8. STUDENT ACTIVITIES

Maui Community College Student Services – Student Activities

Mission:

The mission of the Student Activities Department is to provide a unique setting for the encouragement of broad social, cultural, recreational, and informal educational programming for the college. Through it facilities and programs, the student activities department becomes the focal point of the campus where students, administrators, faculty, staff, alumni, and guests can meet to interact and explore vital issues concerning their self, community and world.

Vision:

The vision of our campus community is a group of individuals engaged in social interaction, possessing common interests and goals, which show concern for and are sensitive to the needs of our school, community and world. More specifically, a community that transmits common goals and values; as well as fostering the ability to achieve deeper, more intimate relationships with people, and increases self- acceptance and acceptance of others.

Functional Statements:

- 1. Coordinate New Student Orientation.
- 2. Coordinate Commencement Ceremony.
- 3. Develops, plans, implements, evaluates comprehensive co-curricular student life program including educational, social, cultural & recreational components and student government, activities, organizations, publications, and other special interest groups.
- 4. Advise Student Government.
- 5. Advise Board of Student Publications.
- 6. Advise Campus Clubs.
- 7. Prepare, allocate and plan fiscal budgets of all student activity and vending accounts.
- 8. Mange student lounge and game room facilities.
- 9. Facilitate student ID services.
- 10. Serves on campus-wide task forces, committees, and groups to represent the interests of Student Life.
- 11. Collaborate with other student life professionals, as well as faculty/staff of MCC to strengthen the Student Life Department.
- 12. Prepare requisitions to business office to process payment of all student activities sponsored events.
- 13. Provide necessary statistics, narrative, and recommendations, including annual report on Student Activities Program.
- 14. Informs the campus community of all student activity events and functions.
- 15. Educate club members and advisors of privileges and responsibilities of MCC endorsed clubs.
- 16. Provide advice and assistance to any student/staff in planning a campus activity.
- 17. Recruit students to participate in co-curricular activities to complement their education.

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Maui Community College Student Services – Student Activities Quantifiable Data

		FY 02	FY03	FY04
1.	# of activities/events	30	42	68
2.	# of student clubs	3	12	15
3.	# of SG and BOSP meetings held	20	39	42
4.	# of student newspapers published	06	06	06
5.	# of student leadership workshops help	02	10	12
6.	# of student handbooks issued	1,950	2,000	2,000
7.	# of student involved in a leadership role	18	35	76
8.	# of requisitions processed			79
9.	# of students that attended an off-island leadership conference	0	0	17
10.	# of requests for funding from student government	15	22	47
11.	# of literary journals published and issued	1,500	1,500	1,500
12.	# of students published in literary journal	77	78	79
13.	# of student help employed in Student Activities Office	01	03	06
14.	. # of hours game room opened (average weekly)	10	20	45
15	. # of tours given to perspective students	12	15	18
	. # of students attended new student orientation	63	87	134
17	. # of student new student orientation workshops	04	04	08
16	. # of student ID's issued			156
17	. Student Activity Fee	.50/c	.50/c	2.00/c
18	. # of students that participated in commencement ceremony	131	125	120*

