



## 2019-20 Satisfactory Academic Progress (SAP) Appeal

Name: \_\_\_\_\_ ID#/Username: \_\_\_\_\_

Phone: \_\_\_\_\_

Students who are ineligible for financial aid may appeal their Satisfactory Academic Progress (SAP) standing under certain conditions. Visit our website ([maui.hawaii.edu/financial](http://maui.hawaii.edu/financial)) for a full explanation of SAP.

- Federal regulations may prohibit the Financial Aid Office from reviewing certain appeals.
- **Deadline to submit this form will be: Fall 2019 – 10/01/19; Spring 2020 – 03/02/20. Summer 2020 –See Financial Aid Office for deadlines**

**Any forms submitted after the deadline will be reviewed for the following semester(s) only. You will not be eligible to receive financial aid for a semester for which the deadline has passed.**

**1. Submit an Appeal Letter. On a separate piece of paper, answer the following questions completely and thoroughly:**

- **Explain the circumstances** that caused you to fall below the financial aid satisfactory standards (cumulative 2.00 GPA; 67% cumulative course completion rate). **Give specific information and dates.** Please attach **supporting documentation** to strengthen your case. (*Ex. Doctor’s papers, letter from counselor, therapist, social worker, legal documents, etc*).
- Explain what changes you have made (or will make) to overcome the hardships you listed above. **List the steps you have taken (or will take) to ensure success in your future studies.** Be specific about your goals.

➤ **We will notify you by email approximately one to three weeks from the date your appeal is complete of its status or if a decision has been made.**

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**Office Use Only:**                      \_\_ Appeal Ltr. Accepted                      \_\_SAP Calc Approved

Academic Plan Requirements    GPA Required:    \_\_4.00    \_\_3.5    \_\_3.0    \_\_2.5    \_\_2.0

Completion Rate Required:    \_\_100%    \_\_75%    \_\_67%

\_\_Denied    Comments: \_\_\_\_\_    Initial: \_\_\_\_\_    Date: \_\_\_\_\_

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