

MAUI COMMUNITY COLLEGE
ANNUAL PROGRAM REVIEW 2008-2009
LANA'I EDUCATION CENTER
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Mission and Vision of the Program – Lana'i Education Center

1. Lana'i Education Center (LEC) is an integral part of Maui Community College (MCC). It contributes to the mission of MCC by providing affordable, high quality credit and non-credit educational opportunities to the diverse Lana'i community.

The LEC will meet current and emerging post-secondary educational needs of the Lana'i community and will promote and preserve the ideas and the growth of individuals as citizens and participants in their community and culture. The LEC will provide the students with appropriate college-transfer, occupational, and developmental courses and programs, along with academic and institutional support that will increase the sustainability of the community.

The LEC will carry out the goals of the MCC plan by meeting the diversified and changing needs of the college and the community; expanding and providing student support services that increase student retention and success; utilizing technology to enhance student learning and resource accessibility; and identifying curriculum to improve student learning. The LEC will also partner with the UH system and community resources to support workforce development. Students will have access to lifelong, formal and informal educational options.

2. Student Learning Outcomes of the program

About 90% of course instruction is distance education courses from Maui main campus and sometimes Manoa. LEC utilizes COMPASS for placement testing to assess students Math and English skills. This test helps to enhance learning levels and retention.

It is expected that students will:

1. Be able to identify their academic goals/major by the second semester.
2. Practice and Demonstrate written and oral communication skills.
3. Develop critical thinking.
4. Achieve a C or better average.
5. Be engage and be competent in understanding and utilizing technology; ITV, Laulima, Internet and Cable.
6. Attend semesters consecutively Fall to Spring.
7. Achieve degree/certificate to gain work goal.

Part I. Quantitative Indicators for Program Review:

Indicators are data provided by LEC, and knowledge of island needs. For the purpose of LEC only classes attended at LEC are tracked.

Demand

Occupational Demand

There is an island demand for business, technical, health, and sustainable technology careers; the challenge for the LEC is lack of instructors, financial constraints, and work time constraints for students to take classes. Majority of the students that are taking courses through LEC are either on the Liberal Arts, Business Career, or Human Services track. The following data is a reflection of the programs, degrees/certificates, and interest of the students from Fall 2008 and Spring 2009.

1. New/replacement positions –State – not applicable
2. New/replacement position – State – not applicable
3. Number of Majors

Fall 2008		Spring 2009	
ACC	1	ACC	1
BIOL	1	BIO	0
BLMP	0	BLMP	10
BTEC	3	BTEC	2
BUSCA	1	BUSCA	3
FSER	1	FSER	0
HEALTH	0	HEALTH	1
HSER	1	HSER	3
HWST	2	HWST	0
LBRT	9	LBRT	9
Early Admit	2	Early Admit	0

4. Student Semester Hours and FTE Program Enrollment

Fall 2008		Spring 2009	
Enrollment	21	Enrollment	29
Semester Hrs	127	Semester Hrs	128
FTE	8.50	FTE	8.53

5. Semester hours for non-programs majors – not available.
6. Semester hours for all program classes (see #4)

7. FTE program enroll (see#4)

8. Number of Classes Offered/Taken

Fall 2008	Offered	Taken	Spring 2009	Offered	Taken
ITV	17	14	ITV	14	8
Cable	8	3	Cable	4	0
Internet	19	5	Internet	30	8
Live	0	0	Live	1	1

9. Determination of Program's Health based on demand: - Healthy

In looking at the outcomes, for LEC, distance education is very much needed in this rural area. Enrollment has been relatively stable and consistent and so has student hours and FTE. Programs that have been Healthy are Liberal Arts and Business. The Sustainable Building Technology enrollment fluctuates depending if we are able to have a live teacher. The enrollment consistent due also to high school students wanting to take dual credits and entering the Running Start Program. There is a demand for more tech programs but unfortunately at this time there is a lack of instructors.

Efficiency

More than 90% of the class is delivered distance from Maui main campus. Attendance varies depending on the delivery.

10. Average class size – ITV delivery from Maui usually 1-5. Live classes 8-12.

11. Class fill rate – ITV classes 50%. Live classes 80%.

12. FTE of BOR appointed program staff:

There is one full-time faculty to facilitate at LEC and one full-time Office Assistant that was hired permanently in Spring 09. LEC shares a .5 FTE counselor with Molokai Education Center. This has been positive making it possible for the students to receive academic advising, registration and degree requirements information in a timely manner.