^{*}As of May 7, 2004

MCC STUDENT GOVERNANCE BOARD BUDGET Spring 2004

Spring 2004		
CATEGORY	AMOUNT	
1 STUDENT ACTIVITIES	\$8,950.00	\$40,000.00
A. New Student Orientation	\$500.00	
B. Film Committee (Movie Nights)	\$2,500.00	
C. Welcome Back Week	\$1,500.00	
D. Student Forum	\$500.00	
E. Battle of the Bands	\$3,000.00	
F. End of the Semester Party	\$950.00	
o occupation	\$350.00	
2 Office/Event Supplies	\$350.00	
A. Office Supplies	გაეს.სს	
3 TRAVEL/CONF./RETREATS	\$18,065. <u>00</u>	
A. Student caucus (tickets/host meetings)	\$960.00	
B. Air Coupons (clubs, meetings)	\$960.00	
C. Leadership Conference (Washington D.C.)	\$12,400.00	
D. Hilo Leadership Conference	\$3,745.00	
4 CAMPUS/ASMCC CLUB SUPPORT	\$12,315	
A. Student Planners	\$2,000.00	
B. Campus & Club Support (6 active club)	\$6,000.00	
C. ASMCC Promotional Materials	\$565.00	
	\$300.00	
D. Ice Cream Days	\$450.00	
E. Faculty Appreciation Day	\$3,000.00	
F. ASMCC Support	φο,σσσ.σσ	
5. Office Expenses	\$320.00	
A. Telephone and Mailing Expenses	\$120.00	
B. Mainentance of I.D. Machine	\$200.00	
Budget Spring 2004	\$40,000.00_	

0		
Alvin Tagomor, Dean of Student Services	1/5/04	
Alvin Tagomon, Dean of Student Services	Date	

MAUI COMMUNITY COLLEGE

BOARD OF STUDENT PUBLICATIONS BUDGET 2003/2004 REVISED

CATEGORY	TRUOMA	\$ 31,450.00
1 GENERAL BOARD EXPENSES	\$ 2,080.00	
A. Student Performance Series	\$ 1,000.00)
B Meeting Meals (120x9)	\$ 1,080.00	
- , , ,		
2 HO'OULU EXPENSES	\$ 5,050.00)
		•
A. Printing \$675/issue 6 issues	\$ 4,050.00	
B. Photo expenses	\$ 250.00	
C. Office suplies	\$ 200.00	
D. Phone/Postage	\$ 50.00	
E. Photocopying	\$ 50.00	
F. Seminars/Travel	\$ 150.00	
G. Web Page Expenses	\$ 150.00	
Н.	\$ 150.00	,
3 LITERARY MAGAZINE EXPENSES	\$ 6,380.00)
A. Printing/shipping	\$ 5,980.00)
B. Release Party supplies	\$ 300.00	
C. Office Supplies	\$ 50.00)
D. Phone/Postage/Photocopying	\$ 50.00)
6 STUDENT HANDBOOK	\$ 7,000.00	<u>) </u>
A. Preparation/Printing/shipping	\$ 7,000.00)

5 SALARIES		. \$	\$ 10,940.00		
Α.	Ho'oulu Advisor	\$	1,800.00		
7 (.	\$300/issue x 6 issue	Ψ	1,000.00		
B.	Ho'oulu Editor	\$	1,950.00		
٥.	\$325/issue x 6	Ψ	1,000.00		
C.	Ho'oulu Asst. Editor	\$	1,200.00		
•	\$200/issue x 6	Ψ	1,200.00		
D.	Ho'oulu Layout	\$	1,050.00		
	\$175/issue x 6	*	.,000.00		
E.	On-Line Webmaster Advisor	\$	750.00		
	125/issue x 6	,			
F.	On-Line Webmaster Editor	\$	750.00		
	125/issue x 6				
G.	Literary Journal Advisor	\$	500.00		
	1 issue plus prep				
Н.	Literary Journal Editor	\$	900.00		
	1 issue plus prep				
I.	Literary Journal Asst. Editor	\$	300.00		
J.	Literary Journal Graphic Artists/Layout	\$	500.00		
	1 issue plus prep				
K.	Student Handbook Editor	\$	250.00		
L.	Advertising Manager				
	\$75/issue x 6 (plus commissions)	\$	450.00		
M.	Staff Photographer				
K.E	\$40.00/issue x 6	\$	240.00		
N.	Staff Reporter	•	000.00		
	\$50.00/ issue x 6	\$	300.00		

Total Budget 2003/2004

\$ 33,000.00

Date:_

ENDORSED:

Alvin Tagomori, Dean of Student Services

Maui Community College Student Services – Student Activities Assessment Reviews, Improvements and Modifications Implemented, Assessment or improvements and Modifications

- A. Leadership Student Leaders assessed via the Leadership Practices Inventory
- B. Events Planning Each event is now focused with a SLO. In the planning, members complete a worksheet outlining activity goals and ways to achieve each objective. After the activity planning members meet for follow-up. Data from follow-up meeting is used to better the next activity.
- C. SAC meets with key members of MCC, Lynn Yancolski, and other SS Directors, to review surveys and worksheets in order to receive feedback. SAC incorporates feedback to strengthen departments' activities.
- D. Using evaluation from students/staff of student activities coordinator and office, I will use input in planning for Fall 04.

