



Work Study Request Form

Name _____ UH ID#/Username _____

What semester do you plan to start employment? Fall _____ Spring _____
(Check semester and input year. Ex. Fall 2021, Spring 2022)

Are currently working in a SECE position? Check one: ___ Yes ___ No

If Yes, what is your position title: _____

By applying for work study I understand that:

- I must already be awarded financial aid and eligible
(student must have unmet need, and there must be funding available)
- I must attend a mandatory work study workshop in August
(student will be notified of date, time and place)
- You will have 30 calendar days from the first day of the semester to find employment.

Failure to complete any of these requirements will result in your work study funds being cancelled immediately.

Student Signature _____ Date: _____

Office Use

___ Student has been awarded and accepted/declined all awards

___ Student has unmet need (if they do not they will need to cancel or decline award before we will accept form) Unmet Need Amount: _____

___ Initials

Awarded FWS: ___ Yes Amount Awarded: _____
 ___ No
 ___ Waitlist

The University is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under State law), sexual orientation, national guard absence, or status as a covered veteran. For more information or inquiries regarding these policies, please contact the EEO/AA and Title IX coordinator, Debbi Brown at 808-984-3601.