

Admissions Checklist

Come visit our campus anytime Monday-Friday from 8:00am-4:30pm for assistance with the admissions process.



Scan here for digital version with hyperlinks

- Apply** online at <http://maui.hawaii.edu/apply> or schedule an appointment with the Educational Opportunity Center for one-on-one assistance with filling out your college application by calling (808) 553-4490 x2. Check the email you listed on your application for an acceptance letter.
- Create or reactivate your UH username** at <http://hawaii.edu/username>. In your acceptance notification you should take note of your UH ID Number (ex. 22254658). Your UH username will be your email address; (username)@hawaii.edu.
- Review payment options** by scheduling an appointment with the Educational Opportunity Center by calling (808) 553-4490 x2 or email nahiwaal@hawaii.edu.
- Submit your health clearances.** The following immunizations are REQUIRED before you can register for in-person and hybrid classes: Certificate of Tuberculosis examination, Measles, Mumps, Rubella, Varicella, and Tetanus-Diphtheria-Pertussis. Download and complete a Health Clearance Form at <https://go.hawaii.edu/XtB>. Once completed, please submit your clearances via [Med+Proctor](#). Students without the required health clearances will be allowed to register for online courses only.
- Complete your Math & English placement.** Provide a high school transcript, SAT/ACT score, or take the free EdReady Placement diagnostic (online) to prepare for advising & registration. Complete details at <http://go.hawaii.edu/2Ez>.
- Schedule an appointment for academic advising and registration.** Advising appointments can be done in-person, by phone, or video-conference. To schedule an appointment call Susan Nartatez at (808) 553-4490 x1, email snartate@hawaii.edu, or book directly online at <https://go.hawaii.edu/EtX>.

Things to consider before meeting with an Academic Counselor.

Applying Non-UH Credits

Request transcripts from institutions previously attended and complete the transfer credit evaluation request form.
Call (808) 984-3267 for assistance.

Check for Holds

Check for holds (e.g. financial obligation, academic advising) on your account by going to <http://go.hawaii.edu/2BA> and clear them before you attempt to register.

Stay connected by checking your UH e-mail regularly.