Maui Community College Student Services – Student Activities Assessment Surveys/Evaluation Forms

- A. Leadership Workshop Surveys
- B. Orientation
- C. Leadership Assessment
- D. Student Activities Coordinator/Office Student Evaluation (implemented SP04)
- E. Student Activities Coordinator/Office Faculty/Staff Evaluation (implemented SP04)

STUDENT EVALUATION OF ELENA ALEXANDER

Evaluation Period = Spring 2004

Please respond to the questions below about Elena Alexander, MCC Student Activities Coordinator. This form assesses the nature of the interaction between advisor and advisee. Your responses will help improve the organizational and student advising efforts of Elena Alexander and the MCC Office of Student Activities.

	How much time do you sp ted to your student organi		on assignments, tasks & meetin Not Applicable	gs
	_a. 1 hour or less	b. More than 1	hourc. More than 2 hou	ırs
2.	How long have you know	n and/or work with Ele	ena Alexander?	
	_a. 1 semester or less _b. 2 semesters	c. 2 years d. 3 to 5 years	e. Other(specify):	
Ge dur	orge (i.e., "meet" is define	ed as during the BOSA etings any one of the sa	lid you work with or "meet" wit /Student Government/Club mee ame prior organizations, individ	tings,
	_a. Never _b. 1 to 5 times	c. 6 to 10 times d. 11 to 15 times	e. 16 to 20 times f. More than 20	
4.	How much time did you	usually spend in each	meeting with Elena?	
	a. 1 hour or less	b. More than 1 l	hourc. More than 2 h	iours
5.	Referring to your respons of meetings and/or the an needs?	ses to questions #3 and nount of time spend wi	l #4 above, do you feel that the r ith Elena was sufficient for you	number f
	a. Yes	b. No	c. Undecided	

For the following statements that relate to Elena Alexander, please circle one appropriate response using the key below:

SA= I strongly agree with this statement.

A = I agree with this statement.

D = I disagree with this statement.

SD= I strongly disagree with this statement.

NA= I have insufficient information to answer this statement; Not applicable.

(6. She is available for consultation.	SA	A	U	D	SD	NA
	7. She takes an interest in my Personal development.	SA	A	U	D	SD	NA
]	8. I would feel comfortable Discussing with her any conflict Or disagreement I have with another Member Of the group.	SA	A	U	D	SD	NA
,	9. She is actively helpful and Concerned with my progress as a Member of the group.	SA	A	U	D	SD	NA
	10. She attempts to clarify when I Do not understand the point she/he Is trying to make.	SA	A	U	D	SD	NA
	11. She does treat all members of The group equally.	SA	A	U	D	SD	NA
	12. New members of the group Receives as much help and Encouragement from him as Returning members.	SA	A	U	D	SD	NA
	13. She is knowledgeable of and Laws, policies, and procedures Which affect the group.	SA	A	U	D	SD	NA
	14. She is aware of resources, Both on and off campus, to which I could be referred for assistance.	SA	A	U	D	SD	NA
	15. She encourages me to take Responsibility for my decisions and Actions.	SA	A	U	D	SD	NA

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MCC Evaluation Form of the Student Activities Coordinator/Advisor,

ELENA ALEXANDER

INSTRUCTION: I am soliciting your evaluation of my work performance in the diverse student activities programming at MCC. This information will be tabulated into group data for statistical purposes. Please do NOT personally identify yourself in anyway on this form except to identify your status as MCC student, faculty, clerical support staff, administrator or, educational specialist below:

