri, 07 May 2004 10:05:20 -1000
To: Lui Hokoana <lhokoana@hawaii.edu>

Hi, Lui.

Will appreciate you providing me with whatever quantifiable data you maintained for Ku`ina during FY 01-02 and 02-03. It can include data items such as:

- number of youth enrolled
- number of successful program exits
- number of youth enrolled at MCC
- number and types of program activities (i.e. computer training, leadership development, etc.)
- anything else you have available and/or think is relevant

If you have the June '02 quarterly report from the state, I'd like a copy of it. Also, any other program reports including quantifiable data, which you received from state/OED and any which you may have prepared for them for FY '01-02 and FY '02-03.

This request is for Alvin's report to Executive Committee next week.

MAHALO!