13. Student/faculty ratio – not applicable

14. Number of majors per faculty – not applicable

15. Program Budget Allocation

a. Staff: <\$100,000

b. Supplies: \$800.00

16. Cost per student semester hour – not applicable

17. Number of classes that enroll less than ten students –not applicable

18. Determination of program's health based on Efficiency – Healthy.

Effectiveness

19. Persistence of majors from Fall to Spring

Persistence of major's fall to spring: There is a greater persistence of majors in the Fall than in the Spring. In the Fall students seem to have more energy to taking classes and retention is greater. During the spring it usually is just a continuation of regular students that have already been working on their degree.

20. Number of certificates and degrees earned annually

Number of degrees and certificates earned (annual): On an annual basis, LEC graduates at least one student per year. This annual year 2008-2009 there was one student receiving an Associate in Business Career. Two students received a Certificate of Competence in Marketing. Through the Maui, University Center, one Lanai student received a Bachelor in Elementary Education and another Lanai student received a Post Bac Secondary Education Certificate.

21. Number of student transfer to four-year institution

One student after receiving her AA from MCC, transferred to University of Nevada (UNLV).

22 – 28 Perkins – not applicable

29. Determination of program's health based on effectiveness- Healthy

Part II. Analysis of the Program

Strength and weakness in terms of demand, efficiency, and effectiveness based on an analysis of data:

In the over all analysis of the Program:

1. LEC is efficient in being able to deliver the programs through means of distance service learning and technology. Although it has been a challenge to find instructors in some areas of interest such as computer tech and applied maintenance, it is also a challenge to get at least 10 students per class.
2. The strength of the program is that the students are aware of the struggle it is to finish their degree in a timely manner, but it is due mostly to the student's individual home, work schedules and the economy.
3. One of the weaknesses that are noted is the low course completion of students that takes internet classes. This is a challenge, because they are not use to the demand of utilizing their computer time and also added training sometimes is needed on how to send and access information to instructor.
4. With the economy downfall, LEC is able to offer proctoring for students who are taking MCC classes and also classes from other universities. LEC offers the community the use of the computer lab, Xeroxing, and more.
5. Staff offers assistance in job search, job skills, and career assessments.

6. Computer lab this past year served over 950 people.
7. LEC is also able to provide Bachelor and Master programs through the University Center in Maui.
8. There is a strong advisory board consisting of community member to direct the LEC programs and RDP grants.
9. There is a strong partnership with Lanai High School to offer dual credit and assist with the College and Career Days.
10. Support from main campus provides support services and maintenance services to LEC.

Significant Program Actions (new certificates, stop-out; gain/loss of positions, results of prior year's action plan):

30. LEC Program overall health is Healthy. The program is building in class offers and staff. When scheduling classes, the student's work/home/economic situations need to be considered in order to meet the student needs. Although there are new community members, recruitment for new lectures is still a struggle. Prior year action plan was to:

1. Continue working with Lanai High School to offer dual credits. There were two students that took advantage of that.
2. Work with Castle and Cooke and Four Seasons to offer classes that would help employees with employment retention. LEC offered a Plumbing class were 10 students completed and retained employment.

Part III. Action Plan

For 2009-2010:

1. Active Recruitment:
 - a. Use local paper Lanai Today, community bulletin boards, and Lanai Times email service to recruit lecturers.
 - b. Continue working with Lanai High to recruit early admits. Send notice to parents.
 - c. Survey current MCC Lanai students and Juniors and Senior at the high school on needs assessments.
2. Community Needs:
 - a. Meet quarterly with advisory board to meet community needs.
 - b. Community survey for educational needs.
3. Tracking Services:
 - a. LEC students, computer usage, testing, and other services.
4. Self-sustainability:
 - a. Develop fees for services: Xeroxing, faxing, rental of computer lab to outside agencies.
5. Build course offering, credit and non-credit.
6. Continue partnership with Lanai High on College and Career Day. Secure grant funding to bring in presenters.
7. Upgrade maintenance on facility.
8. Work with MCC main campus and UH Center, Maui to introduce programs available.

Part IV. Resource Implications (physical, human, financial): LEC continues to need the assistance of the main campus and the UH System to provide educational and financial support. The community businesses and school is a major resource for the success of the program.

Physical - Although the lease with Castle and Cooke is low, there is still a need for general maintenance/custodian services in and outside the building. There is no staff to do daily or weekly maintenance, especially on moving heavy items.

Human – Although there is two full-time staff, when one is on vacation or ill, that leaves the other staff member to work 12 hour shifts 9-9 during class sessions.

Financial – Although RDP has supported LEC in equipment, center needs to looks at ways for sustainability.

Addendum A

	Sept. 08-Aug. 2009
Computer Lab	970
Compass Testing	71
Academic Counseling	29
Financial Aid Form	24
Admissions/Registration	79