** Check one status:	() Faculty/Counseld	or () Clerical Support Staff	() Administrator
() Educ. Specialist			

Upon completion, <u>deposit your evaluation sheet in the manilla envelope on the Office of Student Activities door or forward it via campus mail to Elena Alexander. THANK YOU VERY MUCH for taking the time to complete this evaluation of me.</u>

Rating Criteria: For each of the following statements, please circle one of the following: 5 = Completely Agree; 4 = Agree; 3 = Neutral; 2 = Disagree; 1 = Completely Disagree; NA = "Not Applicable" as I have not had the opportunity to observe this aspect of Elena Alexander's job performance.

F	Completely Agree	Agree	Neutral	Disagree	Comple	etely Disagree
1. She is doing a great job as the SAC Coordinator/Advisor at MCC	5	4	3	2	1	NA
2. She has shown a great deal of understanding Of MCC students' co-curricular needs as evidenced By her strong support of the variety of student active Offerings and events this semester		4	3	2	1	NA
3. She is very accessible when students and/or I Want to see her or ask her a question	5	4	3	2	1	NA
4. I find that Elena Alexander is genuinely interest In hearing and helping students/me with their/my Inquiry, questions, and/or concern	sted 5	4	3	2	1	NA
5. She responds with respect, courtesy, and a cari Attitude toward students and/or me	ng 5	4	3	2	1	NA
6. She is knowledgeable and helpful on issues rel To students'/my problem, inquiry, or concern as Well as student activities-related matter	ated 5	4	3	2	1	NA
7. She has given students and/or me proper nformation on where to go for follow-up help	5	4	3	2	1	NA

3. She helped students/me become more aware of Other alternatives/solutions to a given situation, concern, And/or question	5	4	3	2	1	NA
9. She supported and encouraged me to take The necessary steps so that I can be more Responsible for my situations and actions	5	4	3	2	1	NA
10. I would recommend students and my Colleagues to see Elena Alexander if they need Information about MCC student activities matters	5	4	3	2	1	NA

For comments or suggestions, please write them on the back of this evaluation sheet. THANK YOU!

Activities & Orientation Survey

Yes	No			
If yes please write your name and ph #				
2. Are you inte Publications?	rested in being involved in the Board of Studen			
Yes	No			
	f activities would you like to have on campus? , workshops, and seminars.)			
	tion helpful to you? Please explain:			
Yes	No			
5. Was the tou	r helpful to you?			
5. Was the tou Yes				

The Practices of Exemplary Leadership

desire and persistence to lead can substantially improve Leadership is an observable, learnable set of practives. Leadership is not something mystical and ethereal that opportunity for feedback and practice, those with the cannot be understood by ordinary people. Given the heir abilities to do so.*

Challenging the Process

9 best when there is a tough assignment or quest their abilities. They motivate others to exceed their limits. They look for innovative ways to People do their best when there's the chance improve the organization, Leaders do their change the way things are. Maintaining the and accept challenging opportunities to test status quo breeds mediocrity. Leaders seek Challenge is the opportunity for greatness.

ideas enter the mind through the ears, not the They come from customers and people who Most innovations do not come from leaders. counsel from others. They know that good do the work. Leaders listen to advice and

eam to accept the inevitable disappointments. Leaders experiment and take risks. Since risk taking involves mistakes and failure, leaders They treat them as learning opportunities.

Search for OpportunitiesExperiment and Take Risks

Inspiring a Shared Vision

highway from here to tomorrow. There is only wilderness. Only uncertain terrain, There are There is no freeway to the future. No paved no roadmaps. No signposts. So pioneering

leaders rely upon a compass and a dream.

