

**Lana`i Comprehensive Program Review**  
**Review Team**  
**February 21, 2007**

**Members of the Review Team**

Patricia Adams, past Department Chair and Interim Assistant Dean of Instruction  
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Diane Meyer, MCC Executive Committee  
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Members of the Review Team met on February 21, 2007 to review the Lana`i Comprehensive Program Review and write this report.

**Mission of the Lana`i Education Center**

The Mission of the Lana`i Education Center (LEC) is to contribute to the mission of MCC by providing high quality credit and non-credit educational opportunities to the diverse Lana`i community.

The LEC is meeting its mission as evidenced by the following activities:

- Summer 2006 -- six high school students completed Basic Automotive Care, AMT 20, and earned 3 college credits.
- Spring 2006 – one student graduated with an AA degree in Liberal Arts; one student completed a Master's in School Administration through UH Manoa.
- Fall 2006 – Five students received Certificates of Competence from MCC by completing the NURS 16 course. All five students became Certified Nurse Assistants (CNA's).
- Fall 2006 - Construction Academy started at Lana`i High School with 5 students enrolled. They will earn 3 college credits upon completion this spring.
- Fall 2006 – Eight students from the high school received Culinary Training and Exploration through MCC/RDP.
- Fall 2006 – Eight students received training in Basic Electrical through MCC/RDP.
- Fall 2005 – In partnership with RDP, 53 participants received computer training in Word and Excel.

- Fall 2005 – Eight students completed Basic Computer course in partnership with Women in Technology.
- Fall 2005 – Eight students completed training in Digital Media Production.
- Fall 2005 – Seven students completed training in Basic Plumbing through MCC/RDP.
- Useage in the LEC computer lab by MCC students, high school students and the general public: 2005—1,973, 2006 – 2,590.
- PRAXIS tests are held at the center three times a year; also the Para-professional tests for EA's are offered at the center.

### **Enrollment for Credit Classes**

	Live Classes	EClasses	Masters/Manoa
Fall 2006	0	28	1
Summer 2006	6 (Basic Auto)		
Spring 2006	8 (Basic Electrical)	23	2
Fall 2005	7 (Math lab)	22	2

### **Staffing**

One full-time coordinator, Pam Alconcel, and a casual .5 assistant, Brandy Baltazar, staff the LEC. There are two .5 APT positions for the LEC, one an institutional support, and the other an institutional researcher. These positions have been advertised and interviews will take place on March 8. Recommendations will then be sent to the Vice Chancellor for Academic Affairs for hiring.

A counselor, shared with the Molokai Education Center, travels to Lana`i twice a semester. She also spends time in the high schools. They are planning her visits to last two days, one for high school visitation, and one day at the LEC. Students also meet with the counselor via appointments using web cam.

A technical support person, hired on the Kahului campus, was hired to service the outreach sites exclusively, but this has not occurred. Currently the technical support person comes to Lana`i once a semester and technical difficulties are handled by the staff present at the center.

### **Classes and faculty**

The LEC coordinator stated that students prefer live classes, but if they are not available then the HITS and cable and online instructors should make a point to visit the center and meet with their students early in the semester. That personal contact is very important to the students. Currently there are no faculty assigned to the LEC. The LEC coordinator is a graduate in Hawaiian Studies and can teach one class a year at LEC.

### **Students**

LEC students take from 2 to 8 years to complete their degree and there are very few full-time students (2% of the student population). The majority of the students work and few or no students enroll in the summer. Students are beginning to take more online classes but generally only to finish up a degree with a course or two. One of the employers on the island, Castle & Cooke, reimburses students for school costs if they pass their courses, while the other employer, Four Seasons, does not.

### **Equipment**

The LEC is in need of equipment and computers. Currently in the HITS classroom there is a polycom system, two monitors and a VCR player. In the SKY classroom there are two monitors and a VCR player. In the computer lab there are 13 computers and one printer. The computers are old and paperwork is being done to replace the 13 computers and printer with funds from the RDP DOL grant. The center also could use computers in the classroom, bookshelves, tables, color printer and DVD recorder/players. According to our Media Center Director there will be six computers purchased from the USDA Ohana Grant and placed in the SKY classroom. This should be completed in time for the Fall 07 semester.

### **Recommendations for LEC**

1. Increase community awareness by running more articles in the Lana`i Times;
2. Publicize new computer lab with a grand opening and blessing when the new equipment is installed;
3. Participate in the April health fair by opening the center to the community and having MCC-Kahului health career staff be present;

4. Publicize the new student housing available at the Kahului campus as an option for students who wish to relocate from Lana`i to continue their education;
5. Survey the community for interest and needs to help in planning certificates;
6. Create a plan of certificate offerings;
7. Suggestions for short courses, both credit and non-credit, offered at the meeting: landscaping, agriculture classes, sewing, beading, Hawaiian quilting, topics in art, Hawaiian conversation, tennis, exercise;
8. Although the future P-20 complex is down the road, secure storage space for the LEC now;
9. Request a .25 maintenance person for the LEC;

#### **Recommendations for MCC-Kahului**

1. Encourage instructors of distance classes who have students on Lana`i to visit the center early in the semester; ferry tickets cost only \$40 round trip; suggestion to contact Steve Knight, ferry owner, who might be willing to give MCC a discount on tickets for instructors.
2. Inform distance instructors as to what to expect at each outreach site. Each one is equipped differently and instructors should be aware of equipment and facilities available at the outreach sites. Students should be able to successfully complete the class with equipment available at their site.
3. Support the APT technician hired to service outreach so more frequent trips can be made to the LEC.
4. Support the hiring of a .25 maintenance person for LEC.