



## 2019-20 Financial Aid Degree Completion Form

Name: \_\_\_\_\_ ID: \_\_\_\_\_ Degree-Major \_\_\_\_\_ Ph: \_\_\_\_\_

Students receiving federal financial aid are expected to complete their degree goal in a timely manner, within a set "maximum timeframe." **Because there is a limit to how much financial aid a student can receive in a lifetime, it is important to carefully plan out your educational objectives.**

*You are being asked to complete this form for one of the following reasons: you have attempted 60 or more credits and/or have completed a degree at UHMC.*

**Deadline to submit this form will be: Fall 2019 – 10/31/19; Spring 2020 – 03/31/20. Summer 2020 – See Financial Aid Office for deadlines**

**Any forms submitted after the deadline will be reviewed after grades have posted for that semester. Financial aid is contingent on passed courses. Not all types of financial aid will be available.**

### Instructions

- You must print your STAR GPS report.
  - o Go to star.hawaii.edu. Sign in with your UH Username and Password
  - o Click on the three dots in the top right corner and select 'Print (Advanced)'
  - o Print report and attach to this Financial Aid Degree Completion Form
- If your degree-major is not correct you will need to update it with the Admissions Office before you can print and submit a GPS report. In certain situations you may not be able to update your degree-major or print your GPS report. If you cannot do this you will need to see an academic counselor and have them complete the section below.
- Complete a Timeframe Plan with a Financial Aid Advisor. Walk-ins or appointments are available. You will need to submit all required timeframe documents before we are able to meet with you. Contact us at 984-3277.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Counselor Section – Only needed if you cannot print your STAR GPS report

Degree-Major: \_\_\_\_\_ Is this a 2<sup>nd</sup> Degree at UHMC? \_\_\_\_ Yes \_\_\_\_ No

Lower Level Credits to graduate: \_\_\_\_\_ / Upper Level Credits \_\_\_\_\_  
Please include credits the student is registered for and attending in the current semester.

Counselor Certification: \_\_\_\_\_ Date: \_\_\_\_\_

**Financial Aid Section:    Approved / Denied                      Already Awarded: Yes / No**

Comments: \_\_\_\_\_

Date: \_\_\_\_\_    FAO Signature: \_\_\_\_\_

The University is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under State law), sexual orientation, national guard absence, or status as a covered veteran. For more information or inquiries regarding these policies, please contact the Section 504 and Title IX coordinator, Vice Chancellor of Student Affairs, Debra Nakama at 808-984-3512.