Lenders look forward to the future. They hold and they passionately believe that people can in their minds visions and ideals of what can purpose: They are positive about the future. possible if all work together for a common be. They have a sense of what is uniquely make a difference.

and quiet persuasion, they develop enthusiastic ling others clearly understand and accept them possibilities. Leaders breathe.life into visions. They communicate their hopes and dreams so values and interests will be served by the long But visions seen only by the leaders are insufterm vision of the future. Leaders are expreswarmilt and friendship. With strong appeals ficient to create organized movement. They as their own. They show others how their must get others to see the exciting future sive, and they attract followers through supporters, Leaders:

Enlist the Support of Others **Envision the Future**

Enabling Others to Act

takes partners to get extraordinary things done Leaders know that they cannot do it alone. It in organizations.

Leaders build teams with spirit and cohesion, leams that feel like family. They actively

caders make others feel like owners, not myolve others in planning and give them discretion to make their own decisions.

They are considerate of the needs and interests projects. They make sure that when they win, of others. They know that these relationships cooperative relationships with colleagues. are the keys that unlock support for their Leaders develop collaborative goals and everyone wins,

esteem in others. They make others feel strong group efforts. Leaders create an atmosphere of Mutual respect is what sustains extraordinary trust and liuman dignity. They nurture selfand capable, Leaders:

Foster Collaboration Strengthen Others

Modeling the Way

colleagues, and customers ought to be treated, a set of principles that make the organization sured, a set of values about how employees, standards by which the organization is mea-A leader needs a philosophy, a set of high unique and distinctive.

create opportunities for small wins, which add posts. They unravel bureaucratic knots. They leaders lny down milestones and put up sign. Leaders also need plans. They need maps to help guide people. Yet complex plans overwhelm people; they stifle action. Instead, up to major victories.

ion gives them authority, their behavior earns stand up for their beliefs. They practice what profess. Leaders know that while their posithey preach. They show others by their own Words and plans are not enough. Leaders example that they live by the values they

them respect. It is consistency between word and actions that build a leader's credibility.

O Flan Small Wins C Set an Example

Encouraging the Heart

arduous and steep. Leaders encourage others Getting extraordinary things done in organiza to continue the quest. They inspire others wi tions is hard work. The climb to the summit courage and hope.

people's contributions to the common vision. With a thank-you note, a smile, an award, an public praise, the leader lets others know hov Leaders give heart by visibly recognizing much they mean to the organization. Leaders express pride in accomplishments of their teams. They make a point of telling the rest of the organization about what the teams have achieved. They make people feel like Hard work can also be fun work. Hoopla is accomplishments. They take time out to toat important to a winning team, Everybody lov a parade, Leaders find ways to celebrate a milestone with champagne.

And what sustains the leader? From what source comes the leader's courage? The answer is love.

produce, and with their customers. Leaders Leaders are in love — in love with the peopl who do the work, with what their organization

Celebrate Accomplishments C Recognize Contributions

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Adapted from <u>The Leadership Challenge</u> by James M. Kouzes and Barry Z. Ponner, published by Jossey-Basy, Inc., Publishers, and The Leadership Practices inventory by James M. Kouzes and Barry Z. Posner, published by Pleiffer & Company.

Total Scores for Student Leadership Practices Inventory

	!!		Datrick	Matthew	Yoellah	Katie	Trisha	Elena	
Challenging the Plocess	2 2	Oheoniar	Self Ohsenzer	Self Ohserver	Self Observer Self	Self Observer Self	Self Observer Self	Self Observer	rver
	200	26	110	23.6	3	153	27 26	29	28
Incuiring a Shared Vicion	Tri-i		۲	Matthew	Yoellah	Katie	Trisha	Elena	
	S Jack	Observer	Self Observer	bserver	Self Observer Self	Self Observer	Self Observer Self	Self Observer	rver
							70	26	20
	22	26	22 27	23 27	22 18	07 57	07 47	,7	3
Enabling Others to Act	Fric		Patrick	Matthew	Yoellah	Katie	Trisha	Elena	
	Self	Observer	Self Observer	Self Observer Self	Observer	Self Observer	Self Observer	Self Observer	rver
								7	C C
	20	22	23 26	24 28	18 14	22 27	25 47	77	्
Modeling the Way	Eric		Patrick	Matthew	Yoellah	Katie	Trisha	<u>m</u>	
	Self	Observer	Self Observer	Self Observer	Self Observer Self	Self Observer	Self Observer Self	Self Observer	rver
									Ç
	17	22	18 23	18 28	17 12	18 21	24 26		28
Encouraging the Heart	Eric		Patrick	Matthew	Yoellah	Katie	Trisha	Elena	
	Self	Observer	Self Observer	Self Observer Self	Observer	Self Observer	Self Observer Self	Self Observer	irver
	ç	23	00 80	24 24	24 16	20 22	24 26	59	29
	2			""					

Scores range from 12 to 30. 30 being the highest and exceling in their leadership role.

Chart for Graphing Your Scores

	Percentile	Challenging the Process	Inspiring a Shared Vision(Enabling Others to Act	Modeling the Way	Encouraging the Heart
Γ	100%	30 29	30 29	30	30 29	30
		28	28	29	28	29
	90%	26	27	28		28
		25	26		26	27
	80%	24	25	27	25	
	70%					26
	60%	23	24	26	24	25
Capyright © 1998 by James M. Kouzes and Barry Z. Posner, All rights reserved.	50%	22	22	25	23	24
	40%	21	21	24	22	23
	30%	20	20 .		21	,22
			19	23	20	21
	20%	19	18	22	19	20
zes and Ba		18	17			19
ımes Ж. Кош	10%	17	16 15	22	18	18
ight • 1998 by Ja		16 15	14	20 19 18	17 16	17 16
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MAUI COMMUNITY COLLEGE

Office of Student Activities

The mission of the Student Activities Department is to provide a unique setting for the encouragement of broad social, cultural, recreational, and informal educational programming for the college. Through it facilities and programs, the student activities department becomes the focal point of the campus where students, administrators, faculty, staff, alumni, and guests can meet to interact and explore vital issues concerning our self, community and world.

ACTIVITY: Authenticity and Commitment within your Leadership roles – Fri 4/23 9:30-12:00 – geared for student leaders.

Planning committee members: Elena Alexander, SAC and Kamala Saxton, Presenter

CAS Learning Outcome(s): Primary - Clarified values and Realistic self-appraisal.

How will this activity provide stimulus to achieve learning outcome:

- 1. Students will define values/goals and assess necessary time to achieve and support meeting those goals.
- 2. Students will draw stick-figure of self to see how different parts make up whole, understand how they see themselves in their leadership role, as well as others.
- 3. Presenter will illustrate through examples and different exercises the value and benefit of social responsibility, and how social issues do have an affect on their daily lives.
- 4. Exercises on how to say no, what to say no and yes too, and set boundaries in balancing the many different roles/responsibilities in their life.
- 5. Group discussion over lunch, informal Q &A

Reflective question – identify a thought, or mental image you would like the student to take with them after activity:

Realize and commit to their various roles in their life, clarify what is important, and be authentic in all that they do. I want students to really think about the commitments they have in their life, commit to being successful at it, or eliminate it if it does not support the person they are in the process of becoming. The presenter is going to focus her workshop around having the students clarify and commit to their various roles.

Relation to mission:

On many levels – students are meeting to explore themselves in a formal setting. This activity will strengthen both themselves as individuals, as well as in their role as an MCC student leader.

will strengthen both themselves as individuals, as well as in their fole as an MCC student leader
Follow-up:
Number attended: 9
Outcome from follow-up discussion or survey:
Based on the completed surveys this event met its objectives. They were able to realistically
assess themselves in certain areas, as well as clarify leadership values. 8 out of 9 students will
resume their leadership role. One will not as she is graduating.

AUTHENTICITY & COMMITMENT WITHIN YOUR LEADERSHIP



Join the Office of Student Activities in an informational leadership workshop

FRIDAY APRIL 23rd 2004
9:30 AM – 11:30 AM
Wong Conference Room
Ho'okipa Building
Guest Speaker

Gates Foundation/Americorp

Lunch will be provided



Please RSVP with Elena Alexander At 984-3260 by Tuesday April 20th

MAUI COMMUNITY COLLEGE

Office of Student Activities

The mission of the Student Activities Department is to provide a unique setting for the encouragement of broad social, cultural, recreational, and informal educational programming for the college. Through it facilities and programs, the student activities department becomes the focal point of the campus where students, administrators, faculty, staff, alumni, and guests can meet to interact and explore vital issues concerning our self, community and world.

SURVEY

ACTIVITY:	Authenticity and Fri 4/23 9:30-12:			lership roles –	
Please answe	er the following qu	estions:			
I. What are y	your leadership go	oals?			
2. What othe	er types of worksh	ops would you a	ittend?		
•					
3. What was t	the most valuable	thing you learne	d, and how wi	ll you apply this to you	r life?
Using the foll		ain vour views o	of the presentat	ion.	
•	owing scale, expla	•	•		
•	owing scale, expla	•	•	ion5Strongly disagree	
11Strongly Agree	owing scale, expla 2 Agree time was well spe	3_ Neither	4 Disagree		
1 Strongly Agree 1. My (Explain your a	owing scale, explained answer:	3_ Neither nt in this semina	4 Disagree		
11 Etrongly Agree1. My to see Explain your and a see Explain your a see Explain your and a see Explain your and a see Explain your a see Explain your and a see Explain your a see Explain your a see Explain your and a see Explain your a see Explain your and a see Explain your a see Explain your and a see Explain your a see Explai	owing scale, explained answer: presenter was clear answer:	3 Neither nt in this semina ar.	Disagree		
11. My to the strongly Agree1. My to the Explain your strongly and the Explain y	owing scale, explained answer: presenter was clear answer:	3 Neither nt in this semina ar.	Disagree		

4. I would like to continue in a leadership role at MCC.

Explain your answer:

Subject: Survey and Memo

Date: Wed, 21 Apr 2004 13:27:04 -1000

From: Lynn Yankowski <yankowsk@hawaii.edu>
Organization: University of Hawaii, Maui Communiity College

To: Elena Alexander <ealexand@hawaii.edu>

Elena:

I left a message but I talked too much so I will elaborate in this email.

Student Learning Outcomes (SLO) are bits of information you want people to walk away with by the end of your talk. They are measurable in nature. Thus, look at your presentation and ask yourself what are the three or four (sometimes just two) MAJOR themes you want your audience to walk away with from your presentation. It is not important how many, but what YOU want. Thus, you have 5 SLOs. I have problems with 4 and 5. They probably are not measurable. You might want to eliminate them.

Assessment of SLOs involves checking to make sure your audience walked away with the crucial information you wanted them to walk away with. How would you do that? Giving them a test or just asking them the definitions (if that is what you want them to know) is a good start. Satisfaction measures are also a good way to know whether you "got to them" or not. You could do both in a survey. Leave enough time for them to fill out. The survey could consist of some questions to measure whether they have the definitions down or not (e.g. What is a goal? What are values?).

Then start with some open-ended questions. Some examples are given later.

You may then want to use a Likert scale for some survey questions. This is easy for the participant but it can provide a great deal of useful data. Put these at the end since you want them to fill in the open-ended questions first.

An example of a Likert type measure is as follows:

Some examples of some open-ended questions are:

Using the following scale, explain your views of the presnetation.

1	22	33	4	5
Strongly	Disagree	Neither	Agree	Strongly
Disagree		agree nor disagree		Agree
		ursagree		
1. My	time was well s	pent in this	seminar.	
Explain your	answer			
2. The	presenter was	clear.		
Explain your	answer.			
3. The	presenter comm	unicated eff	ectively.	
Explain your	answer.			
4. I w	ould like to co	ntinue in a	leadership	role at MCC.
Explain your	answer.			

#2 is fine

MAUI COMMUNITY COLLEGE

Office of Student Activities

The mission of the Student Activities Department is to provide a unique setting for the encouragement of broad social, cultural, recreational, and informal educational programming for the college. Through it facilities and programs, the student activities department becomes the focal point of the campus where students, administrators, faculty, staff, alumni, and guests can meet to interact and explore vital issues concerning our self, community and world.

Completed SURVEY Results

ACTIVITY: Authenticity and Commitment within your Leadership roles – Fri 4/23 9:30-12:00 – Wong Conference Room

Please answer the following questions:

1.	What are your leadership goals? To become a better leader To stand strong enough the final breakthroughs in undiscovered truths in fields of scientific truth & math studies To make an impact on improving whatever I have my hands in To lead by example, not by instruction To become a teacher To have more students involved w/ campus related issues To lead myself effectively and make a difference in the world around me Student leadership within MCC and UH system, strong advocate for all UH students Being a member of UH student caucus
2.	What other types of workshops would you attend? All kinds, interesting to learn about anything Organizational, time management Other motivational/leadership workshops Leadership skills Student Exploration World politics, technology, and Peak oil Mentorship, Leadership and volunteer opportunities workshops Any that corresponds to the strengthening of my abilities to distinguish truth from fallacy Goal setting and exploration
3.000000000	What was the most valuable thing you learned, and how will you apply this to your life? Have a goal and work backwards Do not lead yourself down a path in which the ultimate outcome results only in an increased bank account Different avenues/styles of leadership To learn about what people cannot rely on me for Effective listening techniques Get feedback from people, ask them what your strength/weaknesses are Do not let what others think about you stop you from doing what you want to do. The leader you think you are may not be the leader others perceive you to be. If you put your mind to it, you can accomplish anything.

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1. My time was well spent in this seminar. 1 (SA) = 6; 2 (A) = 3 Explain your answer: I liked the power in her voice Very effective Kamala appears to be a very strong person. I feel I can relate and it gives me assurance that I am on the ripath. Motivation to work towards an overall goal 2. The presenter was clear. 1 (SA) = 8; 2(A) = 1 Explain your answer: Very clear and concise						
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□ Very clear and concise						
L3 CIMBV AND SERVIN BOING BROOK						
1 From this presenter, I gained a slightly different self-perspective 1 She was strong and precise in her views						
She explained what her objective for each activity was.						
a blo oxplained white her objective for each activity was						
3. The presenter communicated effectively. 1 (SA) = 7; 2(A) = 1						
Explain your answer:						
Clear but lacked a little bit of organization and conclusion She communicated her personal opinions effectively						
She communicated her personal opinions effectively						
4. I would like to continue in a leadership role at MCC. 1 (SA) = 7; 2(A) = 1; 3 (N	(N) =1					
	(**)					
Explain your answer:						
□ No, because I am graduating this semester □ Yes, to be a light to others						
	.7					
Yes, I want to push myself to my truest potential and that requires me to lead where leading is necessary.	•					

Using the following scale, explain your views of the presentation.

SAMPLE ROLES

Partner Specialist Instructor Coordinator Entertainer Artist Student President Learner Explorer Athlete Daughter Teacher Reporter Liaison Family Member Delegate Brother Roommate Team Member Father Listener Director Communicator Volunteer Sister Friend Manager Distributor Companion Writer Son Mentor Hobbyist Consultant Editor

Your roles and responsibilities	

2.	

3.	

4.	

5.	

6.	

7.	

Note: please photocopy and distribute for student use.

=	YOUR MISSION
П	our mission is your unique purpose. It's what gives your life direction. Writing your own mission state nent will take some deep reflection on who you are and what you would like to accomplish. Completin he phrases below will help you get started.
S	ome of the most important things in my life are:

~	Ny greatest moments of happiness and fulfillment are:
_	
T	hree of my dreams are:
1	am motivated by and passionate about:
_	
Μ	y natural gifts, talents, strengths, and abilities include:
_	
	five years, I will be:

Note: please photocopy and distribute for student use.

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